

Minutes of May 28, 2019

Record of Proceedings

Regular meeting of the Washington Township Board of Trustees was held at the Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on May 28, 2019, at 6:00 p.m. Meeting was called to order by Mr. Charles Kranstuber, Chair, and the meeting opened with the Pledge of Allegiance.

Roll call – M. Charles Kranstuber, King, Chair – Present
 Mr. Gene Bostic, Vice Chair, - Present
 Ms. Denise Franz King, Trustee – Present

Delaware County Prosecutor:

Ms. Melissa Schifel, the new Delaware County Prosecutor, was present and introduced herself to the Board of Trustees. She is filling the unexpired term of former Delaware County Prosecutor Carol O'Brien, and Ms. Schifel will seek election in 2020 for the term starting 2021.

Resolution to Promote:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

RESOLUTION TO PROMOTE ADAM M. SMITH TO FULL-TIME PROBATIONARY BATTALION CHIEF

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and;

WHEREAS, a need to fill a vacancy, occurring on April 19, 2019, in the position of full-time Battalion Chief, and;

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and;

WHEREAS, the appointment is being recommended by the human resource manager, fire chief and township administrator;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1. The Board approves the promotion of:

Name: Adam M. Smith
 Position: Probationary Battalion Chief
 Classification: Uniformed Full Time Exempt
 Salary: \$121,894.60 annually
 Effective date: June 1, 2019

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Bostic seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted May 28, 2019. #2019.05.28.001

Append #001

Resolution to Hire Fire Inspector:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE SCOTTIE O. CANTRELL TO FULL-TIME PROBATIONARY FIRE INSPECTOR

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and;

WHEREAS, a need to fill a vacancy, occurring on April 12, 2019, in the position of full-time Fire Inspector, and;

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and;

WHEREAS, the appointment is being recommended by the fire marshal, human resource manager, fire chief and township administrator;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1. The Board approves the hiring of:

Name: Scottie O. Cantrell
 Position: Probationary Fire Inspector
 Classification: Uniformed Full Time Non-Exempt
 Hourly Rate: \$43.04
 Effective date: June 1, 2019

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Ms. King seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted May 28, 2019.

#2019.05.28.002

Append #002

Resolution Concluding Employment:

Ms. King introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING DONALD S. SCHLEICH EMPLOYMENT AS FIREFIGHTER / EMT-I

WHEREAS, the Board of Township Trustees of Washington Township hired Donald S. Schleich on January 1, 1984; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Donald S. Schleich has communicated his intention to resign for the purposes of retiring.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby approves the resignation of:

Name: Donald S. Schleich
 Position / Department: Firefighter / EMT-I / Fire
 Classification: Full-Time
 Effective date: June 19, 2019

SECTION 2: Donald S. Schleich is eligible for rehire;

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Bostic seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted May 28, 2019.

#2019.05.28.003

Append #003

Resolution to Amend and Replace Credit Card Policy:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION AMENDING AND REPLACING THE WASHINGTON TOWNSHIP CREDIT CARD POLICY TO INCLUDE ADDITIONAL PROCEDURES REGARDING THE USE OF GASOLINE CREDIT CARDS

WHEREAS, with Resolution No. 2018.12.11.017, the Board of Trustees adopted an amended credit card policy in order to comply with new requirements set forth by House Bill (H.B.) 312 of the 132nd General Assembly, Section 1, safeguarding the Township against credit card fraud and abuse, and promoting responsible acquisition, management, and use of Township credit cards; and

WHEREAS, recently, at least one station in the Township's Fire Department has requested the assignment and use of a gasoline credit card, specifically to be used for the purchase of fuel for Township fleet vehicles ; and

WHEREAS, although H.B. 312 excludes gasoline credit cards from regulation by policy, the Township believes it is the best practice and in the best interest of all employees and residents to set forth the procedures for assignment and use of gasoline credit cards under the new credit card policy; and

WHEREAS, the Board of Trustees now wants to amend its current credit card policy to include additional procedures regarding the use of gasoline credit cards.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby amends and replaces the Washington Township Credit Card Policy as set forth in the document entitled "Washington Township Credit Card Policy" attached hereto as Exhibit A and incorporated by reference.

SECTION 2: The Board of Trustees hereby expressly declares that the Washington Township Credit Card Policy attached hereto as Exhibit A shall serve as the exclusive written policy of the Township for the use of credit card accounts, shall supersede any and all other written policies related to the use of credit card accounts, and shall apply to all employees, officers, and departments of the Township.

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Mr. Bostic seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted May 28, 2019.

