

Minutes of December 12, 2017

Record of Proceedings

Regular meeting of the Washington Township Board of Trustees was held at the Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on December 12, 2017, at 8:00 a.m. Meeting was called to order by Mr. Gene Bostic, Chair and the meeting opened with the Pledge of Allegiance.

Roll call – Mr. Gene Bostic, Chair – Present
Ms. Denise Franz King, Vice Chair – Present
Mr. Charles Kranstuber, Trustee, - Present

Franklin County Sheriff's Office Report:

Deputy Jessie Hatfield was present to give report to the Trustees on calls within the Township.

Public Education Fee Schedule:

Chief Alec O'Connell stated the department offers several educational programs to the residents of Dublin and surrounding communities. These courses are focused on community safety and give the citizens the knowledge, skills and abilities to assist their fellow citizens. The fee schedule associated with these classes was approved by the board in July of 2017. In October of 2017, the American Heart Association increased the price of the CPR cards from three dollars to seventeen dollars. Due to the significant increase in the cost of the cards, WT needs to adjust the Public Education Fee Schedule to reflect the increase. Chief O'Connell stated that a comparative study with neighboring departments has been done to evaluate the revised fee structure. The Revised Fee Structure covers the majority of the cost for the class, while still being economical for our community. The Trustees requested a letter from the American Heart Association justifying their new rate increases due to the fact the increases are pretty substantial.

Motion by Mr. Kranstuber, seconded by Ms. King, to approve the newly revised Public Education Fee Schedule as presented and recommended by staff. Motion passed.

#2017.12.12.001

Append #001

Resolution Approving Jeffrey Kasberg Retirement:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING JEFFREY C. KASBERG'S EMPLOYMENT AS A FULL-TIME FIREFIGHTER / EMT-B

WHEREAS, the Board of Township Trustees of Washington Township hired Jeffrey C. Kasberg on January 1, 1985 to work as a Full-Time Firefighter / EMT-B; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Jeffrey C. Kasberg has communicated his intention of resigning for the purposes of retiring.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby approves the resignation for the purposes of retirement of:

Name: Jeffrey C. Kasberg
Position / Department: Firefighter - Paramedic / EMT-B
Classification: Full-Time
Effective date: December 29, 2017

SECTION 2: Jeffrey C. Kasberg is eligible for rehire;

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Ms. King seconded the motion, and the roll was called on with all members of the Washington Township Board Trustees voting aye. Resolution adopted December 12, 2017.

#2017.12.12.002
Append #002

2018 Property & Casualty Insurance Renewal:

Mr. Ryan Keenan with The Keenan Agency was present to review with the Board of Trustees the 2018 Property And Casualty Insurance Renewal and he also reviewed an executive summary over the last five years.

Property & Casualty Insurance Renewal for 2018

Historical Pricing Year	Carrier(s)	Premium
2012 to 2013	OTARMA	\$120,928
2013 to 2014	OTARMA	\$124,467
2014 to 2015	Selective & Hiscox	\$101,469
2015 to 2016	Selective & Hiscox	\$104,779
2016 to 2017	Selective, Hiscox & Travelers	\$101,274
2017 to 2018	Selective, Hiscox & Travelers	\$103,276
2018 to 2019	Selective, Hiscox & Travelers	\$106,462

Motion by Ms. King, seconded by Mr. Kranstuber, to approve the 2018 Property and Casualty Insurance Renewal with The Keenan Agency as presented and recommended in the amount of \$106,462. Motion passed.

