

Minutes of May 8 2018

Record of Proceedings

Regular meeting of the Washington Township Board of Trustees was held at the Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on May 8, 2018, at 6:00 p.m. Meeting was called to order by Ms. Denise Franz King, Chair, and the meeting opened with the Pledge of Allegiance.

Roll call – Ms. Denise Franz King, Chair – Present
 Mr. Charles Kranstuber, Vice Chair, - Present
 Mr. Gene Bostic, Trustee – Present

Sheriff's Report:

Franklin County Deputy Jessie Hatfield was not present and no report was given.

Resolution for Franklin Soil & Water Conservation District:

Mr. Bostic introduced and moved the adoption of the following Resolution:

A RESOLUTION AUTHORIZING AND DIRECTING THE TOWNSHIP ADMINISTRATOR TO EXECUTE AN INTERGOVERNMENTAL WORKING AGREEMENT BETWEEN WASHINGTON TOWNSHIP AND FRANKLIN SOIL AND WATER CONSERVATION DISTRICT TO PROVIDE GENERAL ASSISTANCE REGARDING MS4 STORMWATER MANAGEMENT COMPLIANCE, COMMUNITY INVOLVEMENT AND OUTREACH, AND REVIEW AND COMMENT FOR CONSTRUCTION, LOT SPLITS AND POND CONSTRUCTION TO INSURE COMPLIANCE WITH NPDES PERMITS. COST NOT TO EXCEED \$2,000.

WHEREAS, the Board of Trustees understands the need for assistance in complying with the MS4 Stormwater Management Permit and National Pollution Discharge Elimination System (NPDES) Permit requirements; and

WHEREAS, Washington Township maintains good working relationships with the Franklin County Engineer, Franklin County Public Health and the Franklin County Economic Development and Planning Department; and

WHEREAS, the Franklin Soil and Water Conservation District is uniquely qualified to assist the Township with community involvement and outreach, targeted commercial outreach, and development plan review and site inspections should they arise; and

WHEREAS, the Board of Trustees of Washington Township now wants to enter into a new one (1) year Agreement with Franklin Soil and Water Conservation District.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby authorizes and directs the Township Administrator to execute an Agreement with Franklin Soil and Water Conservation District (as set forth in the Intergovernmental Working Agreement).

SECTION 2. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Mr. Kranstuber seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustee voting aye. Resolution adopted May 8, 2018.

#2018.05.08.001

Append #001

Resolution to Hire Administrative Coordinator:

M. Kranstuber introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE CHRISTOPHER T. VEECK AS PROBATIONARY ADMINISTRATIVE COORDINATOR

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and

WHEREAS, a need to fill a vacancy in the position of Administrative Coordinator effective March 2, 2018, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1. The Board approves the hiring of:

Name: Christopher T. Veeck

Position: Probationary Administrative Coordinator

Classification: Non-Uniformed Full Time Non-Exempt

Salary: \$20.19 per hour

Effective date: May 14, 2018

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Ms. King seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted May 8, 2018.#2018.05.08.002
Append #002

Technology Use Policy:

The Township's current Computer, Internet and Email Use and Social Media policies have not been updated since 2013. Technology has changed in the last five (5) years, necessitating updates and revisions to the Township's policies. The new Technology Use policy incorporates the following Township's current policies into one:

- Computer, Internet and Email Policy (last updated August 2013);
- Social Media Policy (last updated February 2013), and;
- Cell Phone Directive (last updated November 2005).

Motion by Mr. Bostic, seconded by Mr. Kranstuber, to approve the March draft and revised Technology Use Policy with the revisions and as presented effective May 8, 2018. Motion passed.

#2018.05.08.003

Append #003

Approval of the Minutes:

Motion by Ms. King, seconded by Mr. Kranstuber, to approve the meeting minutes of April 10, 2018, as presented. Motion passed.

#2018.05.08.004

Approval of Bills, Payroll and Transfers:

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to ratify the bills for the Township, and to include all the now and then certificates, dated April 15, 2018, in the amount of \$97,051.16. Motion passed.

#2018.05.08.005

Append #004

Motion by Mr. Bostic, seconded by Mr. Kranstuber, to ratify the bills for the Township, and to include all the now and then certificates, dated April 30, 2018, in the amount of \$284,828.87. Motion passed.

#2018.05.08.006

Append #005

Motion by Mr. Kranstuber, seconded by Ms. King, to ratify the ACH Bills for the Township, and to include all the now and then certificates, dated April 2018, in the amount of \$1,040,570.09. Motion passed.

#2018.05.08.007

Append #006

Motion by Mr. Bostic, seconded by Mr. Kranstuber, to ratify the payroll for April 20, 2018, in the amount of \$438,286.07. Motion passed.

#2018.05.08.008

Append #007

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to ratify the payroll for May 4, 2018, in the amount of \$381,200.78. Motion passed.

#2018.05.08.009

Append #008

Round Table Discussions were held.

FMLA

Washington Township Family Medical Leave Act (FMLA) packet. The materials have been reviewed by legal and management, and were discussed with company officers at their April 11th meeting. After reviewing the costs and benefits of outside administration of FMLA, staff decided it would be easier and more cost-effective to return the administration of FMLA to the Human Resources Manager. This became effective April 1, 2018.

SWACO

The consortium continues to identify ways to align services and requirements to make the bid proposal more attractive to multiple vendors. Washington Township and the City of Dublin have been grouped for the next bid cycle, primarily due to geographic location and days of the week. The SWACO Community Consortium Invitation to Bid for the Provision of Recycling Services has been released and is due to SWACO May 17, 2018.

Board of Zoning Appeals Meeting:

There is a Board of Zoning Appeals Meeting scheduled for May 16, 2018, at 7:00 p.m., for the First Apostolic Church, 6477 Eiterman Road, Dublin, OH 43017, variance to Section #512.012 (accessory structure height).

Executive Session for Personnel Matters:

Motion by Mr. Bostic, seconded by Ms. King, to adjourn into executive session for the discussion of Personnel Matters per the request of the Board of Trustees and per the Ohio Revised Code Section #121.22 (G)(1) at 6:55 p.m. The roll was called on and all members of the Washington Township Board of Trustees voted aye. Motion passed.

#2018.05.08.010

Reconvened:

Meeting reconvened at approximately 7:30 p.m.

Adjourn Meeting:

Meeting of May 8, 2018, adjourned at approximately 7:30 p.m.