

Minutes of August 14, 2018

Record of Proceedings

Regular meeting of the Washington Township Board of Trustees was held at the Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on August 14, 2018, at 6:00 p.m. Meeting was called to order by Ms. Denise Franz King, Chair, and the meeting opened with the Pledge of Allegiance.

Roll call – Ms. Denise Franz King, Chair – Present
 Mr. Charles Kranstuber, Vice Chair, - Present
 Mr. Gene Bostic, Trustee – Present

Sheriff's Report:

Deputy Jessie Hatfield gave an updated Report from Franklin County Sheriff's Department.

Resolution Concluding Employment:

Mr. Bostic introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING KEVIN L. MICHAEL'S EMPLOYMENT AS A FULL-TIME FIREFIGHTER / PARAMEDIC

WHEREAS, the Board of Township Trustees of Washington Township hired Kevin L. Michael on June 11, 1988 to work as a Full-Time Firefighter / Paramedic and

WHEREAS, the Board of Trustees for Washington Township recognizes that Kevin L. Michael has communicated his intention of resigning for the purposes of retiring.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby approves the resignation for the purposes of retirement of:

Name: Kevin L. Michael
 Position / Department: Firefighter - Paramedic / Fire
 Classification: Full-Time
 Effective date: August 1, 2018

SECTION 2: Kevin L. Michael is eligible for rehire;

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Kranstuber seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted August 14, 2018. #2018.08.14.001

Append #001

Resolution Concluding Employment:

Mr. Bostic introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING JEFFREY R. CROSS' EMPLOYMENT AS A FULL-TIME FIREFIGHTER / PARAMEDIC

WHEREAS, the Board of Township Trustees of Washington Township hired Jeffrey R. Cross on April 11, 1992 to work as a Full-Time Firefighter / EMT-B and

WHEREAS, the Board of Trustees for Washington Township recognizes that Jeffrey R. Cross has communicated his intention of resigning for the purposes of retiring.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby approves the resignation for the purposes of retirement of:

Name: Jeffrey R. Cross

Position / Department: Firefighter – EMT-B / Fire
 Classification: Full-Time
 Effective date: July 25, 2018

SECTION 2: Jeffrey R. Cross is eligible for rehire;

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Kranstuber seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted August 14, 2018. #2018.08.14.002
 Append #002

Resolution to Promote:

Ms. King introduced and moved the adoption of the following Resolution:

RESOLUTION TO PROMOTE JAMES R. STAMBAUGH II TO FULL-TIME PROBATIONARY FIREFIGHTER / PARAMEDIC

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and;

WHEREAS, a need to fill a vacancy, occurring on July 25, 2018, in the position of full-time firefighter, and;

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and;

WHEREAS, the appointment is being recommended by the human resource manager, fire chief and township administrator;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1. The Board approves the promotion of:

Name: James R. Stambaugh II
 Position: Probationary Firefighter / Paramedic
 Classification: Uniformed Full Time Non-Exempt
 Salary: \$51,557.10 annually
 Effective date: July 28, 2018

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Bostic seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted August 14, 2018. #2018.08.14.003
 Append #003

Resolution for Additional Roth 457:

Mr. Bostic introduced and moved the adoption of the following Resolution:

A RESOLUTION AUTHORIZING AND APPROVING THE ADDITION OF A ROTH 457 TO THE TOWNSHIP'S CURRENT 457 DEFERRED COMPENSATION PLAN

WHEREAS, in technical terms, a Roth 457 plan is a defined contribution plan for governmental employees that is governed under Section 457(b) of the Internal Revenue Code and commonly known as a Governmental Roth 457 Plan; and

WHEREAS, under a Roth 457 plan, public employees can contribute post-tax money each payday into a custodial trust account set up for them by the Roth 457 Plan, and invest that money, so that it can grow; and

WHEREAS, T. Rowe Price is serving as Washington Township's current 457 Plan records keeper and custodian, and can add a Roth 457 plan to its current services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby authorizes and approves adding a Roth 457 to Washington Township's 457 Plan.

SECTION 2: The Board of Trustees hereby authorizes and directs the Township Administrator to execute all documents necessary to add a Roth 457 plan to the current Washington Township's 457 Plan.

