

Minutes of March 9, 2021

Record of Proceedings

Due to Covid-19, this regularly scheduled meeting of the Washington Township Board of Trustees was conducted remotely via <http://global.gotomeeting.com/join/147176629> from the Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on March 9, 2021, at 6:00 p.m. Meeting was called to order by Mr. Charles Kranstuber, Chair.

Roll call – Mr. Charles Kranstuber, Chair – Present
 Mr. Jan Rozanski, Vice Chair – Present
 Ms. Denise Franz King, Trustee – Present

Moment of Silence:

The Board held a moment of silence in honor of Firefighter/Paramedic Tracy Molter. FF Molter passed away on February 18, 2021. He served on the Washington Township Fire Department for more than 36 years. A truly valued member of the department and the community. He will be greatly missed.

Sheriff's Report:

There was no deputy report.

Amlin Project Update:

Mr. Jim Ramsey, P.E. with the Franklin County Engineer's Office was present, to discuss stormwater improvements along Rings Road in the Amlin Area, with the Washington Township Board of Trustees. The Franklin County Engineer's Office is very supportive of the Amlin Area Project and is pleased Washington Township wants to resolve the issues and make the much needed improvements. He stated now is the time to do this project right to eliminate drainage problems now and in the future, and to tie everything together the proper way. He encouraged the Trustees to allow the additional study EMH&T has proposed at a cost of approximately \$15,000. He feels when it comes time to do this project the other entities (Franklin County Engineer's, City of Dublin, City of Columbus, etc.) will consider what Washington Township has already invested and they will make it right. He realizes this is a financial concern for the Township.

The Board discussed the project and emphasized the costs the Township has already contributed, but realizes Amlin is in need of these much needed improvements, it has been neglected for too long. Initially this project was to improve drainage but then road improvements have now been incorporated.

Funding of this project was discussed. Mr. Ramsey said if a suitable agreement is not agreed upon with the other entities, the Township could possibility file a petition to seek stormwater improvements through the State. However, the County would prefer to not go down this path because it prolongs the project and it is painful for the County, Township and Residents, (a utility tax would be assessed to cover the project). He stated this project has been implemented by Washington Township and the Township should continue to drive this project forward. Again, Mr. Ramsey feels confident the other entities will contribute to the cost of this projects.

Mr. Rozanski stated Amlin hasn't grown, hasn't built, no new roads, no parking lots, etc., Amlin is what it has been for the last 50 years. We are not contributing any more water than it has always had. Sure there is more water from climate condition change from rainfall, but other than rain the percentage is still the same. There have been hundreds of new homes built north of Amlin and a big drainage ditch was installed by the City of Dublin to handle the Ballentrae development. Mr. Rozanski feels development has increased the flow, but not Amlin. He doesn't feel the Township should contribute any more funds for this additional study, or to fix the problem downstream south on Cosgray Road.

Mr. Ramsey agreed the water moves faster, and also stated the current system cannot handle a faster flow of water, it has not been maintained and is not up to current design standards. Mr. Ramsey reiterated he would like to see this project be successful and done right to eliminate calls from Amlin residents.

The Board agreed.

Ms. King asked if the Township spends the extra \$15,000 for this study, what is the guarantee the new stormwater drains will be maintained? Mr. Ramsey said it is now required under the law adopted after 1957, to maintain these drains.

Mr. Rozanski stated the City of Dublin has fixed a couple collapsed drains south of Rings Road on Cosgray Road and unclogged blockages, but since that time we have not had sufficient rainfall to test the work that was done, so how do we know the drainage issue hasn't been resolved?

Mr. Ramsey stated if we don't do the study now, and if it is determined in the development stage of the project this study is needed, then the project will be delayed and potentially cost more money. Mr. Ramsey recommends doing the study to move the project forward.

