

Minutes of December 13, 2016

Record of Proceedings

Regular meeting of the Washington Township Board of Trustees was held at the Washington Township Administration, 6200 Eiterman Road, Dublin, Ohio, on December 13, 2016, at 8:00 a.m. Meeting was called to order by Mr. Charles Kranstuber, Chair and the meeting opened with the Pledge of Allegiance.

Roll call – Mr. Charles Kranstuber, Chair, - Present
 Mr. Gene Bostic, Vice Chair – Present
 Ms. Denise Franz King, Trustee – Present

2017 Temporary Budget:

A review and discussion of the revised 2017 Temporary Budget was held.

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

WHEREAS the levels of resources have been identified for the 2017 fiscal year, and

WHEREAS appropriate planning and consultation within the Township has been accomplished; and

WHEREAS the Township's Fiscal Officer, Administrator and Department Heads are now prepared to present the 2017 Temporary Budget; and

WHEREAS the Township's Fiscal Officer, Administrator and Department Heads have prepared the 2017 Temporary Budget Appropriations resolution;

NOW THEREFORE BE IT RESOLVED, that the 2017 Temporary Appropriations and Fiscal Operating, Capital and Debt Service Budgets of Washington Township, Franklin, Delaware and Union Counties, Ohio, for fiscal year 2017 as supported in the accompanying documentation and approved by the Trustees, Fiscal Officer, Administrator and the Fire Chief, to make expenditures within the projected income levels, provided that bills and payrolls shall be submitted to and approved for payment upon resolution of the Board; and

BE IT FURTHER RESOLVED, that the Fiscal Officer be instructed to incorporate the Permanent Budget Resolutions, and all supporting documents into the minutes and appendices of this meeting, and to file these materials with the official records of this Township.

BE IT FURTHER RESOLVED, that it is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

BE IT FURTHER RESOLVED that this Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Bostic seconded the motion and the roll was called on with all members of the Washington Township Board of Trustees voting aye. The Resolution was adopted December 13, 2016.

#2016.12.13.001

Append #001

Resolution Terminating Employment:

Ms. King introduced and moved the adoption of the following Resolution:

A RESOLUTION TERMINATING JOSHUA M. MCDOWELL'S EMPLOYMENT AS A PART-TIME FIREFIGHTER

WHEREAS, the Board of Township Trustees of Washington Township hired Joshua M. McDowell on August 27, 2010 to work as a Part-Time Firefighter; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Joshua M. McDowell has communicated his intention of resigning for personal reasons.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby approves the termination:

Name: Joshua M. McDowell
 Position / Department: Firefighter/Fire
 Classification: Part-time
 Effective date: November 23, 2016

SECTION 2: Joshua M. McDowell is eligible for rehire;

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Kranstuber seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. The Resolution was adopted December 13, 2016.

#2016.12.13.002

Append #002

Wire of Funds to CME Credit Union:

Motion by Ms. King, seconded by Mr. Kranstuber, authorized the Washington Township Fiscal Officer, to wire funds totaling \$450,600 direct to the CME Credit Union, for the purpose of depositing these funds into a Health Savings Account (HSA) of each Full Time Employees. This benefit was previously approved by the Board of Trustees and benefits will be effective January 1, 2017. Motion passed.

#2016.12.13.003

Air Force One for Heating and Cooling Systems:

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to approve the maintenance agreement as presented with Air Force One, this provides preventative maintenance to all HVAC systems in Township Buildings, and to authorize the Township Administrator to sign this agreement on behalf of Washington Township and its Board of Trustees. Motion passed.

#2016.12.13.004

Append #003

Mosquito Control Contract:

Motion by Mr. Bostic, seconded by Ms. King, to authorize the Township Administrator to enter into an agreement with the Franklin County Public Health Department, for the 2017 Mosquito Control Contract as presented. Motion passed.

