

Minutes of September 24, 2019

**Record of Proceedings**

Regular meeting of the Washington Township Board of Trustees was held at the Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on September 24, 2019, at 6:00 p.m. Meeting was called to order by Mr. Charles Kranstuber, Chair, and the meeting opened with the Pledge of Allegiance.

Roll call – M. Charles Kranstuber, King, Chair – Present  
 Mr. Gene Bostic, Vice Chair, - Present  
 Ms. Denise Franz King, Trustee – Absent

**Sheriff's Report:**

No report was given, no deputy present.

**Union County Auditor:**

Ms. Andrea Weaver, Union County Auditor, was present and just wanted to let the Township know the Auditor's office is nearing the end of the six year 2019 evaluation, and property value have had substantial increases but this doesn't mean that property taxes will increase. There has been a huge growth of Union County. She stated she appreciates the relationship her office has with Washington Township. Information was distributed and appended to the meeting minutes. Append #001

**Meeder Investments:**

Mr. Dennis Yacobozzi, President of Meeder Investments and Mr. Jim McCourt, Investment Advisor, was present to review with the Board of Trustees the Township's Investment Portfolio and to discuss the merger from United American Capital and Meeder Investments. Append #002

**Kronos Software Support Services Agreement:**

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to approve the annual Kronos service support agreement that expires October 31, 2019, in the amount of \$4,420 (which has been discounted from the 2019 agreement). Motion passed. #2019.09.24.001  
 Append #003

**Light Package for Training #91 Vehicle:**

Motion by Mr. Bostic, seconded by Mr. Kranstuber, to approve the recommendation as presented and to purchase the lighting and siren package from Parr Public Safety Equipment, for the new training Station #91 vehicle at a cost not to exceed \$2,900. Motion passed. #2019.09.24.002  
 Append #004

**Station #92 Spray Foam Insulation:**

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to approve the recommendation to apply a sprayed foam insulation at Station #92 to the ceiling and walls, with the lowest and best quote from SFI Spray Foam Innovations at a cost not to exceed of \$4,765.00. Motion passed. #2019.09.24.03  
 Append #005

**Confine Space Rescue Equipment:**

Motion by Mr. Bostic, seconded by Mr. Kranstuber, to approve the recommendation to purchase four confine space rescue packs from Warren Fire Equipment with a cost not to exceed \$9,100. Motion passed. #2019.09.24.04  
 Append #006

**Station 93 and Station 95 Emergency Generator Radiators:**

Motion by Mr. Bostic, seconded by Mr. Kranstuber, to approve the recommendation to allow the Township Administrator to enter into an agreement with Ohio Cat for the purpose of replacing two (2) radiator assemblies in emergency backup generators for Stations #93 and #95 at a cost not to exceed \$7,400.00. Motion passed. #2019.09.24.05  
 Append #007

**Resolution Concluding Employment for Tracy Molter:**

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

**A RESOLUTION CONCLUDING TRACY L. MOLTER'S EMPLOYMENT AS FIREFIGHTER/  
PARAMEDIC**

WHEREAS, the Board of Township Trustees of Washington Township hired Tracy L. Molter on January 1, 1984 as Firefighter; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Tracy L. Molter has communicated his intention to resign for purposes of retirement.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby approves the resignation of:

Name: Tracy L. Molter  
Position / Department: Firefighter-Paramedic / Fire  
Classification: Full-Time  
Effective date: October 4, 2019

SECTION 2: Tracy L. Molter is eligible for rehire;

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Bostic seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustee that were presenting voting aye. Resolution adopted September 24, 2019.

#2019.09.24.006

Append #008

**Military Leave Policy Update:**

The Township's current Military Leave Policy is outdated as the Ohio Revised Code 5923.05 was updated in 2017. Specifically, the ORC changes the calculation of paid military leave from a calendar year (January 1<sup>st</sup> to December 31<sup>st</sup>) to a Federal Fiscal Year (October 1 through September 30<sup>th</sup>). The attached proposed updated policy maintains its foundation, but provides the following update:

- Definition of a calendar year is replaced with a definition of a Federal Fiscal Year as outlined in O.R.C. 5923.05 on page 1;
- References to a calendar year replaced with a Federal Fiscal Year on:
  - Page 1, definition of a month, last sentence.
  - Page 2, first two bullet points.
- Under More Information section, updated "contact human resources" to "speak with human resources".

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to approve the proposed Updated Military Leave Policy to be in compliance with the Ohio Revised Code 5923.05 as presented and as recommended. Motion passed.

