

Minutes of October 13, 2020

Record of Proceedings

Due to Covid-19 this regularly scheduled meeting of the Washington Township Board of Trustees was conducted remotely via <http://global.gotomeeting.com/join/147176629> from the Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on October 13, 2020, at 6:00 p.m. Meeting was called to order by Ms. Denise Franz King, Chair.

Ms. King reviewed the process of the remote meeting.

Roll call – Ms. Denise Franz King, Chair – Present

Mr. Jan Rozanski, Vice Chair - Present

Mr. Charles Kranstuber, Trustee – Present

Amend the 2020 Permanent Budget

Mr. Eric Richter presented the amendment to the 2020 permanent budget for Washington Township. This amendment is being made to account for Federal COVID dollars the township will receive via H.B. #614. H.B. #614 is the final distribution of approximately \$650 million CARES Act funding to local governments via Ohio General Assembly action. These dollars will be distributed using the existing Local Government Fund Formula. In order to appropriate and spend these funds, an amended Certificate of Estimated Resources must be filed with the Franklin County Budget Commission accounting for the additional estimated grant receipts totaling \$36,469. With the addition of this revenue, total CARES Act/COVID funding will be \$103,474 for 2020.

Estimated Revenues

2020 Estimated Revenues by Fund

	2020 June Tax Budget	2020 Permanent Budget (AMENDED)	Percent Change between 2020 Tax and Permanent Budget
General Fund	\$ 1,403,494	\$ 1,510,930	7.7%
Motor Vehicle Fund	\$ 4,500	\$ 4,500	0.0%
Gasoline Fund	\$ 90,000	\$ 130,000	44.4%
Police Fund	\$ -	\$ -	0.0%
Fire Fund	\$22,674,679	\$21,257,883	-6.2%
EMS Billing Fund	\$ 900,000	\$ 900,000	0.0%
Federal COVID (400)	\$ -	\$ 103,474	0.0%
TOTAL REVENUES	\$25,072,673	\$23,906,787	-4.8%

Expenditure Appropriations

2020 Proposed Appropriations by Fund

	2020 Temporary Budget	2020 Permanent Budget (AMENDED)	Percent Change between 2020 Temporary and Permanent Budget
General Fund	\$ 976,650	\$ 976,650	0.0%
Motor Vehicle Fund	\$ 67,000	\$ 67,000	0.0%
Gasoline Fund	\$ 244,300	\$ 244,300	0.0%
Police Fund	\$ 30,000	\$ 30,000	0.0%
Fire Fund	\$20,667,800	\$21,367,800	3.4%
EMS Billing Fund	\$ 1,312,500	\$ 1,362,500	3.8%
Federal COVID (400)	\$ -	\$ 103,474	0.0%
TOTAL EXPENDITURES	\$23,298,250	\$24,151,723	3.5%

Resolution Amend 2020 Permanent Budget:

Mr. Kranstuber introduced and moved the adoption of the following Amended Resolution:

WHEREAS the levels of resources have been identified for the 2020 fiscal year, but now has been amended to include the Federal Grant Funds Related to COVID-19 H.B. 481.

WHEREAS appropriate planning and consultation within the Township has been accomplished and amended; and

WHEREAS the Township's Fiscal Officer, Administrator and the Fire Chief are now prepared to present the 2020 Amended Permanent Budget; and

WHEREAS the Township's Fiscal Officer, Administrator and the Fire Chief have prepared the 2020 Permanent Budget Appropriations resolution and has now amended it to include the Federal Grant Funds Related to COVID-19 H.B. 481;

NOW THEREFORE BE IT RESOLVED, that the 2020 Amended Permanent Appropriations and Fiscal Operating, Capital and Federal Grant Funds Budgets of Washington Township, Franklin, Delaware and Union Counties, Ohio, for fiscal year 2020 as supported in the accompanying documentation and approved by the Trustees, Fiscal Officer, Administrator and the Fire Chief, to make expenditures within the projected income levels, provided that bills and payrolls shall be submitted to and approved for payment upon resolution of the Board; and

BE IT FURTHER RESOLVED, that the Fiscal Officer be instructed to incorporate the 2020 Amended Permanent Budget Resolutions, and all supporting documents into the minutes and appendices of this meeting, and to file these materials with the official records of this Township.

