

Minutes of January 12, 2021

Record of Proceedings

Due to Covid-19 this regularly scheduled meeting of the Washington Township Board of Trustees was conducted remotely via <http://global.gotomeeting.com/join/147176629> from the Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on January 12, 2021, at 6:00 p.m. Meeting was called to order by Mr. Charles Kranstuber, Chair.

Roll call – Mr. Charles Kranstuber, Chair – Present
 Mr. Jan Rozanski, Vice Chair – Present
 Ms. Denise Franz King, Trustee – Present

Sheriff Report:

No deputy present and no report.

Resolution to Conclude Employment:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING ALEX S. CASKEY'S EMPLOYMENT AS A FULL-TIME FIREFIGHTER / PARAMEDIC

WHEREAS, the Board of Township Trustees of Washington Township hired Alex S. Caskey on February 11, 1995; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Alex S. Caskey has communicated his intention to resign for the purposes of retiring.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby approves the resignation of:

Name: Alex S. Caskey
 Position / Department: Firefighter / Paramedic / Fire
 Classification: Full-Time
 Effective date: February 5, 2021

SECTION 2: Alex S. Caskey is eligible for rehire;

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Rozanski seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted January 12, 2021. #2021.01.12.001
 Append #001

Resolution to Conclude Employment:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING MICHAEL HUTTON'S EMPLOYMENT AS A FULL-TIME FIREFIGHTER / PARAMEDIC

WHEREAS, the Board of Township Trustees of Washington Township hired Michael Hutton on October 1, 1997; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Michael Hutton has communicated his intention to resign for the purposes of retiring.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby approves the resignation of:

Name: Michael Hutton
 Position / Department: Firefighter / Paramedic / Fire
 Classification: Full-Time
 Effective date: January 21, 2021

- SECTION 2: Michael Hutton is eligible for rehire;
- SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.
- SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Rozanski seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted January 12, 2021. #2021.01.12.002
Append #002

Resolution to Conclude Employment:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING CHARLES W. MILLS' EMPLOYMENT AS A FULL-TIME FIREFIGHTER / PARAMEDIC

WHEREAS, the Board of Township Trustees of Washington Township hired Charles W. Mills on December 19, 2001; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Charles W. Mills has communicated his intention to resign for the purposes of retiring.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

- SECTION 1: The Board of Trustees hereby approves the resignation of:
- Name: Charles W. Mills
Position / Department: Firefighter / Paramedic / Fire
Classification: Full-Time
Effective date: January 20, 2021

SECTION 2: Charles W. Mills is eligible for rehire;

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Rozanski seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted January 12, 2021. #2021.01.12.003
Append #003

Resolution to Conclude Employment:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING KEVIN M. SCHULTZ'S EMPLOYMENT AS A FULL-TIME FIREFIGHTER / PARAMEDIC

WHEREAS, the Board of Township Trustees of Washington Township hired Kevin M. Schultz on May 20, 1995; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Kevin M. Schultz has communicated his intention to resign for the purposes of retiring.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

- SECTION 1: The Board of Trustees hereby approves the resignation of:
- Name: Kevin M. Schultz
Position / Department: Firefighter / Paramedic / Fire
Classification: Full-Time
Effective date: February 18, 2021

SECTION 2: Kevin M. Schultz is eligible for rehire;

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Rozanski seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted January 12, 2021. #2021.01.12.004
Append #004

Resolution to Conclude Employment:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING SCOTT A. THOMAS' EMPLOYMENT AS A FULL-TIME FIREFIGHTER / PARAMEDIC

WHEREAS, the Board of Township Trustees of Washington Township hired Scott A. Thomas on December 15, 1997; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Scott A. Thomas has communicated his intention to resign for the purposes of retiring.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby approves the resignation of:

Name: Scott A. Thomas
Position / Department: Firefighter / Paramedic
Classification: Full-Time
Effective date: February 5, 2021

SECTION 2: Scott A. Thomas is eligible for rehire;

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Rozanski seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted January 12, 2021. #2021.01.12.005
Append #005

Approval of the Minutes:

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to approve the meeting minutes as amended for December 8, 2020. Motion passed. #2021.01.12.006
Append #006

