

Minutes of January 29, 2019

Record of Proceedings

Regular meeting of the Washington Township Board of Trustees was held at the Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on January 29, 2019, at 6:00 p.m. Meeting was called to order by Mr. Charles Kranstuber, Chair, and the meeting opened with the Pledge of Allegiance.

Roll call – M. Charles Kranstuber, King, Chair – Present  
 Mr. Gene Bostic, Vice Chair, - Absent  
 Ms. Denise Franz King, Trustee – Present

**Administer the Oath Of Office:**

Mr. Kranstuber administered the oath of office to Full Time Fire Fighter John Egan.

**Metal Container Update at 6870 Rings Road, Dublin, OH:**

Mr. Nick Soulas Jr., Franklin County Prosecuting Attorney, was present to give an update on the metal shipping container being stored at 6870 Rings Road, Dublin, OH, which is a violation of Washington Township's Zoning Resolutions. The Township has been working since the container suddenly appeared, over a year and a half, to get this container removed from the property. Mr. Soulas stated he became involved around July of 2018, when Mr. Eric Richter, Township Administrator, contacted him to represent the Township. At that point Mr. Soulas visited the site and reached out to Mr. Rahim Samir owner of the shipping container. Mr. Samir stated the container was storing the inventory of his store, which had gone under or bankrupt. Mr. Soulas said he gave Mr. Samir some time to get the container moved from the property but that did not happen. Mr. Soulas then contacted the Franklin County Engineers office to get the property survey and discovered the container was in fact on the Washington Township Public Right-Of-Way. Mr. Soulas stated with the container being in the Right-Of-Way this shortens the time in which the Township can legally remove the container from the property, but the Township has to give a 30 day notice to the owner to have the container removed. Ms. King stated we have already given the owner 30 days. Mr. Soulas stated the Township has to first declare it to be a Nuisance by passing a Resolution, which the Board of Trustees has that Resolution before them for approval at this meeting. When the 30 days expires the Board of Trustees can have the shipping container removed immediately, but the Township has to pay the upfront cost to have it removed, but then the Board has the automatic ability pursuant to State Statute to place that cost on Mr. Samir's tax duplicate. Even though it is not on Mr. Samir's property the State Law provides for when an adjacent property owner puts something in the Right-Of-Way the Township has the ability to access that cost of removal onto their taxes.

**Resolution Ordering Removal of Nuisance Metal Shipping Container – 6870 Rings Road:**

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION ORDERING THE REMOVAL OF NUISANCE METAL SHIPPING CONTAINER BOUNDING TOWNSHIP RIGHT-OF-WAY BY MARCH 1, 2019; AND AUTHORIZING PAYMENT FROM THE GENERAL FUND FOR EXPENSES INCURRED FOR REMOVAL OF NUISANCE METAL SHIPPING CONTAINER AND CERTIFYING THE EXPENSE TO THE COUNTY AUDITOR TO BE ENTERED ON THE TAX DUPLICATE AGAINST THE LAND, TO BE COLLECTED IN THE SAME MANNER AS OTHER TAXES FOR NON-COMPLIANCE WITH REMOVAL ORDER

Ohio Revised Code § 5571.14

WHEREAS, the owners (the "Owners") at 6870 Rings Road, Washington Township, Franklin, Delaware and Union Counties, Ohio (the "Property"), have been determined to have established and perpetuated an actionable nuisance violation within Township road right-of-way in that they have placed a metal shipping container upon township right-of-way in violation of Ohio Revised Code § 5571.14(A); and WHEREAS, Owners have been previously notified of such determination by the Township, been given time to remediate it and have not acted; and are hereby given final notice to remove the metal shipping container within thirty days, or March 1, 2019; and

WHEREAS, the Board has determined that the nuisance being maintained by the Occupants at the Property threatens the public health, safety and environment; and

WHEREAS, in the interests of the public health, safety and environment, the Board desires to provide for the immediate abatement, control and/or removal of the nuisance being maintained by the Owners of the Property.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TOWNSHIP TRUSTEES, WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE AND UNION COUNTIES, OHIO, THAT:

SECTION 1. The Board hereby declares that the shipping container that has been placed upon the public right-of-way adjacent to the real property located at 6870 Rings Road, Washington Township, Franklin County is a public nuisance pursuant to Ohio Revised Code § 5571.14.

