

## Minutes of August 11, 2020

### Record of Proceedings

Due to Covid-19 this regularly scheduled meeting of the Washington Township Board of Trustees was conducted remotely via <http://global.gotomeeting.com/join/147176629> from the Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on August 11, 2020, at 6:00 p.m. Meeting was called to order by Ms. Denise Franz King, Chair.

Ms. King reviewed the process of the remote meeting.

Roll call – Ms. Denise Franz King, Chair – Present

Mr. Jan Rozanski, Vice Chair - Present

Mr. Charles Kranstuber, Trustee – Present

### Franklin County Deputy Report:

The Deputy was not present for the meeting and no update.

### Franklin County Auditor's Office Triennial Presentation:

Ms. Latyna Humphrey, Community Outreach Coordinator with the Franklin County Auditor's Office was present remotely and reviewed with the Board of Trustees the upcoming 2020 Triennial property value review process. Ohio, county auditors are required to do a full, general reappraisal once every six years. On the third year in between reappraisals, county auditors are required by Ohio law to adjust property values based on sales and the market over the past three years. The last full property appraisal was performed in 2017, so the state law requires a Triennial update in 2020. The update is done by analyzing trends of current sales in the county. Values are adjusted to reflect current market values for the area and are intended to be used for the next three years to assess property values. Presentation appended to the meeting Minutes.

Append #001

### EMH&T Presenting Updates Regarding Amlin Project:

Mr. Michael Brehm with EMH&T and Mr. Tony Roell with MKSK were present remotely to continue the review and discussion of the 2<sup>nd</sup> phase of the Amlin Project (Roadway Improvements, Pedestrian Facilities and the Evaluation of the Drainage Improvements) with the Board of Trustees. Mr. Brehm stated the City of Dublin did clean out the storm drains south on Cosgray and at Rings Roads. Then EMH&T was able to complete the survey field work and cleaned out the remaining storm drains west of the Railroad tracks. Mr. Brehm stated cleaning out of the storm drains east of the Railroad track was not able to be completed due to taps into the storm drains and due to blind paths/blockages. This answering Ms. Peggy Richardson's question about if the storm drains have been cleaned out on the east side of the railroad tracks.

Rings Road – Mr. Brehm gave an overview of the presentation that was held on July 14, regarding the improvements to Rings Road and as to the grade of the roadway, water runoff, drainage challenges, sidewalk widths, trees and types of trees that would be used, etc.

Also, discussed the possibility of including sidewalks and trees west of the railroad tracks. Mr. David Crone of 7077 Rings Road, requested the Board of Trustees to please consider the west side of the railroad tracks as part of this project and to also have the same look and feel consistent with east of the tracks, (this would include leveling the ditches, adding sidewalks and adding trees).

Reviewed alley ways east of the railroad tracks, eliminating curb cuts, vacating alley ways, right-a-ways, width of alleys, gutters, parking, lighting, utilities, etc.

Some resident concerns regarding septic systems if alleys are widened from Ms. Tris Gallup, 6960 Rings Road.

Mr. Brehm stated there will be no changes to the south side of Rings Road alleyways, because these were addressed not too many years ago and they still remain in great condition.

Mr. David Patch of 6940/6970 Rings Road, stated concerns regarding closing off alleys which will cause problems with regards to parking. He stated parking is an issue in Amlin and by closing the alleyways this would cause more problems. He would prefer no changes with alleys. Mr. Patch asked who will do the maintenance of the area and Ms. King stated the Township will contract for the maintenance.

Residents for the most part are very pleased with the proposed design of the Amlin Improvements and the presentation. Trustees stated it was time to give some love to the Village of Amlin.

Ms. Richardson would prefer to have the sidewalks placed on the north side of Rings Road but is ok if sidewalks are smaller, not as wide on both sides of Rings Road. Ms. Laura Manicho prefers the smaller sidewalks as well.

Ms. Manicho asked about water and sewer. Ms. King stated if residents would like to be annexed into the City of Dublin then water and sewer would be an option. Ms. Manicho stated she feels residents are not interested in annexation to the City of Dublin.