Motion Approving Additional Stormwater Study:

Motion by Mr. Kranstuber, seconded by Ms. King, to approve the additional expenditure of \$15,000 related to the Stormwater Improvements Study along Rings Road, for the purpose of determining the pipe sizing, and as per the direction and recommendation of EMH&T and the Franklin County Engineer's Office. Motion passed. #2021.03.09.001

Resolution Authorizing and Directing Final Reimbursement to QBE:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

RESOLUTION AUTHORIZING AND DIRECTING FINAL REIMBURSEMENT TO QBE INSURANCE COMPANY AND AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO EXECUTE ALL DOCUMENTS NECESSARY TO RESOLVE THIS CLAIM

WHEREAS, QBE Insurance Company provides medical stop loss insurance coverage to Washington Township; and

WHEREAS, Tracy Molter was a firefighter, employed by Washington Township. Because a claim related to Mr. Molter exceeded the specific attachment point under the QBE Policy, Washington Township submitted a claim to QBE. QBE thereafter reimbursed Washington Township in the amount of \$434,632.09; and

WHEREAS, after this claim was submitted to and paid by QBE, the Ohio BWC accepted Mr. Molter's claim. Under the terms, conditions, and exclusions of the Township's QBE Policy, the Township had to return/refund QBE the money QBE previously paid because this claim became payable as a benefit under the Ohio Workers Compensation System; and

WHEREAS, over the last year, the Township and QBE have been working together to resolve this claim as QBE recovered money through stop loss/subrogation payments; and

WHEREAS, the Township has determined the remaining balance on this claim is \$78,163.87; and
WHEREAS, the Board of Trustees of Washington Township now wants to make the final payment on this claim and authorize the Township Administrator to execute all documents necessary to finally resolve and close this claim.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees of Washington Township hereby authorizes and directs the Fiscal Officer to reimburse QBE Insurance Company, in an amount not to exceed \$80,000.00, to finally resolve the outstanding claim related to Tracy Molter.

Section 2: The Board of Trustees of Washington Township hereby authorizes and directs the Township Administrator to execute all documents necessary to finally resolve and close the Tracy Molter/QBE Insurance Company claim.

Section 3: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4: This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Rozanski seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted. #2021.03.09.002

Append #001

2021 Permanent Budget:

Mr. Eric Richter review the revisions of the 2021 Permanent Budget and stated the Budget needs adopted no later than March 31, 2021.

Fire Fund Capital Outlay

The new fire engine that was ordered during 2020 is in production, however recent updates from Sutphen indicate delivery may not occur until early 2022. Appropriations for this item were set in the 2021 budget and will remain so assuming delivery could still possibly occur in 2021.

OPWC and Future CARES Act/COVID Funding

At this time the Township has re-submitted our original OPWC application for small government funding consideration. Should we receive grant and/or loan funding through the OPWC program, we may need to amend the 2021 budget upon notification of new funding.

Congress continues to deliberate additional CARES Act/COVID funding which may include distributions to local governments. No bill has currently been passed, but should the township be included in additional funding we may need to amend the 2021 budget to account for these resources.

Estimated Revenues

The Township has received an updated Certificate of Estimated Resources from the Franklin County Budget Commission. There is a modest adjustment increase in Fire Fund estimated receipts for 2021 representing a 0.2% change. All other revenue estimates established for the 2021 Temporary Budget remain the same.

Estimated Revenues by Fund

	2021 Temporary Budget	2021 Permanent Budget	Percent Change between 2021 Temporary and 2021 Permanent Budget
General Fund	\$ 1,511,303	\$ 1,511,303	0.0%
Motor Vehicle Fund	\$ 4,500	\$ 4,500	0.0%
Gasoline Fund	\$ 110,000	\$ 110,000	0.0%
Police Fund	\$ -	\$ -	0.0%
Fire Fund	\$ 21,577,461	\$ 21,611,080	0.2%
EMS Billing Fund	\$ 900,000	\$ 900,000	0.0%
TOTAL REVENUES	\$ 24,103,264	\$ 24,136,883	0.1%

Expenditure Appropriations

Expenditure appropriations have been increased in four expenditure line items within the Fire Fund. The appropriation increase is to cover accrued leave payouts for six retirements in the Fire Department, and the retirement of the Communications Manager. At this time, we are not sure how many retirements may still occur during 2021.