#2017.12.12.003
Append #003

Approval of the 2018 Temporary Budget Resolution:

Mr. Bostic introduced and moved the adoption of the following Resolution:

WHEREAS the levels of resources have been identified for the 2018 fiscal year, and

WHEREAS appropriate planning and consultation within the Township has been accomplished; and

WHEREAS the Township's Fiscal Officer, Administrator and the Fire Chief are now prepared to present the 2018 Temporary Budget; and

WHEREAS the Township's Fiscal Officer, Administrator and the Fire Chief have prepared the 2018 Temporary Budget Appropriations resolution;

NOW THEREFORE BE IT RESOLVED, that the 2018 Temporary Appropriations and Fiscal Operating, Capital and Debt Service Budgets of Washington Township, Franklin, Delaware and Union Counties, Ohio, for fiscal year 2018 as supported in the accompanying documentation and approved by the Trustees, Fiscal Officer, Administrator and the Fire Chief, to make expenditures within the projected income levels, provided that bills and payrolls shall be submitted to and approved for payment upon resolution of the Board; and

BE IT FURTHER RESOLVED, that the Fiscal Officer be instructed to incorporate the Temporary Budget Resolutions, and all supporting documents into the minutes and appendices of this meeting, and to file these materials with the official records of this Township.

BE IT FURTHER RESOLVED, that it is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

BE IT FURTHER RESOLVED that this Resolution shall take effect and be in force at the earliest time permitted by law.

Ms. King seconded the motion and the roll was called on with all members of the Washington Township Board Trustees voting aye. Resolution adopted December 12, 2017.

#2017.12.12.004
Append #004

Approval of the Minutes:

Approval of the Meeting Minutes of November 28, 2017, was deferred until next meeting.

Approval of Bills, Payroll and Transfers:

Motion by Mr. Kranstuber, seconded by Ms. King, to ratify the bills for the Township, and to include all the now and then certificates, dated November 30, 2017, in the amount of \$252,612.87. Motion passed.

#2017.12.12.005
Append #005

Motion by Ms. King, seconded by Mr. Bostic, to ratify the ACH Bills for the Township, and to include all the now and then certificates, dated November 2017, in the amount of \$1,068,883.56. Motion passed.

#2017.12.12.006
Append #006

Motion by Mr. Kranstuber, seconded by Ms. King, to ratify the transfers for October 2017, in the amount of \$14,220. Motion passed.

#2017.12.12.007
Append #007

Motion by Mr. Bostic, seconded by Mr. Kranstuber, to ratify the payroll for December 1, 2017, in the amount of \$453,056.05. Motion passed.

#2017.12.12.008
Append #008

Round Table Discussions:

Standard Year End Resolutions:

Trustees Compensation:

Motion by Ms. King, seconded by Mr. Bostic, to adopt the resolution accepting maximum compensation allowable by law for the Township Trustees established by the Ohio General Assembly and published in the Ohio Revised Code for individual Township Trustees for and during the year 2018. Motion adopted December 12, 2017.

#2017.12.12.009

Township Fiscal Officer Compensation:

Motion by Mr. Kranstuber, seconded by Ms. King, to adopt the resolution accepting maximum compensation allowable by law for the Township Fiscal Officer established by the Ohio General Assembly and published in the Ohio Revised Code for individual Township Fiscal Officer for and during the year 2018. Motion adopted December 12, 2017.

#2017.12.12.010

Benefits:

Motion by Ms. King, seconded by Mr. Bostic, to adopt the resolution declaring eligibility of Elected Officials to receive health insurance benefits and to provide any/all benefits offered by Washington Township to the newly elected officials and Township Trustees and the Fiscal Officer for and during the year 2018 per the Ohio Revised Code. Motion adopted December 12, 2017.

#2017.12.12.011

Appointing Members to Zoning Commission & Board of Zoning Appeals:

Mr. Kranstuber moved to adopt the resolution appointing members to the Washington Township Zoning Commission and Board of Zoning Appeals as follows:

- Mr. Bruce Robinson is reappointed to a five-year term as a member of the Zoning Commission effective January 1, 2018, expiring December 31, 2022.
- Mr. Jason Huffman is appointed to a five-year term as a member of the Zoning Appeals Board effective January 1, 2018, expiring December 31, 2022.
- Ms. Rebecca Princehorn is reappointed secretary, treasurer, ex officio, of the Zoning Appeals effective January 1, 2018, expiring December 31, 2018.