#2016.12.13.005

Append #004

Repurchase Agreement with Rush Truck:

Motion by Mr. Kranstuber, seconded by Ms. King, to authorize the Township Administrator to sign the Rush Truck/Navistar settlement agreement for the release of the old chassis of Medic #95 to Rush Truck, and for the refurbishment of that Medic. Motion passed.

#2016.12.13.006

Append #005

Franklin Soil & Water Conservation District:

Motion by Mr. Bostic, seconded by Mr. Kranstuber, to authorize the Township Administrator to enter into an agreement with Franklin Soil and Water Conservation District, in support of the educational programs for 2017, funds have been Budgeted in the General Fund. Motion passed.

#2016.12.13.007

Append #006

Approval of the Minutes:

Motion by Mr. Kranstuber, seconded by Ms. King, to approve the meeting minutes of November 5, 2016, as presented. Motion passed.

#2016.12.13.008

Motion by Mr. Kranstuber, seconded by Ms. King, to approve the meeting minutes of November 8, 2016, as amended. Motion passed.

#2016.12.13.009

Meeting Minutes of November 22, 2016, were deferred until next meeting.

Approval of Bills, Payroll and Transfers:

Motion by Mr. Kranstuber, seconded by Ms. King, to ratify the bills for the Township, and to include all the now and then certificates, dated November 30, 2016, in the amount of \$365,749.75. Motion passed.

#2016.12.13.010

Append #007

Motion by Ms. King, seconded by Mr. Bostic, to ratify the ACH Bill Payments for the Township, and to include all the now and then certificates, dated November 2016, in the amount of \$1,003,056.01. Motion passed.

#2016.12.13.011

Append #008

Motion by Mr. Bostic, seconded by Mr. Kranstuber, to ratify the payroll for December 2, 2016, in the amount of \$459,065.86. Motion passed.

#2016.12.13.012

Append #009

Motion by Mr. Kranstuber, seconded by Ms. King, to ratify the Transfers for October 2016, as presented in the amount of \$1,200. Motion passed.

#2016.12.13.013

Append #010

Standard Year End Resolutions for Calendar Year 2016:

Trustees Compensation:

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to adopt the resolution accepting maximum compensation allowable by law for the Township Trustees established by the Ohio General Assembly and published in the Ohio Revised Code for individual Township Trustees for and during the year 2017. Motion adopted December 13, 2016.

#2016.12.13.014

Township Fiscal Officer Compensation:

Motion by Ms. King, seconded by Mr. Bostic, to adopt the resolution accepting maximum compensation allowable by law for the Township Fiscal Officer established by the Ohio General Assembly and published in the Ohio Revised Code for individual Township Fiscal Officer for and during the year 2017. Motion adopted December 13, 2016.

#2016.12.13.015

Benefits:

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to adopt the resolution declaring eligibility of Elected Officials to receive health insurance benefits and to provide any/all benefits offered by Washington Township to the newly elected officials and Township Trustees and the Fiscal Officer for and during the year 2017 per the Ohio Revised Code. Motion adopted December 13, 2016.

#2016.12.13.016

Appointing Members to Zoning Commission & Board of Zoning Appeals:

Mr. Kranstuber moved to adopt the resolution appointing members to the Washington Township Zoning Commission and Board of Zoning Appeals as follows:

- Mr. Marvin Briskey is reappointed to a five-year term as a member of the Zoning Commission effective January 1, 2017, expiring December 31, 2022.
- Washington Township is in need of a replacement to the Zoning Appeals Board and is trying to get this position filled as soon as possible.
- Ms. Rebecca Princehorn is reappointed secretary, treasurer, ex officio, of the Zoning Appeals effective January 1, 2017, expiring December 31, 2017.

Mr. Bostic seconded the resolution. Motion adopted December 13, 2016. #2016.12.13.017

Committee Compensation:

Motion by Mr. Bostic, seconded by Ms. King, to adopt a resolution fixing compensation to members of the Washington Township Zoning Commission, Board of Zoning Appeals, and the Fire Appeals Board to allow compensation for these Boards as follows: Member, \$35 per meeting attended; Chair, \$10 per meeting attended above compensation as committee member; if there is an appointed Secretary - \$35 per meeting above compensation as committee member. Motion passed.