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Ms. King seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted August 14, 2018.

#2018.08.14.004

Append #004

Resolution Accepting a FEMA Assistant Grant:

Mr. Bostic introduced and moved the adoption of the following Resolution:

A RESOLUTION ACCEPTING A \$160,115.00 FEMA ASSISTANCE TO FIREFIGHTERS GRANT, AUTHORIZING AND DIRECTING THE TOWNSHIP ADMINISTRATOR, OR HIS DESIGNEE, TO EXECUTE ALL DOCUMENTS NECESSARY TO ACCEPT THE SAME, AND AGREEING TO CONTRIBUTE A \$16,011.00 COST MATCH

WHEREAS, the U.S. Department of Homeland Security and the Federal Emergency Management Agency (FEMA) offer financial assistance for operations and safety through an Assistance to Firefighters Grant; and

WHEREAS, the Assistance to Firefighters Program's purpose is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards; and

WHEREAS, Chief O'Connell, Battalion Chief McCann, Firefighter Goist and part-time Firefighter Dave Adrian worked hard and completed the 2017 FEMA Assistance to Firefighters Grant Application, on behalf of Washington Township; and

WHEREAS, the Township's grant application identified the following important projects and equipment: purchase four (4) chest compression devices for CPR (\$59,524.00); purchase a four-year warranty for the chest compression devices (\$18,604.00); and make facilities improvements by upgrading the exhaust evacuation system for Station 93 and Station 92 (\$97,998.00) (totaling \$176,126.00); and

WHEREAS, FEMA recently approved the Township's 2017 Assistance to Firefighters Grant Application in the amount of \$160,115.00. As a condition of this award, the Township is required to contribute a cost match in the amount of \$16,011.00 of non-Federal funds; and

WHEREAS, the Board of Trustees now wants to accept this grant and approve the ten percent cost match.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby accepts the U.S. Department of Homeland Security and the Federal Emergency Management Agency's 2017 Assistance to Firefighters Grant in the amount of \$160,011.00.

SECTION 2: The Board of Trustees hereby authorizes and directs the Township Administrator, or his designee, to execute all documents necessary to accept the Federal Emergency Management Agency's 2017 Assistance to Firefighters Grant in the amount of \$160,011.00.

SECTION 3: The Board of Trustees hereby agrees to contribute a cost match, in the amount of \$16,011.00 of non-Federal funds, to the U.S. Department of Homeland Security and the Federal Emergency Management Agency's 2017 Assistance to Firefighters Grant. This funding will be handled formally through a separate appropriation.

SECTION 4: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Mr. Kranstuber seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted August 14, 2018.

#2018.08.14.005

Append #005

Resolutions Agreement for Kronos and Telestaff:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION AUTHORIZING AND DIRECTING THE TOWNSHIP ADMINISTRATOR TO EXECUTE A ONE-YEAR SOFTWARE SUPPORT SERVICES AGREEMENT FOR THE SUPPORT AND MAINTENANCE

OF THE KRONOS AND TELESTAFF SCHEDULING AND TIMEKEEPING SOFTWARE (11/29/2018 THROUGH 11/28/2019), COST NOT TO EXCEED \$5,891.00.

WHEREAS, the Washington Township Board of Township Trustees ("Board") provides a variety of services to the public, and

WHEREAS, Washington Township utilizes Telestaff software for 24-hour staff scheduling and KRONOS for the official timekeeping database;

WHEREAS, the Washington Township recently upgraded KRONOS software in advance of further integrating the compatibility between Telestaff and KRONOS;

NOW THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Washington Township, ("Township"), Franklin, Delaware and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees authorizes a one-year software support services agreement for KRONOS and Telestaff scheduling and timekeeping software covering the period 11/29/2018 through 11/28/2019.

SECTION 2. The Board of Trustees hereby authorizes and directs the Township Administrator to execute a service agreement with KRONOS Incorporated for one-year software support services.

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Mr. Bostic seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted August 14, 2018.