Ms. King seconded the resolution. Motion adopted December 12, 2017.

#2017.12.12.012

Committee Compensation:

Motion by Mr. Bostic, seconded by Ms. King, to adopt a resolution fixing compensation to members of the Washington Township Zoning Commission, Board of Zoning Appeals, and the Fire Appeals Board to allow compensation for these Boards as follows: Member, \$35 per meeting attended; Chair, \$10 per meeting attended above compensation as committee member; if there is an appointed Secretary - \$35 per meeting above compensation as committee member. Motion passed.

#2017.12.12.013

Execute Certain Agreements:

Motion by Ms. King, seconded by Mr. Kranstuber, to adopt a resolution authorizing the Chair, Fiscal Officer, Administrator and/or the Fire Chief to enter into and execute certain agreements that have been formally introduced and approved by the Board of Trustees and renewal agreements for maintenance and services, change orders to agreements previously approved by the Board for construction and to stay within the departments budget and provided a report of all such agreements shall be presented to the Board for ratification at the next regularly scheduled meeting. Motion adopted December 12, 2017.

#2017.12.12.014

Zoning:

Motion by Mr. Kranstuber, seconded by Ms. King, to approve the schedule of zoning fees to include an increase of \$5.00 for zoning map copies as follows:

Copy of Land Use Plan	30.00
Copy of Zoning Resolution	30.00
Copy of Zoning Map	20.00
Certificate of Zoning Compliance	30.00
Application for variance, appeal or other action of the Board of Zoning Appeals	80.00
Application for rezoning or other action of the Zoning Commission	500.00
Additional fee for a special meeting of either the Board of Zoning Appeals or Zoning Commission	100.00
Home occupation permits	30.00

Motion passed December 12, 2017

#2017.12.12.015

Township's Attorneys:

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to adopt the resolution employing Township's attorneys for particular matters for the year 2018 as follows:

- Brosius, Johnson & Griggs, LLC.
- Bricker and Eckler.
- Isaacs, Wiles, & Burkholder, LLC

Motion adopted December 12, 2017.

#2017.12.12.016

Memberships:

Motion by Ms. King, seconded by Mr. Kranstuber, to adopt the resolution renewing membership in the Coalition of Large Ohio Urban Townships, Ohio Township Association, Franklin County Township Association and Delaware County Township Association and Joining the Union County Township Association. Motion adopted December 12, 2017.

#2017.12.12.017

Election of Chair and Vice Chair:

Motion by Mr. Bostic, seconded by Mr. Kranstuber, to nominate Ms. King as chair of the Washington Township Board of Trustees for 2018. Ms. King abstained. Motion passed.

#2017.12.12.018

Motion by Ms. King, seconded by Mr. Bostic, to nominate Mr. Kranstuber, as the Vice Chair of the Washington Township Board of Trustees for 2018. Mr. Kranstuber abstained. Motion passed.

#2017.12.12.019

Meetings:

Motion by Ms. King, seconded by Mr. Bostic, to establish the second Tuesday at 8:00 A.M. and the fourth Tuesday at 6:00 P.M. of each month for convening regular meetings of the Washington Township

Board of Trustees, with meetings to be held at the Township Administration Building, 6200 Eiterman Road. Motion passed. #2017.12.12.020

Gov Deals:

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to authorize the use of Gov Deals for the purpose of auctioning Township Assets no longer needed. Motion passed. #2017.12.12.021

Adjourn Meeting:

Motion by Mr. Kranstuber, seconded by Ms. King, to adjourn the meeting of December 12, 2017, at approximately 7:25 p.m. Motion passed. #2017.12.12.022

Mr. Gene Bostic, Chair

Ms. Joyce E. Robinson, Fiscal Officer