

Minutes of February 27, 2018

Record of Proceedings

Regular meeting of the Washington Township Board of Trustees was held at the Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on February 27, 2018, at 6:00 p.m. Meeting was called to order by Ms. Denise Franz King, Chair, and the meeting opened with the Pledge of Allegiance.

Roll call – Ms. Denise Franz King, Chair – Present
 Mr. Charles Kranstuber, Vice Chair, - Present
 Mr. Gene Bostic, Trustee – Present

Oath of Office:

Trustee Ms. King administered the oath of office to Firefighters/Paramedics Logan Adams.

Sheriff's Report:

Franklin County Deputy Jessie Hatfield was present and gave a report.

Syntero, Inc. at the Dublin Counseling Center:

Ms. Julie Erwin Rinaldi with Syntero Inc. /Dublin Counseling Center was present to review the annual report with the Board of Trustees. Presentation appended to the minutes. Append #001

Resolution Concluding Employment:

Mr. Bostic introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING SHARON E. SMITH'S EMPLOYMENT AS A FULL-TIME ADMINISTRATIVE COORDINATOR

WHEREAS, the Board of Township Trustees of Washington Township hired Sharon E. Smith on October 18, 2008 to work as a Full-Time Receptionist, and;

WHEREAS, the Board of Trustees for Washington Township recognizes that Sharon E. Smith has communicated her intention of resigning for personal reasons.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby approves the resignation for:

Name: Sharon E. Smith
 Position / Department: Administrative Coordinator
 Classification: Full-Time
 Effective date: March 2, 2018

SECTION 2: Sharon E. Smith is eligible for rehire.

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Kranstuber seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted February 27, 2018.

#2018.02.27.001

Append #001

Resolution Concluding Employment:

M. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING JOSEPH D. HERREN'S EMPLOYMENT AS A PART-TIME FIREFIGHTER / PARAMEDIC

WHEREAS, the Board of Township Trustees of Washington Township hired Joseph D. Herren on January 25, 2018 to work as a Part-Time Firefighter / Paramedic and;

WHEREAS, the Board of Trustees for Washington Township recognizes that Joseph D. Herren has communicated his intention of resigning for personal reasons.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby approves the resignation for:

Name: Joseph D. Herren
 Position / Department: Firefighter / Paramedic
 Classification: Part-Time
 Effective date: February 20, 2018

SECTION 2: Joseph D. Herren is eligible for rehire;

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Bostic seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted February 27, 2018.

#2018.02.27.002

Append #002

Resolution Authorizing Township Administrator to into Agreements:

Ms. King introduced and moved the adoption of the following Resolution:

A RESOLUTION AUTHORIZING AND DIRECTING THE TOWNSHIP ADMINISTRATOR TO EXECUTE A LANDSCAPE SERVICE AGREEMENT WITH BRIGHTVIEW LANDSCAPE SERVICES FOR TURF FERTILIZATION AS WELL AS SPRING/FALL OPERATIONS

WHEREAS, the Board of Trustees understands the importance of having the turf at the Township properties well-maintained. This includes fertilizing the ±12 acres of turf at the Administrative Building, Amlin Crossing Park, the Cosgray Road Cemetery, as well as all three Fire Stations. Work also is needed in the spring to clean up the landscape beds and in the fall to pick up leaves and winterize the landscape beds ("Spring/Fall Operations"); and

WHEREAS, Washington Township cannot adequately fertilize all this turf or provide these other services in-house; and

WHEREAS, BrightView Landscape Services previously provided the Township these services, and the Township believes BrightView Landscape Services has done an excellent job; and

WHEREAS, the Board of Trustees of Washington Township now wants to enter into a new one (1) year Landscape Service Agreement with BrightView Landscape Service for turf fertilization and Spring/Fall Operations (beginning on January 1, 2018 and ending on December 31, 2018).

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby authorizes and directs the Township Administrator to execute a Landscape Service Agreement with BrightView Landscape Services, for turf fertilization and Spring/Fall Operations (as set forth in the scope of

services), in substantially the same form and content as the Landscape Service Agreement and Scope of Services attached hereto as Exhibit A and incorporated herein by reference.