SECTION 2. The Board hereby orders the property owners of 6870 Rings Road, Rahim Samir and Zghier Ghofran, to remove the metal shipping container from the right-of-way within thirty (30) days. The Administrator is directed to serve notice of the order to remove and this Resolution via hand-delivery to the property owners, and via certified mail.

SECTION 3. The Board hereby authorizes payment, if necessary, from the Township General Fund, currently estimated at \$10,000.00, for removal and disposal of a junk metal shipping container located in Township road right-of-way.

SECTION 4. The Administrator and Fiscal Officer are authorized, on behalf of the Board, to arrange and effectuate the removal of the junk metal shipping container located in Township road right-of-way and to arrange a lien on the Container owner relating to the cost of such removal.

SECTION 5. It is hereby found and determined that all formal actions of the Board concerning and relating to the passage of this resolution were taken in an open meeting of the Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Ohio Revised Code Section 121.22.

Ms. King seconded the motion and, after discussion, the roll was called upon with all members of the Washington Township Board of Trustees that were present voted eye. Resolution adopted.

#2019.01.29.001

Append #001

#### **Resolution to Purchase Desktops and Laptops:**

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION AUTHORIZING AND DIRECTING THE TOWNSHIP ADMINISTRATOR TO PURCHASE 2018 AND 2019 CAPITAL BUDGET REPLACEMENT DESKTOP AND LAPTOP COMPUTERS, AND ANCILLARY I.T. RELATED EQUIPMENT, TO INCLUDE 10 DESKTOP WORKSTATIONS AND 7 TOTAL LAPTOP COMPUTERS (1 EMERGENCY REPLACEMENT), COST NOT TO EXCEED \$21,650.00.

WHEREAS, the Board of Trustees understands the importance of utilizing technology for the efficient delivery of public services, while also maintaining the confidentiality and security of privileged information; and

WHEREAS, Washington Township implemented a multi-year information technology desktop and laptop capital replacement schedule to maintain warranted equipment and spread the cost of this equipment over multiple budget cycles; and

WHEREAS, CompuCorp served as the Township's bidding agent to obtain the most favorable cost quote and to take advantage of any discounts available related to this bulk technology equipment purchase; and

WHEREAS, the Board of Trustees of Washington Township now wants to purchase 2018 and 2019 capital budget replacement desktop and laptop computers, and ancillary I.T. related equipment.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby authorizes and directs the Township Administrator to purchase 2018 and 2019 capital budget replacement desktop and laptop computers and ancillary I.T. related equipment, cost not to exceed \$21,650.00.

SECTION 2. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board

and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Ms. King seconded the motion, and the roll was called upon with all members of the Washington Township Board of Trustees that were present voted eye. Resolution adopted. #2019.01.29.002  
Append #002

**Resolution BrightView Landscape Services – Turf Fertilization and Spring/Fall Cleanup**

Ms. King introduced and moved the adoption of the following Resolution:

A RESOLUTION AUTHORIZING AND DIRECTING THE TOWNSHIP ADMINISTRATOR TO EXECUTE A LANDSCAPE SERVICE AGREEMENT WITH BRIGHTVIEW LANDSCAPE SERVICES FOR TURF FERTILIZATION AS WELL AS SPRING/FALL OPERATIONS, COST NOT TO EXCEED \$10,902.00.

WHEREAS, the Board of Trustees understands the importance of having the turf at the Township properties well-maintained. This includes fertilizing the ±12 acres of turf at the Administrative Building, Amlin Crossing Park, the Cosgray Road Cemetery, as well as all three Fire Stations. Work also is needed in the spring to clean up the landscape beds and in the fall to pick up leaves and winterize the landscape beds (“Spring/Fall Operations”); and

WHEREAS, Washington Township cannot adequately fertilize all this turf or provide these other services in-house; and

WHEREAS, BrightView Landscape Services previously provided the Township these services, and the Township believes BrightView Landscape Services has done an excellent job; and

WHEREAS, the Board of Trustees of Washington Township now wants to enter into a new one (1) year Landscape Service Agreement with BrightView Landscape Service for turf fertilization and Spring/Fall Operations (beginning on January 1, 2019 and ending on December 31, 2019).

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby authorizes and directs the Township Administrator to execute a Landscape Service Agreement with BrightView Landscape Services, for turf fertilization and Spring/Fall Operations (as set forth in the scope of services), in substantially the same form and content as the Landscape Service Agreement and Scope of Services attached hereto as Exhibit A and incorporated herein by reference.