#2018.08.14.006

Append #006

Motion to Ratify Use Additional Law Firm:

Motion by Ms. King, seconded by Mr. Kranstuber to ratify the approval the use of the law firm of Sybert, Rhoad, Lackey & Swisher, LLC to represent Washington Township in certain matters related to claims before the Ohio Bureau of Workers Compensation. Motion passed.

#2018.08.14.007

Append #007

Motion to Approve Agreement with Bright View Landscape:

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to authorize the Township Administrator to enter into an agreement with Bright View Landscape Services for tree and debris removal at the McKittrick and Jerome Road properties. Motion passed.

#2018.08.14.008

Append #008

Motion to Purchase a Firehouse Innovation Forcible Entry Simulator:

Motion Mr. Bostic, seconded by Mr. Kranstuber to approve the purchase of a Firehouse Innovations Forcible Entry Simulator Door Prop per the request of the Township Administrator and Fire Chief in an amount not to exceed \$8,000. Motion passed.

#2018.08.14.009

Append #009

Resolution - 6191 Cosgray Road:

Ms. King introduced and moved the adoption of the following Resolution:

DETERMINING THAT OCCUPANTS AT 6191 COSGRAY ROAD ARE INTAINING A NUISANCE AND AUTHORIZING THE ABATEMENT, CONTROL AND/OR REMOVAL OF THE SAME (VEGETATION AND TRASH DEBRIS) Ohio Revised Code § 505.87

WHEREAS, the occupants at 6191 Cosgray Road, Washington Township, Franklin, Delaware and Union Counties, Ohio (the "Property"), has been determined to have established and perpetuated an actionable nuisance violation at the Property; and

WHEREAS, the Board has determined that the nuisance being maintained by the occupants at the Property threatens the public health, safety and environment; and

WHEREAS, in the interests of the public health, safety and environment, the Board desires to provide for the immediate abatement, control and/or removal of the nuisance being maintained by the occupants of the Property.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TOWNSHIP TRUSTEES, WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE AND UNION COUNTIES, OHIO, THAT:

Section 1. The Board has determined that the occupants of the Property are maintaining an actionable nuisance at the Property including the accumulation of vegetation, garbage, refuse and/or other debris.

Section 2. It is hereby found and determined that all formal actions of the Board concerning and relating to the passage of this resolution were taken in an open meeting of the Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Ohio Revised Code Section 121.22.

Mr. Kranstuber seconded the motion and, after discussion, the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted August 14, 2018.

#2018.08.14.010

Append #010

Resolution - 6910 Rings Road:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

DETERMINING THAT OCCUPANTS AT 6910 RINGS ROAD ARE MAINTAINING A NUISANCE AND AUTHORIZING THE ABATEMENT, CONTROL AND/OR REMOVAL OF THE SAME (JUNK MOTOR VEHICLE) Ohio Revised Code § 505.871

WHEREAS, the occupants at 6910 Rings Road, Washington Township, Franklin, Delaware and Union Counties, Ohio (the "Property"), has been determined to have established and perpetuated an actionable nuisance violation at the Property; and

WHEREAS, the Board has determined that the nuisance being maintained by the occupants at the Property threatens the public health, safety and environment; and

WHEREAS, in the interests of the public health, safety and environment, the Board desires to provide for the immediate abatement, control and/or removal of the nuisance being maintained by the occupants of the Property.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TOWNSHIP TRUSTEES, WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE AND UNION COUNTIES, OHIO, THAT:

Section 1. The Board has determined that the occupants of the Property are maintaining an actionable nuisance at the Property including the housing of a junk motor vehicle.

Section 2. It is hereby found and determined that all formal actions of the Board concerning and relating to the passage of this resolution were taken in an open meeting of the Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Ohio Revised Code Section 121.22.

Mr. Bostic seconded the motion and, after discussion, the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted August 14, 2018.

#2018.08.14.011

Append #011

Approval of the Minutes:

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to approve the meeting minutes of June 12, 2018, as presented. Motion passed.

#2018.08.14.012

Motion by Ms. King, seconded by Mr. Kranstuber, to approve the meeting minutes of July 10, 2018, as presented. Motion passed.