SECTION 2. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Mr. Bostic seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted February 27, 2018.

#2018.02.27.004
Append #004

Mr. Kranstuber introduced and moved the adoption of the following Resolution:
A RESOLUTION AUTHORIZING AND DIRECTING THE TOWNSHIP ADMINISTRATOR TO EXECUTE A LANDSCAPE SERVICE AGREEMENT WITH BRIGHTVIEW LANDSCAPE SERVICES FOR BED CARE, FLOWERS, AND MOWING
WHEREAS, the Board of Trustees understands the importance of having the landscape at the Township properties well-maintained. This includes bed weed control, seasonal bed detailing and fertilization, pruning ornamental trees and shrubs, installing seasonal flowers/color, and mowing services; and
WHEREAS, Washington Township cannot adequately handle these services in-house; and
WHEREAS, BrightView Landscape Services previously provided the Township these services, and the Township believes BrightView Landscape Services has done an excellent job; and
WHEREAS, the Board of Trustees of Washington Township now wants to enter into a new one (1) year Landscape Service Agreement with BrightView Landscape Service for bed care, flowers, and mowing (beginning on January 1, 2018 and ending on December 31, 2018).
NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby authorizes and directs the Township Administrator to execute a Landscape Service Agreement with BrightView Landscape Services, for bed care, flowers, and mowing at the Township Facilities (as set forth in the scope of services), in substantially the same form and content as the Landscape Service Agreement and Scope of Services attached hereto as Exhibit A and incorporated herein by reference.

SECTION 2. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Mr. Bostic seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted February 27, 2018.

#2018.02.27.004
Append #004

Resolution to Demolition of 9447 Jerome Road:
Ms. King introduced and moved the adoption of the following Resolution:

A RESOLUTION FOR DEMOLITION AND CLEANUP OF THE PROPERTY AT 9447 JEROME ROAD

WHEREAS, the Washington Township Board of Township Trustees ("Board") purchased the property at 9447 Jerome Road for a future fire station site.

WHEREAS, prior to demolition and cleanup the department will conduct a live burn of the structure for training purposes.

WHEREAS, the Township recognizes the need to maintain the property and grounds to assure it is not a distraction to the community.

NOW THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Washington Township, ("Township"), Franklin, Delaware and Union Counties, Ohio, authorizes the Township Administrator to enter into an agreement with Vititoe Construction for demolition and cleanup of the property at 9447 Jerome Road.

SECTION 1:

	Price (Not Exceed)
Demolition and Cleanup Property 9447 Jerome Road	\$14,500

SECTION 2. The Board of Trustees hereby authorizes and directs the Township Administrator to execute a contract with Vititoe Construction for demolition and cleanup of township property located at 9447 Jerome Road.

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Mr. Kranstuber seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted February 27, 2018.

#2018.02.27.005

Append #005

Approve Lighting Upgrades at the Administration Building:

Motion by Mr. Kranstuber, seconded by Mr. Bostic to approve the upgrade to the lighting of the Washington Township Administration parking area at 6200 Eiterman Road, Dublin, OH 43016 with Kramer Electrical Services, LLC., in an amount not to exceed \$4,800. Motion passed.

#2018.02.27.006

Append #006

Approval of the Minutes:

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to approve the meeting minutes of January 23, 2018, as presented. Ms. King abstained. Motion passed.

#2018.02.27.007

Approval of Bills, Payroll and Transfers:

Motion by Ms. King, seconded by Mr. Kranstuber, to ratify the bills for the Township, and to include all the now and then certificates, dated February 15, 2018, in the amount of \$60,389.98. Motion passed.

#2018.02.27.008

Append #008

Motion by Mr. Bostic, seconded by Mr. Kranstuber, to ratify the ACH Bills January 2018, in the amount of \$1,646,008.48. Motion passed.

#2018.02.27.009

Append #009

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to ratify the payroll for February 23, 2018, in the amount of \$416,080.36. Motion passed.

#2018.02.27.010

Append #010

Round Table Discussions were held.

Adjourn Meeting:

Meeting of February 27, 2018, adjourned at approximately 7:08 p.m.

Mr. Charles Kranstuber, Chair

Ms. Joyce E. Robinson, Fiscal Officer