Approval of Bills, Payroll and Transfers:

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to approve and ratify the Bills for December 15, 2020, in the amount of \$167,597.65. Motion passed. #2021.01.12.007
Append #007

Motion by Ms. King, seconded by Mr. Rozanski, to approve and ratify the Bills for December 30, 2020, in the amount of \$274,959.96. Motion passed. #2021.01.12.008
Append #008

Motion by Mr. Rozanski, seconded by Ms. King, to approve and ratify the Bills for December 31, 2020, in the amount of \$26,964.17. Motion passed. #2021.01.12.009
Append #009

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to approve and ratify the Bills for January 1, and 8, 2021, in the amount of \$547,194.05. Motion passed.

#2021.01.12.010

Append #010

Motion by Mr. Rozanski, seconded by Ms. King, to approve and ratify the Bi-Weekly Payroll Reports for December 11, 2020, in the amount of \$551,959.49. Motion passed.

#2021.01.12.011

Append #011

Motion by Ms. King, seconded by Mr. Rozanski, to approve and ratify the Bi-Weekly Payroll Reports for December 24, 2020, in the amount of \$394,271.02. Motion passed.

#2021.01.12.012

Append #012

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to approve and ratify the Monthly Payroll Report for January 4, 2021, in the amount of \$9,898.65. Motion passed.

#2021.01.12.013

Append #013

Motion by Ms. King, seconded by Mr. Rozanski, to approve and ratify the Bi-Weekly Payroll Reports for January 8, 2021, in the amount of \$578,910.83. Motion passed.

#2021.01.12.014

Append #014

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to approve and ratify the Transfers for November 2020, in the amount of \$93,136. Motion passed.

#2021.01.12.015

Append #015

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to accept the November Monthly Financial Reports as submitted. Motion passed.

#2021.01.12.016

Append #016

Ms. Robinson presented to the Board of Trustees the 1st Amended Certificate of Estimated Resources for 2021, the Meeting Schedule for the Board of Trustees for 2021, and the Township Holiday Schedule for 2021.

The Board changed the Board of Trustees Meeting of February 9, 2021, to February 8, 2021, due to a conflict of schedules.

Round Table Discussion:

Updated reports were given by Department Heads and Trustees.

Mr. Eric Richter submitted a Zoning Staff Report based upon the discussion held with the Board of Trustees during the 2020 Strategic Planning, Goal Setting Retreat. Mr. Richter designed a template for inquiries related to various zoning issues that occur throughout the year. Included is an instance from an individual interested in purchasing vacant land for the purposes of constructing self-storage units. Mr. Richter stated this template can be modified for future zoning inquiries, as well as requests for variances. The Trustees feel this form will work and giving them the all information they need.

Mr. Richter also presented a memo on the updates of the 2020-2021 goals.

Fire Chief Alec O'Connell gave updates on the administering of the COVID-19 vaccines. He stated approximately 60% of the Fire Department Staffing have received their vaccination shot (which is higher than other departments) the rest of the personnel have declined receiving the vaccines at this time. Discussion was held regarding the vaccines and the process of administering them.

Mr. Richter gave an update on the Amlin Project and stated that design work has been submitted to Franklin County Engineer's Office, who ultimately has to approve, due to the fact Rings Road is a County Road and the storm drains are as well. Mr. Richter stated he will be on a conference phone call meeting with EMH&T, Franklin County and the City of Dublin, Tuesday, January 19, 2021, to discuss storm water, storm water sizing and other related issues. Mr. Richter will request EMH&T attend the Board of Trustee's first meeting of February and to give updates on this project. The Board of Trustees are anxious to get this project bid out and underway.

Mr. Kranstuber asked Mr. Richter to have the Township's legal counsel research utilizing and incorporating a "Consent Agenda" for routine action items needing approved by the Board of Trustees for all Township bills, payroll, transfers, financial reports, etc., for the purpose of saving time and redundancy.

Adjourn Meeting:

Meeting of January 12, 2021, adjourned at approximately 6:48 p.m.

Mr. Charles Kranstuber, Chair

Ms. Joyce E. Robinson, Fiscal Officer