Ms. Kathryn Ketchum of 6961 Rings Road, stated they prefers not to have sidewalks at all on Rings Road due to the spacing between their house and the sidewalks and the Road.

Next steps: Preliminary plans now can be completed and if the scope is acceptable, then applications for funding of this project can begin. The Board of Trustees directed the consultant to move forward with the project as presented but to go with 4' (four foot) sidewalks on both sides of Rings Road, in order to have the same aesthetically pleasing concept and to include trees.

Noting: Presentation appended to the meeting Minutes and is available on our website.

Append #002

**Resolution Authorizing Payment from the General Fund:**

Mr. Kranstuber introduced the following resolution and moved its passage

RESOLUTION AUTHORIZING THE PAYMENT FROM THE GENERAL FUND FOR EXPENSES INCURRED FOR REMOVAL OF WILD VEGETATION AND TRASH DEBRIS Ohio Revised Code § 505.87

WHEREAS, the owner(s) of Cosgray Road (Vacant Lot, Parcel #272-000615-00), Dublin, Ohio, 43016, Washington Township, Franklin, Delaware and Union Counties, Ohio (the "Property"), have been determined to have established and perpetuated an actionable nuisance violation at the Property; and

WHEREAS, the Board has determined that the nuisance being maintained by the owner(s) of the Property threatens the public health, safety and environment; and

WHEREAS, in the interests of the public health, safety and environment, the Board desires to provide for the immediate abatement, control and/or removal of the nuisance being maintained by the owner(s) of the Property.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TOWNSHIP TRUSTEES, WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE AND UNION COUNTIES, OHIO, THAT:

Section 1. The Board hereby authorizes payment, if necessary, from the Township General Fund, currently estimated at \$1,000, for removal of wild vegetation and trash debris at the Property.

Section 2. The Administrator and Fiscal Officer are authorized, on behalf of the Board, to arrange and effectuate the removal of the wild vegetation and trash debris at the Property and to arrange a lien on the Property relating to the cost of such removal.

Section 3. It is hereby found and determined that all formal actions of the Board concerning and relating to the passage of this resolution were taken in an open meeting of the Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Ohio Revised Code Section 121.22.

Mr. Rozanski seconded the motion and after discussion, the roll was call upon with all members of the Washington Township Board of Trustees voting aye. Resolution adopted August 11, 2020.

#2020.08.11.001

Append #003

**Resolution Concluding Employment:**

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING ALAN L. PERKINS' EMPLOYMENT AS A FULL-TIME FIRE INSPECTOR / PLANS EXAMINER

WHEREAS, the Board of Township Trustees of Washington Township rehired Alan L. Perkins on August 1, 2016; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Alan L. Perkins has communicated his intention to resign for the purposes of retiring.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1. The Board of Trustees hereby approves the resignation of:

Name: Alan L. Perkins

Position / Department: Fire Inspector / Fire Plans Examiner / Prevention

Classification: Full-Time  
 Effective date: August 21, 2020

- Section 2. Alan L. Perkins is eligible for rehire;  
 Section 3. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.  
 Section 4. All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Rozanski seconded the motion, and the roll was called on upon with all members of the Washington Township Board of Trustees voting aye. Resolution adopted August 11, 2020. #2020.08.11.002  
 Append #004

**Motion to Authorize Purchase:**

Motion by Mr. Rozanski, seconded by Mr. Kranstuber to authorize the purchase of P100 Respirators, at a cost not to exceed \$3,700 as requested and recommended. Motion passed. #2020.08.11.003  
 Append #005

**Motion to Approve Policy:**

Motion by Mr. Kranstuber, seconded by Mr. Rozanski to approve Families First Coronavirus Response Act Policy as presented and as recommended. Motion passed. #2020.08.11.04  
 Append #006

**Motion to Amend Retirement Plan:**

Motion to by Ms. King, seconded by Mr. Rozanski, to authorize the Township Administrator to execute the amendments to the T. Rowe Price Retirement Plan Services Inc., its agents, and to make any and all changes to institute the process necessary to make the Cares Act Relief Option available to plan participants, as it is presented and recommended. Motion passed. #2020.08.11.05  
 Append #007

**Injury Leave:**

Discussion was held regarding a request to extend injury leave. No action was taken by the Board of Trustees at this time.