<u>Line Item</u>	<u>Temporary</u>	<u>Permanent</u>	<u>Increase</u>
211.211.51800 Salary	\$11,000,000	\$11,500,000	\$ 500,000
211.211.52110 Pension	\$ 2,800,000	\$ 3,000,000	\$ 200,000
211.217.51800 PIO Salary	\$ 99,500	\$ 130,000	\$ 30,500
211.217.52110 PIO Pension	\$ 15,500	\$ 18,500	\$ 3,000

Within the General Fund, appropriations were inadvertently left out in the Zoning category for legal advertisements:

<u>Line Item</u>	<u>Temporary</u>	<u>Permanent</u>	<u>Increase</u>
100.103.53400 Advertising	\$ 0	\$ 500	\$ 500

Proposed Appropriations by Fund

	2021 Temporary Budget	2021 Permanent Budget	Percent Change between 2021 Temporary and 2021 Permanent Budget
General Fund	\$ 1,414,250	\$ 1,414,750	0.0%
Motor Vehicle Fund	\$ 15,000	\$ 15,000	0.0%
Gasoline Fund	\$ 294,300	\$ 294,300	0.0%
Police Fund	\$ 20,000	\$ 20,000	0.0%
Fire Fund	\$ 21,416,800	\$ 22,150,300	3.4%
EMS Billing Fund	\$ 1,492,500	\$ 1,492,500	0.0%
TOTAL EXPENDITURES	\$ 24,652,850	\$ 25,386,350	3.0%

Resolution Adopting 2021 Permanent Budget:

Ms. King introduced and moved the adoption of the following Resolution:

2021 PERMANENT BUDGET APPROPRIATIONS

WHEREAS the levels of resources have been identified for the 2021 fiscal year, and

WHEREAS appropriate planning and consultation within the Township has been accomplished; and

WHEREAS the Township's Fiscal Officer, Administrator and the Fire Chief are now prepared to present the 2021 Permanent Budget; and

WHEREAS the Township's Fiscal Officer, Administrator and the Fire Chief have prepared the 2021 Permanent Budget Appropriations resolution;

NOW THEREFORE BE IT RESOLVED, that the 2021 Permanent Appropriations and Fiscal Operating, Capital and Debt Service Budgets of Washington Township, Franklin, Delaware and Union Counties, Ohio, for fiscal year 2021 as supported in the accompanying documentation and approved by the Trustees, Fiscal Officer, Administrator and the Fire Chief, to make expenditures within the projected income levels, provided that bills and payrolls shall be submitted to and approved for payment upon resolution of the Board; and

BE IT FURTHER RESOLVED, that the Fiscal Officer be instructed to incorporate the Permanent Budget Resolutions, and all supporting documents into the minutes and appendices of this meeting, and to file these materials with the official records of this Township.

BE IT FURTHER RESOLVED, that it is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

BE IT FURTHER RESOLVED that this Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Rozanski seconded the motion and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted.

#2021.03.09.003

Append #002

Approval of Meeting Minutes:

Motion by Ms. King, seconded by Mr. Rozanski, to approve the Meeting Minutes of February 8, 2021, as amended. Motion approved.

#2021.03.09.004

Motion by Ms. King, seconded by Mr. Rozanski, to approve the Meeting Minutes of February 23, 2021, as presented. Motion approved. Mr. Kranstuber abstained.

#2021.03.09.005

Approval of the Consent Agenda:

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to approve the Consent Agenda as follows:

Bills: February 26, 2021	\$ 177,161.30
Electronic Payments February 2021	\$1,308,582.07
Medical Payments February 2021	\$ 139,451.74
Payroll: Biweekly – February 19, 2021	\$ 546,201.59
Payroll: Monthly – March 5, 2021	\$ 9,898.65
Payroll: Biweekly – March 5, 2021	\$ 467,011.39

Motion passed.

#2021.03.09.006
Append #005

Round Table Discussion:

Updated reports were given by Department Heads and Trustees.

Adjourn Meeting:

Meeting of March 9, 2021, adjourned at approximately 6:47 p.m.

Mr. Charles Kranstuber, Chair

Ms. Joyce E. Robinson, Fiscal Officer