#2018.08.14.013

Approval of Bills, Payroll and Transfers:

Motion by Mr. Bostic, seconded by Ms. King, to ratify the bills for the Township, and to include all the now and then certificates, dated July 15, 2018, in the amount of \$523,490.97. Motion passed.

#2018.08.14.014

Append #012

Motion by Mr. Bostic, seconded by Ms. King, to ratify the bills for the Township, and to include all the now and then certificates, dated July 31, 2018, in the amount of \$282,340.21. Motion passed.

#2018.08.14.015

Append #013

Motion by Mr. Kranstuber, seconded by Ms. King, to ratify the ACH Payments for July 2018, in the amount of \$1,161,703.76. Motion passed.

#2018.08.14.016

Append #014

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to ratify the payroll for July 13, 2018, in the amount of \$433,861.76. Motion passed.

#2018.08.14.017

Append #015

Motion by Mr. Bostic, seconded by Mr. Kranstuber, to ratify the payroll for July 27, 2018, in the amount of \$390,769.82. Motion passed.

#2018.08.14.018

Append #016

Motion by Mr. Bostic, seconded by Ms. King, to ratify the payroll for August 3, 2018, in the amount of \$9,345.44. Motion passed.

#2018.08.14.019

Append #017

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to ratify the payroll for August 8, 2018, in the amount of \$452,578.97. Motion passed.

#2018.08.14.020

Append #018

Motion by Mr. Kranstuber, seconded by Ms. King, to ratify the Transfers for June 2018, in the amount of \$10,000. Motion passed.

#2018.08.14.021

Append #019

Round Table Discussions were held.

Mr. Richter held an additional discussed with the Board regarding the non-compliant Zoning issues that are being worked on with Bricker and Eckler, Township's Legal Counsel and the Board Franklin County Prosecutor's Office, The Board of Trustees passing Resolutions addressing these issues at this meeting.

City of Dublin Meeting

On July 24th Mr. Richter met with Dana McDaniel and Mayor Peterson to provide township updates. I was also able to share the "facilities with the highest number of emergency runs" data spreadsheet for 2017 with them. They discussed whether there were any upcoming TIF projects, and Mr. Richter expressed desire to have dialogue about any proposed TIF projects (residential or commercial) and the feasibility of establishing Payments in Lieu of Taxes (PILOT) on future projects to assist the Township with revenue lost during the life of future TIFs. They all agreed to maintain an open dialogue about new developments coming before Dublin City Council, with no specific agreement related to PILOTs. Mr. McDaniel's said he would like to discuss the issue internally with the City Finance Director.

Mr. McDaniel's asked the developer of the proposed Residence at Tuller Heights to meet with Chief O'Connell and Mr. Richter, which they subsequently did on August 6, 2018. Description of this proposed apartment community has appended to the meeting minutes.

Append #020

SWACO Recycling Bid – Consortium I Update

A summary analysis of Bids for Dublin and Washington Township was prepared by Eastman & Smith Ltd. Rumpke of Ohio, Inc. was the only responsive bid despite efforts by Consortium I to modify the bid specifications to be more appealing to other haulers. From a Washington Township perspective only, Rumpke did provide a "status quo" bid of current cart options and services for a three year term. A slightly higher monthly rate increase could be locked in if a five year term was accepted.

I am continuing to dialogue with the City of Dublin and SWACO regarding the bids. I anticipate having a recommendation for the Board of Trustees in late September, if not sooner.

Speeding at Various Township Intersections

Mr. Richter stated earlier this spring the Board briefly discussed speeding on various roads around the Township and he presented information from a sign vendor that produces solar powered digital speed limit signs to assist in slowing down traffic. Currently there is one on Eiterman Road near Washington Elementary School. The Board direct him to move forward to get pricing information and with a formal recommendation.

Chief O'Connell shared with the Board the new monthly Fire Department Statistical Report.

Updates were given on Strategic Goals by the Fire Department, Ms. Catherine Grossman, Human Resources Manager and Ms. Leslie Dybiec, Public Information Officer. Presentations appended to the meeting minutes. Append #021

Adjourn Meeting:

Meeting of August 14, 2018, adjourned at approximately 7:56 p.m.

Ms. Denise Franz King, Chair

Ms. Joyce E. Robinson, Fiscal Officer