BE IT FURTHER RESOLVED, that it is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

BE IT FURTHER RESOLVED that this Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Rozanski seconded the motion and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted October 13, 2020. #2020.10.13.001

Append #001

Resolution Authorizing Township Administrator to Incur Obligations Of \$10,000 or Less:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO INCUR OBLIGATIONS OF \$10,000.00 OR LESS ON BEHALF OF THE TOWNSHIP

WHEREAS, R.C. 507.11(A) provides "the board of township trustees may authorize, by resolution, township officers and employees to incur obligations" on behalf of the Township. Before March 2019, this authority was capped at \$2,500.00; and

WHEREAS, House Bill 500, which took effect March 22, 2019, amended R.C. 507.11 to expand the dollar amount of the obligations Township officers and employees may incur on behalf of the Township to \$10,000.00; and

WHEREAS, while the spending limit was increased, R.C. 507.11(A) still requires the "obligations incurred on behalf of the township by a township officer or employee acting pursuant to any such resolution shall be subsequently approved by the adoption of a formal resolution of the board of township trustees."

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby authorizes the Township Administrator to incur obligations of \$10,000.00 or less on behalf of Washington Township, Ohio.

SECTION 2. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision-making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 3: All prior resolutions, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Rozanski seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted October 13, 2020. #2020.10.13.002
Append #002

Resolution Concluding Employment:

Ms. King introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING ANNA G. WORMAN'S EMPLOYMENT AS A FULL-TIME ADMINISTRATIVE MANAGER

WHEREAS, the Board of Township Trustees of Washington Township hired Anna G. Worman on January 14, 1995; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Anna G. Worman has communicated her intention to resigned for the purposes of retiring.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby approves the resignation of:

Name: Anna G. Worman
Position/Department: Administrative Manager / Administration
Classification: Full-Time
Effective date: January 31, 2021

SECTION 2: Anna G. Worman is eligible for rehire;

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Rozanski seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted October 13, 2020. #2020.10.13.003
Append #003

Resolution Concluding Employment:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING ROBERT E. WINTERING'S EMPLOYMENT AS A FULL-TIME FIREFIGHTER / EMT-I

WHEREAS, the Board of Township Trustees of Washington Township hired Robert E. Wintering on August 1, 1987; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Robert E. Wintering has communicated his intention to resign for the purposes of retiring.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby approves the resignation of:

Name: Robert E. Wintering
Position/Department: Firefighter/EMT-I/Fire
Classification: Full-Time
Effective date: November 6, 2020

SECTION 2: Robert E. Wintering is eligible for rehire;

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Kranstuber seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted October 13, 2020. #2020.10.13.004

Resolutions to Hire:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE PHILIP A. ENGLER AS A PART-TIME PROBATIONARY FIREFIGHTER / PARAMEDIC

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

SECTION 1: The Board approves the hiring of:

Name: Philip A. Engler
 Position: Probationary Firefighter / Paramedic
 Classification: Uniformed Part-Time Non-Exempt
 Hourly Rate: \$13.95
 Effective date: October 29, 2020

SECTION 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 3: This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Kranstuber seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted October 13, 2020. #2020.10.13.005

Append #005

Resolutions to Hire:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE JARROD R. GORDEN AS A PART-TIME PROBATIONARY FIREFIGHTER / EMT-B

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

SECTION 1: The Board approves the hiring of:

Name: Jarrod R. Gorden
 Position: Probationary Firefighter / EMT-B
 Classification: Uniformed Part-Time Non-Exempt
 Hourly Rate: \$13.54
 Effective date: October 29, 2020

SECTION 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 3: This Resolution shall take effect and be in force at the earliest time permitted by law. Mr. Kranstuber seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted October 13, 2020. #2020.10.13.006
Append #006

Resolutions to Hire:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE MORGAN E. MURCHLAND AS A PART-TIME PROBATIONARY FIREFIGHTER / EMT-B

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

SECTION 1: The Board approves the hiring of:

Name: Morgan E. Murchland
Position: Probationary Firefighter / EMT-B
Classification: Uniformed Part-Time Non-Exempt
Hourly Rate: \$13.54
Effective date: October 29, 2020

SECTION 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 3: This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Kranstuber seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted October 13, 2020. #2020.10.13.007
Append #007

Resolution to Hire:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE ANTHONY J. PICKENS AS A PART-TIME PROBATIONARY FIREFIGHTER / EMT-B

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

SECTION 1: The Board approves the hiring of:

Name: Anthony J. Pickens
Position: Probationary Firefighter / EMT-B
Classification: Uniformed Part-Time Non-Exempt
Hourly Rate: \$13.54
Effective date: October 29, 2020

SECTION 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 3: This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Kranstuber seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted October 13, 2020. #2020.10.13.008
Append #008

Resolution to Hire:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE JOSHUA C. SCHELLHASE AS A PART-TIME PROBATIONARY FIREFIGHTER / EMT-B

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

SECTION 1: The Board approves the hiring of:

Name: Joshua C. Schellhase
Position: Probationary Firefighter / EMT-B
Classification: Uniformed Part-Time Non-Exempt
Hourly Rate: \$13.54
Effective date: October 29, 2020