**Approval of the Minutes:**

Motion by Ms. King, seconded by Mr. Kranstuber, to approve the meeting minutes as presented for July 14, 2020. Motion passed. #2020.08.11.007  
 Motion by Mr. Rozanski, seconded by Mr. Kranstuber, to approve the meeting minutes as presented for July 30, 2020. Motion passed. #2020.08.11.008

**Approval of Bills, Payroll and Transfers:**

Motion by Ms. King, seconded Mr. Kranstuber, to ratify the bills for the Township, and to include all the now and then certificates, for the dates as follows:

July 6, 2020, in the amount of \$ 18,295.68  
 July 15, 2020, in the amount of \$347,744.47  
 July 31, 2020, in the amount of \$131,118.16

Motion passed. #2020.08.11.009  
 Append #006

Motion by Mr. Rozanski, seconded by Mr. Kranstuber, to ratify the Electronic ACH Bills, as presented, dated July 2020, in the amount of \$1,107,790.86. Motion passed. #2020.08.11.010  
 Append #007

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to ratify the Medical UMR bills for July 2020, in the amount of \$299,803.83. Motion passed. #2020.08.11.011  
 Append #008

Motion by Ms. King, seconded by Mr. Rozanski, to approve and ratify the new reporting of the monthly payroll reports for elected officials for the following dates:

January 3, 2020 \$ 9,755.52  
 February 7, 2020 \$ 9,755.52  
 March 6, 2020 \$ 9,755.52

April 3, 2020	\$ 9,755.52
May 1, 2020	\$ 9,755.52
June 5, 2020	\$ 9,755.52
July 2, 2020	\$ 9,755.52
August 7, 2020	\$ 9,755.52

Motion passed.

#2020.08.11.012  
Append #009

Motion by Ms. King, seconded by Mr. Rozanski, to approve and ratify the new reporting of the Bi-Weekly Payroll Reports for the following dates:

January 10, 2020	\$578,558.59
January 24, 2020	\$525,368.51
February 7, 2020	\$428,102.17
February 21, 2020	\$438,897.23
March 6, 2020	\$399,208.11
March 20, 2020	\$449,851.81
April 3, 2020	\$450,320.52
April 17, 2020	\$426,441.47
May 1, 2020	\$422,661.23
May 15, 2020	\$417,560.03
May 29, 2020	\$436,067.01
June 12, 2020	\$458,315.75
June 26, 2020	\$486,796.35
July 10, 2020	\$435,286.20
July 24, 2020	\$462,193.43
August 7, 2020	\$445,990.17

Motion passed.

#2020.08.11.013  
Append #010

Motion by Ms. King, seconded by Mr. Rozanski, to approve the Monthly Financial Reports as presented for the following dates:

January 2020  
February 2020  
March 2020  
April 2020  
May 2020  
June 2020

Motion passed.

#2020.08.11.014  
Append #011

**Round Table Discussion:**

**Executive Session for Personnel Matters:**

Motion by Ms. King, seconded by Mr. Kranstuber, to adjourn into executive session for the discussion of Personnel Matters, and to the disciplinary matters of Township Staff, per the request of the Administrator and per the Ohio Revised Code Section #121.22 (G)(1) at 8:35 p.m. The roll was called on and all members of the Washington Township Board of Trustees voted aye. Motion passed.

#2020.08.11.014

**Reconvened:**

Meeting reconvened at 8:58 p.m.

**Adjourn Meeting:**

Meeting of August 11, 2020, adjourned at approximately 8:58 p.m.

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Ms. Denise Franz King, Chair

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Ms. Joyce E. Robinson, Fiscal Officer