

Minutes of January 28, 2020

Record of Proceedings

Regular meeting of the Washington Township Board of Trustees was held at the Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on January 28, 2020, at 6:00 p.m. Meeting was called to order by Ms. Denise Franz King, Chair, and the meeting opened with the Pledge of Allegiance.

Roll call – Ms. Denise Franz King, Chair – Present
 Mr. Jan Rozanski, Vice Chair - Present
 Mr. Charles Kranstuber, Trustee – Absent due to being ill

Sheriff's Report:

Deputy Jason Ronk has been newly assigned to cover Washington Township. Deputy Ronk introduced himself to the Board. He gave a brief bio of his 20 years of service with the Franklin County Sheriff's office. The Board requested the deputy's presence in a few areas within the Township where speeding and traffic is an issue. They also requested assistance with some Zoning issues, regarding nuisance and abatements violations. Deputy Ronk gave the Sheriff's report of activity within the Township.

Resolution to Enter Into an Agreement with BrightView Landscape Services:

Ms. King introduced and moved the adoption of the following Resolution:

A RESOLUTION AUTHORIZING AND DIRECTING THE TOWNSHIP ADMINISTRATOR TO EXECUTE A LANDSCAPE SERVICE AGREEMENT WITH BRIGHTVIEW LANDSCAPE SERVICES FOR BED CARE, FLOWERS, AND MOWING, COST NOT TO EXCEED \$18,878.00.

WHEREAS, the Board of Trustees understands the importance of having the landscape at the Township properties well-maintained. This includes bed weed control, seasonal bed detailing and fertilization, pruning ornamental trees and shrubs, installing seasonal flowers/color, and mowing services; and

WHEREAS, Washington Township cannot adequately handle these services in-house; and

WHEREAS, BrightView Landscape Services previously provided the Township these services, and the Township believes BrightView Landscape Services has done an excellent job; and

WHEREAS, the Board of Trustees of Washington Township now wants to enter into a new one (1) year Landscape Service Agreement with BrightView Landscape Service for bed care, flowers, and mowing (beginning on January 1, 2020 and ending on December 31, 2020).

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby authorizes and directs the Township Administrator to execute a Landscape Service Agreement with BrightView Landscape Services, for bed care, flowers, and mowing at the Township Facilities (as set forth in the scope of services), in substantially the same form and content as the Landscape Service Agreement and Scope of Services attached hereto as Exhibit A and incorporated herein by reference.

SECTION 2. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State

Mr. Rozanski seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustee that were present voting aye. Resolution adopted January 28, 2020.

#2020.01.28.001

Append #001

Resolution BrightView:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

A RESOLUTION AUTHORIZING AND DIRECTING THE TOWNSHIP ADMINISTRATOR TO EXECUTE A LANDSCAPE SERVICE AGREEMENT WITH BRIGHTVIEW LANDSCAPE SERVICES FOR TURF FERTILIZATION AS WELL AS SPRING/FALL OPERATIONS, COST NOT TO EXCEED \$10,902.00.

WHEREAS, the Board of Trustees understands the importance of having the turf at the Township properties well-maintained. This includes fertilizing the ±12 acres of turf at the Administrative Building, Amlin Crossing Park, the Cosgray Road Cemetery, as well as all three Fire Stations. Work also is needed in the spring to clean up the landscape beds and in the fall to pick up leaves and winterize the landscape beds ("Spring/Fall Operations"); and

WHEREAS, Washington Township cannot adequately fertilize all this turf or provide these other services in-house; and

WHEREAS, BrightView Landscape Services previously provided the Township these services, and the Township believes BrightView Landscape Services has done an excellent job; and

WHEREAS, the Board of Trustees of Washington Township now wants to enter into a new one (1) year Landscape Service Agreement with BrightView Landscape Service for turf fertilization and Spring/Fall Operations (beginning on January 1, 2020 and ending on December 31, 2020).

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby authorizes and directs the Township Administrator to execute a Landscape Service Agreement with BrightView Landscape Services, for turf fertilization and Spring/Fall Operations (as set forth in the scope of services), in substantially the same form and content as the Landscape Service Agreement and Scope of Services attached hereto as Exhibit A and incorporated herein by reference.

SECTION 2. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Ms. King seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustee that were present voting aye. Resolution adopted January 28, 2020.

#2020.01.28.002

Append #002

Resolution BrightView:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

A RESOLUTION AUTHORIZING AND DIRECTING THE TOWNSHIP ADMINISTRATOR TO EXECUTE A LANDSCAPE SERVICE AGREEMENT WITH BRIGHTVIEW LANDSCAPE SERVICES FOR WELL STARTUP, GARDEN TILLING/CLEANUP, AND WELL WINTERIZATION AT WASHINGTON TOWNSHIP COMMUNITY GARDEN, COST NOT TO EXCEED \$2,700.00.

WHEREAS, the Board of Trustees understands the importance of maintaining the Amlin Park Community Garden and providing well water for the maintenance of community garden plots; and

WHEREAS, Washington Township cannot adequately maintain the well, garden tilling and cleanup services in-house; and

WHEREAS, BrightView Landscape Services previously provided the Township these services, and the Township believes BrightView Landscape Services has done an excellent job; and

WHEREAS, the Board of Trustees of Washington Township now wants to enter into a new one (1) year Landscape Service Agreement with BrightView Landscape Service for well startup, garden tilling/cleanup and well winterization (beginning on January 1, 2020 and ending on December 31, 2020).