#2019.09.24.007

Append #009

**Resolution Accepting the Amounts and Rates:**

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR (BOARD OF TOWNSHIP TRUSTEES) OHIO REVISED CODE, SECTIONS 5705.34, 5705.35**

RESOLVED, By the Board of Trustees of Washington Township, Franklin County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2020; and

WHEREAS, The Budget Commission of Franklin County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Trustees of Washington Township, Franklin County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted: and be it

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation for tax year 2019 (collection year 2020) as follows:

#### SCHEDULE A

#### SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY THE BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	Amount to be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Full Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
General Fund		\$1,164,177.06	0.50	
Road & Bridge Fund				
Cemetery Fund				
Police Fund				
Fire Fund	\$21,001,722.42			14.95
Road District Fund				
General (Note) Bond Retirement				
TOTAL	\$21,001,722.42	\$1,164,177.06	0.50	14.95

And be it further

RESOLVED, that the Fiscal Officer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mr. Bostic seconded the Resolution and the roll being called on with all members of the Washington Township Board of Trustee that were presenting voting aye. Resolution adopted September 24, 2019.

#2019.09.24.008

Append #010

#### **Extend Agreement with the Auditor of State:**

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to approve extending the agreement with the Auditor of State and Charles E. Harris and Associates, Inc., for the purpose of the 2018-2019, and 2020-2021, audit for Fiscal Office, at a cost not to exceed \$16,320. Motion approved.

#2019.09.24.009

Append #011

#### **2019 Hinkle Filing:**

Motion by Mr. Bostic, seconded by Mr. Kranstuber, to approve the renewing of the contract with Charles E. Harris and Associates, Inc., for the purpose of preparing the 2019 Hinkle Filing to the Auditor of State's Office at a cost not to exceed \$525. Motion approved.

#2019.09.24.010

Append #012

#### **Approval of the Minutes:**

Motion by Mr. Bostic, seconded by Mr. Kranstuber, to approve the meeting minutes for August 13, 2019, as presented. Motion passed.

#2019.09.24.011

#### **Approval of Bills, Payroll and Transfers:**

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to ratify the bills for the Township, and to include all the now and then certificates, dated August 15, 2019, in the amount of \$67,463.00. Motion passed.

#2019.09.24.012

Append #012

Motion by Mr. Bostic, seconded by Mr. Kranstuber, to ratify the bills for the Township, and to include all the now and then certificates, dated August 30, 2019, in the amount of \$69,228.13. Motion passed.

#2019.09.24.013

Append #013

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to ratify the Medical bills for the Township, dated July 2019, in the amount of \$184,978.14. Motion passed.

#2019.09.24.014

Append #014

Motion by Mr. Bostic, seconded by Mr. Kranstuber, to ratify the Medical bills for the Township, dated August 2019, in the amount of \$266,056.26. Motion passed.

#2019.09.24.015

Append #015

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to ratify the Electronic bills for the Township, and to include all the now and then certificates, dated August 2019, in the amount of \$1,031,858.61. Motion passed.

#2019.09.24.016

Append #016

Motion by Mr. Bostic, seconded by Mr. Kranstuber, to ratify the payroll for August 23, 2019, in the amount of \$451,499.75. Motion passed.

#2019.09.24.017

Append #017

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to ratify the payroll for September 6, 2019, in the amount of \$454,957.30. Motion passed.

#2019.09.24.018

Append #018

Motion by Mr. Bostic, seconded by Mr. Kranstuber, to ratify the payroll for September 20, 2019, in the amount of \$409,698.06. Motion passed.

#2019.09.24.019

Append #019

**Round Table Discussion:**

A discussion was held regarding standing water in the dry basin retention pond owned by Club Ohio Soccer, located on Rings Road, Dublin, OH. Ms. Robinson reported the drain of the retention pond has been cleaned out and the standing water has been vacuumed out. Owner will be doing some landscaping and more clean-up of the area.

**Executive Session for Personnel Matters:**

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to adjourn into executive session for the discussion of Personnel Matters, per the request of the Township Trustees and per the Ohio Revised Code Section #121.22 (G)(1) at 6:35 p.m. The roll was called up on with all members of the Washington Township Board of Trustees that were present voting aye. Motion passed. #2019.09.24.020

**Reconvened Meeting:**

Meeting reconvened at 6:35 p.m.

**Adjourn Meeting:**

Meeting of September 24, 2019, adjourned at approximately 6:35 p.m.

---

Mr. Charles Kranstuber, Chair

---

Ms. Joyce E. Robinson, Fiscal Officer