#2016.12.13.018

Execute Certain Agreements:

Motion by Mr. Bostic, seconded by Ms. King, to adopt a resolution authorizing the Chair and Fiscal Officer, Township Administrator and/or Department Head to enter into and execute certain agreements that have been formally introduced and approved by the Board of Trustees and renewal agreements for maintenance and services, change orders to agreements previously approved by the Board for construction and to stay within the departments budget and provided a report of all such agreements shall be presented to the Board for ratification at the next regularly scheduled meeting. Motion adopted December 13, 2016. #2016.12.13.019

Zoning:

Motion by Mr. Bostic, seconded by Ms. King, to approve the schedule of zoning fees to include an increase of \$5.00 for zoning map copies as follows:

Copy of Land Use Plan	30.00
Copy of Zoning Resolution	30.00
Copy of Zoning Map	20.00
Certificate of Zoning Compliance	30.00
Application for variance, appeal or other action of the Board of Zoning Appeals	80.00
Application for rezoning or other action of the Zoning Commission	500.00
Additional fee for a special meeting of either the Board of Zoning Appeals or Zoning Commission	100.00
Home occupation permits	30.00

Motion passed December 13, 2016

#2016.12.13.020

Township's Attorneys:

Motion by Ms. King, seconded by Mr. Bostic, to adopt the resolution employing Township's attorneys for particular matters for the year 2017 as follows:

- Loveland and Brosius.
- Bricker and Eckler.
- Isaac Wiles Burkholder & Teetor, LLC

Motion adopted December 13, 2016.

#2016.12.13.021

Memberships:

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to adopt the resolution renewing membership in the Coalition of Large Ohio Urban Townships, Ohio Township Association, Franklin County Township Association and Delaware County Township Association and Joining the Union County Township Association. Motion adopted December 13, 2016.

#2016.12.13.022

Election of Chair and Vice Chair:

Motion by Mr. Kranstuber, seconded by Ms. King, to nominate Mr. Bostic as the chairman of the Washington Township Board of Trustees for 2017. Mr. Bostic abstained. Motion passed.

#2016.12.13.023

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to nominate Ms. King as the Vice Chair of the Washington Township Board of Trustees for 2017. Ms. King abstained. Motion passed.

#2016.12.13.024

Meeting Schedule for 2017:

Motion by Mr. Kranstuber, seconded by Ms. King, to establish the second Tuesday at 8:00 A.M. and the fourth Tuesday at 6:00 P.M. of each month for convening regular meetings of the Washington Township Board of Trustees, with meetings to be held at the Township Administration Building, 6200 Eiterman Road. Motion passed. #2016.12.13.025

Gov Deals:

Motion by Ms. King, seconded by Mr. Kranstuber, to authorize the use of Gov Deals for the purpose of auctioning Township Assets no longer needed by the Township. Motion passed. #2016.12.13.026

Round Table Discussions were held.

Executive Session for Personnel Matters:

Motion by Ms. King, seconded by Mr. Kranstuber, to adjourn into executive session for the discussion of Personnel Matters per the request of the Trustees and per the Ohio Revised Code Section #121.22 (G)(1) at 8:50 a.m. The roll was called on and all members of the Washington Township Board of Trustees that were present voted aye. Motion passed. #2016.12.13.027

Reconvened:

Meeting reconvened at 9:30 a.m.

Motion for Salary Increase:

Motion by Ms. King, seconded by Mr. Kranstuber, to approve a base pay increase of 2.5% for the Washington Township Administrator, Ms. Sara Ott, as all other Township employees received for 2017, and a one time 4% Performance Bonus based on her accomplishments achieved in 2016. Motion passed. #2016.12.13.027

Adjourn Meeting:

Meeting of December 13, 2016, adjourned at approximately 9:32 a.m.

Mr. Charles Kranstuber, Chair

Ms. Joyce E. Robinson, Fiscal Officer