SECTION 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 3: This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Kranstuber seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted October 13, 2020. #2020.10.13.009
Append #009

Resolution to Hire:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE DOMINIC M. WOO AS A PART-TIME PROBATIONARY FIREFIGHTER / EMT-B

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

SECTION 1: The Board approves the hiring of:

Name: Dominic M. Woo
Position: Probationary Firefighter / EMT-B
Classification: Uniformed Part-Time Non-Exempt
Hourly Rate: \$13.54
Effective date: October 29, 2020

SECTION 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 3: This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Kranstuber seconded the motion, and the roll was called on with all members of the Washington

Township Board of Trustees voting aye. Resolution adopted October 13, 2020. #2020.10.13.010
Append #010

Resolution to Rehire:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

RESOLUTION TO REHIRE NICHOLAS J. MARCUM AS A PART-TIME PROBATIONARY FIREFIGHTER / PARAMEDIC

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

SECTION 1: The Board approves the rehiring of:

Name: Nicholas J. Marcum
Position: Probationary Firefighter / Paramedic
Classification: Uniformed Part-Time Non-Exempt
Hourly Rate: \$13.95
Effective date: October 29, 2020

SECTION 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 3: This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Rozanski seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted October 13, 2020. #2020.10.13.011
Append #011

Motions Authorizing Direction of the Township Administrator:

Mr. Richter informed the Board the details of the following two roofing motions included in the September 22nd packets, but it was requested to defer action to obtain clarification from legal counsel regarding the bid process. The Township's legal counsel reviewed the process and concurred we have met all ORC bid/quote requirements.

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to authorize the Township Administrator to enter into an agreement with Frost Roofing for repair, paint and sealing of the roof at Station 91, cost not to exceed \$58,000. Motion passed.

#2020.10.13.012
Append #012

Motion by Mr. Rozanski, seconded by Mr. Kranstuber, to authorize the Township Administrator to enter into an agreement with Contractors, Inc. to replace 1,000 square feet of shingles and rubber membrane roof, fascia, gutters and downspouts at Station 92, cost not to exceed \$54,000. Motion passed.

#2020.10.13.013
Append #013

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to authorize the Township Administrator to purchase G-SCEL PBI Turnout Coats and Pants, at a cost not to exceed \$20,400. Motion passed. Noting: This is the last expenditure for turnout gear in 2020.

#2020.10.13.014
Append #014

Approval of the Minutes:

Motion by Ms. King, seconded by Mr. Rozanski, to approve the meeting minutes as presented for September 22, 2020. Motion passed.

#2020.10.13.015

Approval of Bills, Payroll and Transfers:

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to approve and ratify the Bills for September 15, 2020, in the amount of \$110,023.77. Motion passed.

#2020.10.13.016
Append #015

Motion by Ms. King, seconded by Mr. Rozanski, to approve and ratify the Bills for September 30, 2020, in the amount of \$153,369.60. Motion passed.

#2020.10.13.017

Append #016

Motion by Mr. Rozanski, seconded by Mr. Kranstuber, to approve and ratify the Electronic ACH Payments for September in the amount of \$1,074,758.88. Motion passed.

#2020.10.13.018

Append #017

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to approve and ratify the Medical Payments for September in the amount of \$233,130.31. Motion passed.

#2020.10.13.019

Append #018

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to approve and ratify the Monthly Payroll Reports for October 2, 2020, in the amount of \$9,755.52. Motion passed.

#2020.10.13.020

Append #019

Motion by Mr. Rozanski, seconded by Ms. King, to approve and ratify the Bi-Weekly Payroll Reports for October 2, 2020, in the amount of \$394,771.14. Motion passed.

#2020.10.13.021

Append #020

Out of Class Pay for Temporary Fire Marshall:

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to approve Out of Class Pay and Compensation for Fire Inspectors performing the duties of Acting Temporary Fire Marshall, in the absence of Washington Township's current Fire Marshall, due to illness. Motion passed.

#2020.10.13.022

Append #021

Round Table Discussion:

Updated reports were given by Department Heads.

Executive Session for Personnel Matters:

Motion by Ms. King, seconded by Mr. Kranstuber, to adjourn into executive session for the discussion of Personnel Matters, and to discuss the Performance Evaluation, Pay and Compensation of the Township Administrator, per the request of the Board of Trustees and per the Ohio Revised Code Section #121.22 (G)(1) at 6:44 p.m. The roll was called on and all members of the Washington Township Board of Trustees voted aye. Motion passed.

#2020.10.13.023

Adjourn Meeting:

Meeting of October 13, 2020, adjourned at approximately 7:00 p.m.

Ms. Denise Franz King, Chair

Ms. Joyce E. Robinson, Fiscal Officer