

Minutes of June 13, 2017

Record of Proceedings

Regular meeting of the Washington Township Board of Trustees was held at the Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on June 13, 2017, at 8:00 a.m. Meeting was called to order by Mr. Gene Bostic, Chair and the meeting opened with the Pledge of Allegiance.

Roll call – Mr. Gene Bostic, Chair – Present
 Ms. Denise Franz King, Vice Chair – Present
 Mr. Charles Kranstuber, Trustee, - Present

Zoning Applicant:

Mr. Greg Shak, Co-Founder of Higher Ground Agriculture was present to review with the Board of Trustees his Zoning application for an aquaponics greenhouse located at 5785 Houchard Road, Dublin, OH. Mr. Shak stated the development plans are for this greenhouse is 24' X 60' and will be placed in the middle of the 3 acre parcel within the next 30 days. This application is for Agriculture Uses (the harvesting of fresh food and fresh fish) a "Certificate of Zoning Compliance Affirmation of No Need" is applicable per Washington Township's Zoning Resolution Section #110.01, Ohio Revised Code #519.241. The Board reviewed and discussed this application and thanked Mr. Shak for being proactive with his presentation and they welcomed his business to the Township. Append #002

2018 Temporary Budget:

Revenues

The proposed 2018 Temporary Budget assumes revenue at the same amount as the Permanent Budget for 2017, which was adopted in March. We will update revenue estimates in December. However there is an exception with the EMS Transport billing system that was implemented in 2017, the estimates for 2018 is \$800,000 which is based upon the collections to date of approximately \$180,000 for two months but billing for four months.

Estimated Revenues by Funds	2016 Budget	2016 Actuals	2017 Permanent Budget	2018 Temporary Budget	Percent change between 2017 Permanent Budget & 2018 Temporary Budget
General Fund	\$ 1,140,434	\$ 1,238,880	\$ 1,611,332	\$ 1,611,332	0%
Motor Vehicle Fund	\$ 4,500	\$ 7,368	\$ 4,500	\$ 4,500	0%
Gasoline Fund	\$ 90,000	\$ 96,116	\$ 90,000	\$ 90,000	0%
Police Fund	\$ -	\$ 3,702	\$ -	\$ -	0%
Fire Fund	\$ 19,849,836	\$ 20,000,241	\$ 20,369,248	\$ 20,661,488	1%
EMS Billing Fund	\$ -	\$ -	\$ 750,000	\$ 800,000	7%
Total Revenue	\$ 21,084,770	\$ 21,346,307	\$ 22,825,080	\$ 23,167,320	1%

Expenditures

The proposed budget assumes a large increase in expenditure in the EMS Billing Fund but this is a New Fund with minimal expenses in 2017. We are moving more of the EMS Expenditures to this Fund from the Fire Fund but still being cautious, not knowing the true revenue expected. We need to get a couple years of experience with this Fund to know the actual receipts and expenditures.

The other funds have decreases in expenditures for the year based upon actual expenditures for 2016 and trying to keep costs down.

Estimated Expenses by Fund					
	2016 Budget	2016 Actuals	2017 Permanent Budget	2018 Temporary Budget	Percent change between 2017 Permanent Budget & 2018 Temporary Budget
General Fund	\$ 875,300	\$ 628,179	\$ 836,900	\$ 818,840	-2%
Motor Vehicle Fund	\$ 17,000	\$ -	\$ 17,000	\$ -	-100%
Gasoline Fund	\$ 127,000	\$ 11,405	\$ 129,000	\$ 129,000	0%
Police Fund	\$ -	\$ -	\$ -	\$ -	0%
Fire Fund	\$ 22,884,150	\$ 19,485,018	\$ 22,355,600	\$ 22,152,700	-1%
EMS Billing Fund	\$ -	\$ -	\$ 37,500	\$ 213,500	+569%
Total Revenue	\$ 23,903,450	\$ 20,124,602	\$ 23,376,000	\$ 23,314,040	-2%

Resolution Adopting 2018 Temporary Budget:

Ms. King introduced and moved the adoption of the following Resolution:

WHEREAS the levels of resources have been identified for the 2018 fiscal year, and

WHEREAS appropriate planning and consultation within the Township has been accomplished; and

WHEREAS the Township's Fiscal Officer, Fire Chief and all other Department Heads are now prepared to present the 2018 Temporary Budget; and

WHEREAS the Township's Fiscal Officer, Fire Chief and all other Department Heads have prepared the 2018 Temporary Budget Appropriations resolution;

NOW THEREFORE BE IT RESOLVED, that the 2018 Temporary Appropriations and Fiscal Operating, Capital and Debt Service Budgets of Washington Township, Franklin, Delaware and Union Counties, Ohio, for fiscal year 2018 as supported in the accompanying documentation and approved by the Trustees, Fiscal Officer, the Fire Chief and all other Department Heads, to make expenditures within the projected income levels, provided that bills and payrolls shall be submitted to and approved for payment upon resolution of the Board; and

BE IT FURTHER RESOLVED, that the Fiscal Officer be instructed to incorporate the Temporary Budget Resolutions, and all supporting documents into the minutes and appendices of this meeting, and to file these materials with the official records of this Township.