#2019.05.28.004

Append #004

Approval of the Minutes:

Motion by Ms. King, seconded by Mr. Bostic, to approve the meeting minutes for May 7, 2019, as presented. Motion passed.

#2019.05.28.005

Motion by Ms. King, seconded by Mr. Bostic, to approve the meeting minutes for May 14, 2019, as amended. Motion passed.

#2019.05.28.005

Approval of Bills, Payroll and Transfers:

Motion by Ms. King, seconded by Mr. Bostic, to ratify the bills for the Township, and to include all the now and then certificates, dated May 15, 2019, in the amount of \$119,695.60. Motion passed.

#2019.05.28.006

Append #005

Motion by Mr. Bostic, seconded by Ms. King, to ratify the payroll for May 17, 2019, in the amount of \$402,482.41. Motion passed.

#2019.05.28.007

Append #006

Round Table Discussion:

Mr. Eric Richter gave an update on the Amlin Community Clean-up Project and he advised the Board about the public auction of the Pizza Shop in Amlin. The Board has an interest in bidding on the property to improve Amlin. There are three options the Township has with this property; Option #1 – To do nothing. Option #2 - Raise it. Option #3 - Try to improve it. Mr. John Brown resident of Amlin stated it does have a new septic system. He stated he hates to see the Pizza Shop torn down. The Trustees feel this property is not a viable property for commercial because there is no parking. Mr. Richter said the auction closes on June 10, 2019. Trustees think it would be nice just to have a green space at this location.

Mr. Richter stated in just under two months, existing Washington Township staff have initiated written communications to residents within the Amlin overlay district, solicited information via a questionnaire/survey, conducted a community meeting, and coordinated a clean-up weekend for the area. Based on feedback from previous meetings, it appears the Board is looking for specialized expertise related to planning, engineering, landscaping, and neighborhood beautification projects to assist the Township in identifying and prioritizing critical issues raised during the questionnaire and meeting process conducted in April and early May.

Mr. Richter presented a draft of an RFP which encompasses the scope of services the Board would like to see achieved and a discussion was held. Noting: Draft RFP appended to the meeting Minutes.

Append #007

2020 U.S. Census Bureau:

Mr. Boyd, Representative with the 2020 U.S. Census Bureau was present and requested the Board of Trustees' assistance in completing the Census. Ms. King requested the 2020 Census to accurately report

the total population of Washington Township and to include the incorporated and the unincorporated areas population. Presentation appended to the meeting Minutes. Append #008

Executive Session:

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to go into executive session for the purposes of Land Acquisition ORC #121.22.(G)(2)– to consider the purchasing of property for public purposes and also for Personnel Matters ORC #121.22(G)(1) - for the purpose of discussing discipline of a public employee at 7:50 p.m. Motion passed. #2019.05.28.008

Reconvened:

Meeting Reconvened at 8:12 p.m.

Motion Personnel:

Motion by Ms. King, seconded by Mr. Bostic, the Washington Township Board of Trustee accept and implement the recommendation of the staff and Township’s legal counsel regarding Fire Fighter Jeremy J. Ross as listed;

1. Starting at 8 a.m. on June 4, 2019, FF Ross is suspended, without pay and without supplementing accrued paid time off, for a 140-hour consecutive period or 5 duty days. As such, he will not report to work again until 8 a.m. on June 19, 2019;
2. Within the next fourteen (14) days, a professionally licensed psychologist or psychiatrist must evaluate and opine whether he is fit-for-duty as a firefighter. If the psychologist or psychiatrist opines it is necessary for FF Ross to continue counseling, he must complete the outlined program. The Township will pay for this appointment and evaluation;
3. FF Ross must successfully complete an anger management program as determined and paid for by Washington Township. If this initial program recommends him to continue counseling, he must complete the outlined program;
4. FF Ross will receive a separate Progressive Counseling Notice for his failure to call or appear for a scheduled shift on April 14, 2019; and
5. FF Ross will receive a separate Progressive Counseling Notice for not following a direction.

Motion passed May 28, 2019.

#2019.05.28.009

Motion Property:

Motion by Mr. Kranstuber, seconded by Ms. King, directed the Township Administrator to bid on the upcoming auction of the Pizza Shop in Amlin located on Rings Road with a bid price up to \$65,000 on behalf of the Washington Township Board of Trustees. Motion passed May 28, 2019.

#2019.05.28.010

Adjourn Meeting:

Meeting of May 28, 2019, adjourned at approximately 7:25 p.m.

Mr. Charles Kranstuber, Chair

Ms. Joyce E. Robinson, Fiscal Officer