SECTION 2. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Mr. Kranstuber seconded the motion, and the roll was called upon with all members of the Washington Township Board of Trustees that were present voted eye. Resolution adopted. #2019.01.29.003  
Append #003

**Resolution BrightView Landscape Services – Bed Care, Flowers, and Mowing:**

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION AUTHORIZING AND DIRECTING THE TOWNSHIP ADMINISTRATOR TO EXECUTE A LANDSCAPE SERVICE AGREEMENT WITH BRIGHTVIEW LANDSCAPE SERVICES FOR BED CARE, FLOWERS, AND MOWING, COST NOT TO EXCEED \$18,878.00.

WHEREAS, the Board of Trustees understands the importance of having the landscape at the Township properties well-maintained. This includes bed weed control, seasonal bed detailing and fertilization, pruning ornamental trees and shrubs, installing seasonal flowers/color, and mowing services; and

WHEREAS, Washington Township cannot adequately handle these services in-house; and

WHEREAS, BrightView Landscape Services previously provided the Township these services, and the Township believes BrightView Landscape Services has done an excellent job; and

WHEREAS, the Board of Trustees of Washington Township now wants to enter into a new one (1) year Landscape Service Agreement with BrightView Landscape Service for bed care, flowers, and mowing (beginning on January 1, 2019 and ending on December 31, 2019).

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby authorizes and directs the Township Administrator to execute a Landscape Service Agreement with BrightView Landscape Services, for bed care, flowers, and mowing at the Township Facilities (as set forth in the scope of services), in substantially the same form and content as the Landscape Service Agreement and Scope of Services attached hereto as Exhibit A and incorporated herein by reference.

SECTION 2. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Ms. King seconded the motion, and the roll was called upon with all members of the Washington Township Board of Trustees that were present voted eye. Resolution adopted. #2019.01.29.004  
Append #004

**Resolution Brightview Landscape Services Well Startup, Garden Tilling/Cleanup, etc.:**

Ms. King introduced and moved the adoption of the following Resolution:

A RESOLUTION AUTHORIZING AND DIRECTING THE TOWNSHIP ADMINISTRATOR TO EXECUTE A LANDSCAPE SERVICE AGREEMENT WITH BRIGHTVIEW LANDSCAPE SERVICES FOR WELL STARTUP, GARDEN TILLING/CLEANUP, AND WELL WINTERIZATION AT WASHINGTON TOWNSHIP COMMUNITY GARDEN, COST NOT TO EXCEED \$2,500.00.

WHEREAS, the Board of Trustees understands the importance of maintaining the Amlin Park Community Garden and providing well water for the maintenance of community garden plots; and WHEREAS, Washington Township cannot adequately maintain the well, garden tilling and cleanup services in-house; and

WHEREAS, Bright View Landscape Services previously provided the Township these services, and the Township believes BrightView Landscape Services has done an excellent job; and

WHEREAS, the Board of Trustees of Washington Township now wants to enter into a new one (1) year Landscape Service Agreement with BrightView Landscape Service for well startup, garden tilling/cleanup and well winterization (beginning on January 1, 2019 and ending on December 31, 2019).

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby authorizes and directs the Township Administrator to execute a Landscape Service Agreement with BrightView Landscape Services, for well startup, garden tilling/cleanup and well winterization (as set forth in the scope of services), in substantially the same form and content as the Proposal for Extra Work at Washington Twp. (Community Garden) attached hereto as Exhibit A and incorporated herein by reference.

SECTION 2. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Mr. Kranstuber seconded the motion, and the roll was called upon with all members of the Washington Township Board of Trustees that were present voted eye. Resolution adopted. #2019.01.29.005  
Append #005

**Resolution Amending Charges for Ambulance and Emergency Medical Services:**

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

**A RESOLUTION AMENDING THE CHARGES FOR THE USE OF AMBULANCE SERVICES AND EMERGENCY MEDICAL SERVICES**

WHEREAS, Washington Township, through the Washington Township Fire Department, has been, and intends to continue, providing ambulance and emergency medical services; and

WHEREAS, R.C. 505.84 authorizes a township to establish reasonable charges for the use of fire and rescue services, ambulance services, or emergency medical services. R.C. 505.84 also permits a township to establish different charges for township residents and nonresidents, and may, in its discretion, waive all or part of the charge for any resident; and