BE IT FURTHER RESOLVED, that it is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

BE IT FURTHER RESOLVED that this Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Kranstuber seconded the motion and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted.

#2017.06.13.001

Append #002

Resolution to Accept Resignation:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING TOBIAS COOK EMPLOYMENT AS A PART-TIME FIREFIGHTER

WHEREAS, the Board of Township Trustees of Washington Township hired Tobias Cook on January 12, 2017 to work as a Part-Time Firefighter; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Tobias Cook has communicated his intention of resigning.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the resignation:

Name: Tobias Cook
 Position / Department: Firefighter/Fire
 Classification: Part-Time
 Effective date: June 13, 2017

Section 2: Tobias Cook is eligible for rehire;

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Ms. King seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted.

#2017.06.13.002

Append #003

Resolution to Promote:

Mr. Bostic introduced and moved the adoption of the following Resolution:

RESOLUTION TO PROMOTE LANCE S. ANDERSON TO FULL-TIME PROBATIONARY FIREFIGHTER / PARAMEDIC

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and;

WHEREAS, a need to fill a vacancy, occurring on May 5, 2017, in the position of full-time firefighter, and;

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and;

WHEREAS, the appointment is being recommended by the human resource manager and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1: The Board approves the promotion of:

Name: Lance S. Anderson

Position: Probationary Firefighter / Paramedic

Classification: Uniformed Full Time Non-Exempt

Salary: \$50,546.17 annually

Effective date: June 17, 2017

Section 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution shall take effect and be in force at the earliest time permitted by law.

Ms. King seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted.

#2017.06.13.003

Append #004

Approve Renewals of Life, AD&D & Long Term Disability Insurances:

The Township's life/AD&D insurance and long term disability (LTD) plans are due to renew on July 1, 2017. The Employee Communications Committee met with the Township's current brokers, CBIZ, to discuss options for the Township. Based on discussions and an investigation of options and data, the Employee Communications Committee offers the following:

Life / AD&D Insurance:

The Township's current Life / AD&D insurance plan with One American / American United Life (AUL) is up for renewal. AUL has submitted a renewal rate increase for life / AD&D of 0% beginning July 1, 2017 through June 30, 2020. The Standard quoted a 16.9% decrease or \$3,219 savings. Both The Standard and AUL offer an additional payout for Public Safety Employees.

	Current Plan – AUL	AUL Renewal Plan	The Standard Renewal Plan
Life Rate per \$1000	\$0.14	\$0.14	\$0.110
AD&D Rate per \$1000	\$0.02	\$0.02	\$.02
Monthly Total	\$1,588	\$1,588	\$1,319
Annual Total	\$19,051	\$19,051	\$15,832
Difference		\$0	(\$3,219)
% Increase		0%	(16.9%)

Long Term Disability Insurance:

The Township's current Long Term Disability plan with The Standard is up for renewal. Very few insurance companies offer the Township a quote due to the nature of our business. As such, The Standard was the only one submitting a quote at a 0% increase.

	Current Plan – The Standard	The Standard Renewal Plan
LTD Rate per \$100	\$0.46	\$0.46
Monthly Total	\$2,229	\$2,229
Annual Total	\$26,746	\$26,746
Difference		\$0
% Increase		0%

Motion by Mr. Kranstuber, seconded by Ms. King, to approve the Employee Communication Committee's recommendation to renew the Life, AD&D and Long Term Disability Insurances through The Standard and authorized the Interim Township Administrator Chief Alec O'Connell to enter into an agreement on behalf of Washington Township. Motion approved.

#2017.06.13.004
Append #005

Approval of the Minutes:

Meeting Minutes approval was deferred until next meeting.

Approval of Bills, Payroll and Transfers:

Motion by Ms. King, seconded by Mr. Kranstuber, to ratify the bills for the Township, and to include all the now and then certificates, dated May 30, 2017, in the amount of \$132,986.55. Motion passed.

#2017.06.13.005

Append #006

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to ratify the ACH Bills for the Township, and to include all the now and then certificates, dated May 2017, in the amount of \$1,032,425.20. Motion passed.

#2017.06.13.006

Append #007

Motion by Ms. King, seconded by Mr. Bostic, to ratify the payroll for June 2, 2017, in the amount of \$431,301.79. Motion passed.

#2017.06.13.007

Append #008

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to ratify the transfers for April 2017, in the amount of \$81,508. Motion passed.

#2017.06.13.008

Append #009

Motion by Mr. Bostic, seconded by Mr. Kranstuber, to ratify the expenses of Ms. Denise Franz King to attend the NATAT Conference on behalf of Washington Township in the amount of \$1,030.85. Motion passed.

#2017.06.13.009

Round Table Discussions:

A discussion was held on developing a policy governing posting of events, services or products offered by the public or private entities. Chief O'Connell stated that according to Washington Township's Ethic's Policy we are not permitted to promote or advertise for a business due to this being a conflict of interest and also a liability issue. The Board requested to defer this until the new Township Administrator is hired.

Adjourn Meeting:

Meeting of June 13, 2017, adjourned at approximately 9:20 a.m.

Mr. Gene Bostic, Chair

Ms. Joyce E. Robinson, Fiscal Officer