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby authorizes and directs the Township Administrator to execute a Landscape Service Agreement with BrightView Landscape Services, for well startup, garden tilling/cleanup and well winterization (as set forth in the scope of services), in substantially the same form and content as the Proposal for Extra Work at Washington Twp. (Community Garden) attached hereto as Exhibit A and incorporated herein by reference.

SECTION 2. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Ms. King seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustee that were present voting aye. Resolution adopted January 28, 2020.

#2020.01.28.003

Append #003

2019 ODOT Road Mileage Certification:

Motion by Mr. Rozanski, seconded by Ms. King, to accept the 2019 ODOT Road Mileage Certification from the Franklin County Engineer's Office, certifying 1.90 miles of highway for

Washington Township. Motion passed.

#2020.01.28.004
Append #004

Motion to Approve Replacement of Metal Ceiling Grid and Tiles at Station #92:

Chief Alec O'Connell discussed with Board of Trustees a condensation issue at Fire Station #92 above the ceiling in several areas of the fire station. Condensation has caused the ceiling tiles to become discolored and the ceiling track to rust. The issue has been corrected through the approved foam installation authorized by the Board in 2019. However, this request is to allow the Administrator to enter into an agreement with Construction Systems Inc. (CSI) for the replacement of the drop-ceiling track and ceiling tiles in the weight room, bunk room, study, and hallway of Station #92. This purchase will complete the repairs needed.

Motion by Ms. King, seconded by Mr. Rozanski, to authorize for the Township Administrator to enter into an agreement with Construction Systems, Inc., for the replacement of the metal ceiling grid and tiles at Station #92 at a cost not to exceed \$10,750. Motion approved.

#2020.01.28.005
Append #005

Motion to Approve Ergometrics – National Testing Network:

Chief O'Connell stated the Fire Department's current succession plan was presented to and approved by the Board of Trustees in 2018. This plan includes a timeline for promotional testing. In August of 2020, the department will hold the first joint promotional test. Candidates will be taking either the Lieutenant or the Captain exam in the same room, at the same time. Each test will cover separate reading material and will each require its own written test to be created. The Department recently switched to a new company, Ergometrics - National Testing Network, to supply the written testing materials. Each test will be created from a bank of questions, printed, shipped, and scored for the Department. The cost of each test is \$3,000 plus shipping. According to the approved succession plan, promotional testing for Lieutenants and Captains will be held every two years.

Motion by Mr. Rozanski, seconded by Ms. King, to authorize the Township Administrator to enter into an agreement with Ergometrics – National Testing Network to supply the Department with promotional testing materials on behalf of Washington Township Board of Trustees, at a cost not to exceed \$6,500. Motion approved.

#2020.01.28.006
Append #006

Motion to Purchase Reconditioned Treadmills:

Chief O'Connell stated the treadmills at the Administration Building and Station 92 have had significant problems over the past year which has required repairs from the service technician. The current issues include belt, motor and lower board replacement that are not cost effective given the age of the units. Chief stated multiple quotes were received to replace the treadmills and the lowest bid was from Commercial Fitness Solutions for two Precore TRM 833 reconditioned treadmills with delivery and setup was \$5,980.

Motion by Ms. King, seconded by Mr. Rozanski to authorize the purchase of two reconditioned Precore TRM 833 treadmills from Commercial Fitness Solutions, cost not to exceed \$6,000. Motion passed.

#2020.01.28.007
Append #007

Approval of the Minutes:

Motion by Mr. Rozanski, seconded by Ms. King, to approve the meeting minutes as amended for January 14, 2020. Motion passed.

#2020.01.28.008

Approval of Bills, Payroll and Transfers:

Motion by Ms. King, seconded by Mr. Rozanski, to ratify the bills for the Township, and to include all the now and then certificates, dated December 31, 2019, in the amount of \$24,542.36. Motion passed.

#2020.01.28.009
Append #008

Motion by Mr. Rozanski, seconded by Ms. King, to ratify the Electronic Bills, as presented, dated December 2019, in the amount of \$1,373,368.95. Motion passed.

#2020.01.28.010

Append #009

Motion by Ms. King, seconded by Mr. Rozanski, to ratify the Medical UMR bills for December 2019, in the amount of \$346,817.69. Motion passed.

#2020.01.28.011

Append #010

Round Table Discussion:

Mr. Eric Richter stated the Fire Levy Committee continues to meet on a regular schedule and they now have the website up and running which is: www.keepdublinsafe.com; This website is to provide the Washington Township voters the information they need for the 2020 Fire Levy. There is also a Fact Sheet available. Chief O'Connell stated the Fire Levy Committee will go before Dublin City Council on February 10, 2020. Ms. Leslie Dybiec will update information on the Township's Facebook page related to the Fire Levy.

Mr. Richter stated there is a Zoning Appeals Board meeting scheduled for February 12, 2020, at 7:00 p.m., to hear two variances; one for a small shed and the location of it, the other for the construction of an accessory structure garage.

Chief O'Connell stated the Department is training and trying to get ahead of the Coronavirus just in case there would be any EMS calls related to the virus.

Ms. King commended the Washington Township Fire Department and Northwest Emergency Communications Center (NRECC), on the training class "Before Help Arrives". She encouraged others to participate in this training and requested more training classes be added to the scheduled.

Adjourn Meeting:

Meeting of January 28, 2020, adjourned at approximately 6:40 p.m.

Ms. Denise Franz King, Chair

Ms. Joyce E. Robinson, Fiscal Officer