WHEREAS, at its September 27, 2016 meeting and after much thought and careful consideration, the Board of Trustees of Washington Township determined it was in the best interest of the Township to establish a use charge for ambulance and emergency medical services provided by the Washington Township Fire Department; and

WHEREAS, the charges established by that September 27, 2016 resolution have remained unchanged since being adopted; and

WHEREAS, Washington Township recently learned The Center for Medicare Medicaid Services released The Ambulance Inflation Factor (AIF) for CY2019. This AIF contains a 2.3% rate increase for EMS services in 2019; and

WHEREAS, while Washington Township is not limited to only a 2.3% increase, the Board of Trustees wants to increase its charges for these services by only 2.3%.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: Pursuant to R.C. 505.84, the following amended charges for the use of ambulance services and/or emergency medical services are hereby created and established for all persons (township resident or non-resident):

- |                                   |            |
|-----------------------------------|------------|
| a. Basic Life Support (BLS):      | \$ 700.76  |
| b. Advanced Life Support 1 (ALS1) | \$ 828.63  |
| c. Advanced Life Support 2 (ALS2) | \$1,202.03 |
| d. Loaded Mileage                 | \$ 14.84   |

SECTION 2: The amended charges set forth in Section 1 shall take effect January 1, 2019.

SECTION 3: All other Sections and Sub-sections of the Resolution for EMS Billing, adopted on September 27, 2016 shall remain unchanged, in effect, and enforceable.

SECTION 4: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Ms. King seconded the motion, and the roll was called upon with all members of the Washington Township Board of Trustees that were present voted eye. Resolution adopted. #2019.01.29.006  
Append #006

**Motion to Approve NetMotion Mobility Licenses:**

Motion by Mr. Kranstuber, seconded by Ms. King, to authorize the purchase of ten additional NetMotion Mobility licenses to improve and correct connectivity challenges at various stations, cost not to exceed \$3,023.00. Motion approved. #2019.01.29.007  
Append #007

**Motion to Approve Upgrade to Existing Panel System:**

Motion by Mr. Kranstuber, seconded by Ms. King, to authorize approval for the upgrade to existing panel system to allow for the consolidation of security fire/alarm monitoring with newly installed Silco access control system, cost not to exceed \$3,018.00. Motion approved. #2019.01.29.008  
Append #008

**Motion to Approve Bulb Wattage Change for Amlin Street Lighting:**

Motion by Ms. King, seconded by Mr. Kranstuber to approve increasing the bulb wattage of Amlin Street lighting from 100 Watts to up to 200 Watts. Current annual electric expenditures (2018) totaled

\$2,896.64. AEP is estimating an increase of \$90 more per month with the increased wattage, or an estimated annual increase of \$1,080, potentially bringing our annual Amlin Street Lighting costs to \$3,977. Motion passed.

#2019.01.29.009  
Append #009

**EAP Renewal:**

Motion by Mr. Kranstuber, seconded by Ms. King, to authoring the Township Administrator to enter into the necessary three year agreement with Matrix Employee Assistance Program and as recommended in an amount not to exceed \$5,460 per year for three years. Motion passed.

**Approval of the Minutes:**

Motion by Ms. King, seconded by Mr. Kranstuber, to approve the meeting minutes for January 7, 2019, as presented. Motion passed.

#2019.01.29.010

**Approval of Bills, Payroll and Transfers:**

Motion by Mr. Kranstuber, seconded by Ms. King, to ratify the bills for the Township, and to include all the now and then certificates, dated January 11, 2019, in the amount of \$128,351.02. Motion passed.

#2019.01.29.011

Append #010

Motion by Ms. King, seconded by Mr. Kranstuber, to ratify the payroll for January 11, 2019, in the amount of \$553,796.75. Motion passed.

#2019.01.29.012

Append #011

Motion by Mr. Kranstuber, seconded by Ms. King, to ratify the payroll for January 25, 2019, in the amount of \$550,286.65. Motion passed.

#2019.01.29.013

Append #012

**Round Table Discussions:**

Battalion Chief Michael Riebel reviewed with the Board of Trustees and Fiscal Officer the Emergency Operations Center Manual and distributed the manuals.

Ms. Joyce Robinson presented an update on the Year-End Financial condition of the Township.

**Adjourn Meeting:**

Meeting of January 29, 2019, adjourned at approximately 6:45 p.m.

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Mr. Charles Kranstuber, Chair

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Ms. Joyce E. Robinson, Fiscal Officer