

**Minutes of July 30, 2020****Record of Proceedings:**

Special meeting of the Washington Township Board of Trustees was held at the Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on July 30, 2020, at 4:00 p.m. Meeting was called to order by Ms. Denise Franz King, Chair, and the meeting opened with the Pledge of Allegiance.

Roll call – Ms. Denise Franz King, Chair – Present  
Mr. Jan Rozanski, Vice Chair - Present  
Mr. Charles Kranstuber, Trustee – Present

**Payroll:**

Ms. King discussed with the Board of Trustees a clerical error regarding the current payroll reports provided by the Fiscal Officer, Ms. Robinson, for approval by the Board of Trustees at each meeting. Even though these reports include all employees, Elected Officials only get paid once a month and should only be reflected as being paid once a month, which they have been. To accurately reflect the correct payroll totals and payees, Ms. Robinson will now provide a monthly payroll report which includes only the elected officials and a bi-weekly payroll report which includes all other employees. These reports will be submitted separately for the approval of the Board Trustees.

**Records Request:**

Mr. Eric Richter, Township Administrator and Fire Chief Alec O'Connell presented to the Board of Trustees a records request and a discussion was held regarding the scope of the request. The Board directed the Administrator and the Chief to respond to the request and to provide the information requested.

**Preparation for August 15, 2020 Strategic Planning Meeting:**

The Board reviewed the meeting materials as presented and to get questions answered prior to the August 15, 2020, Strategic Planning Meeting and discussions were held.

**Adjourn Meeting:**

Meeting of July 30, 2020, adjourned at approximately 5:37 p.m.

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Ms. Denise Franz King, Chair

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Ms. Joyce E. Robinson, Fiscal Officer