

Minutes of November 8, 2016

Record of Proceedings

Regular meeting of the Washington Township Board of Trustees was held at the Washington Township Administration, 6200 Eiterman Road, Dublin, Ohio, on November 8, 2016, at 8:00 a.m. Meeting was called to order by Mr. Charles Kranstuber, Chair.

Roll call – Mr. Charles Kranstuber, Chair, - Present
 Mr. Gene Bostic, Vice Chair – Present
 Ms. Denise Franz King, Trustee – Present

Presentation:

Mr. Ty Marsh, Executive Director at Solid Waste Authority of Central Ohio (SWACO) was present to give an update on what SWACO is doing and also requested the Board of Trustee's support in passing a the following Resolution for the proposed new rate structure and to cast a ballot to the SWACO Advisory Board. Presentation appended to the minutes. Append #001

Resolution SWACO:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION IN FAVOR OF THE PROPOSED NEW RATE STRUCTURE AT THE FRANKLIN COUNTY SANITARY LANDFILL AND CASTING A BALLOT TO THE SOLID WASTE ADVISORY BOARD IN FAVOR OF THE NEW PROPOSED RATE

WHEREAS, the Board of Township Trustees of Washington Township recognize that waste streams from Washington Township residents and government buildings are deposited at the Franklin County Sanitary Landfill; and

WHEREAS, the Board of Trustees for Washington Township recognizes that from time to time it is appropriate and necessary to review the manner in which fees for waste disposal are calculated and determine if the fees are sufficient for services; and

WHEREAS, the Solid Waste Authority of Central Ohio is currently undergoing a rate review process with the Solid Waste Rate Advisory Board, of which Washington Township is a member;

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby casts a ballot in favor of the reduced tipping fee rate of \$39.75.

SECTION 2: The Township Administrator is hereby authorized to cast the ballot on behalf of Washington Township as prescribed by this resolution and to execute any necessary documents to make such ballot valid;

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Bostic seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted November 8, 2016.

#2016.11.08.001

Append #002

Resolution Metropolitan Education Council:

Ms. King introduced and moved the adoption of the following Resolution:

A RESOLUTION AUTHORIZING WASHINGTON TOWNSHIP'S PARTICIPATION, AS A POLITICAL SUBDIVISION CONTRACTED MEMBER, IN THE METROPOLITAN EDUCATION COUNCIL

WHEREAS, the major purpose of the Metropolitan Educational Council is to assist its membership in providing improved and expanded services for the constituents they serve; and

WHEREAS, this purpose is pursued through a cooperative effort between the Metropolitan Educational Council and the member entity in the areas of purchasing and needed services in a variety of commodity types; and

WHEREAS, the Board of Trustees believe Washington Township may be able to realize significant savings through its membership in the Metropolitan Educational Council; and

WHEREFORE, once Washington Township becomes a member of the Metropolitan Educational Council, it will be eligible for all the purchasing benefits afforded to the member political subdivisions.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Township Administrator is hereby authorized and directed to execute all documents necessary so that Washington Township can become a Political Subdivision Contracted Member of the Metropolitan Educational Council, effective immediately.

SECTION 2: The Fiscal Officer is hereby authorized and directed to pay the annual fee of \$300 for Washington Township’s participation in the Metropolitan Educational Council.

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Bostic seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted November 8, 2016.

#2016.11.08.002

Append #003

2017 Insurance Renewals:

Motion by Mr. Kranstuber, seconded by Ms. King, authorizing the Township Administrator to execute any necessary documents for the 2017 liability, property and crime insurance coverage renewals, at the current levels of coverage, with Selective Insurance for Washington Township, with a 2% increase over the 2016 rate. Motion passed.

#2016.11.08.003

Append #004

Motion by Ms King, seconded by Mr. Bostic, authorizing the Township Administrator to renew the Township’s Cyber Liability Coverage with Hiscox for 2017, in the amount of seven thousand, two hundred, sixty dollars (\$7,260). Motion passed.

#2016.11.08.004

Append #005

Motion by Ms. King, seconded by M. Bostic, to accept the Employee Communications Committee and the Staffs recommendation for the Health Insurance Renewal with the current provider Medical Mutual, to remove the embedded deductible of \$2,600/\$5,200 High Deductible Healthcare Plan to fund employees’ Healthcare Savings Account \$4,000 for family coverage and \$2,000 for single coverage, allowing an additional \$1,000 for family and \$500 for single to be earned through the Township’s 2017 Wellness Program, and to authorize the Township Administrator to enter into the agreement on behalf of Washington Township, and. Motion passed.

#2016.11.08.005

Append #006

Noting: Employees would contribute \$200 for family and \$100 for single to meet the insurance deductible.

Summary of insurance plans:

Plan Features	Medical Mutual of Ohio, High Deductible Plan	
Type of Plan and Network	HSA Qualified – SuperMed Plus	
Benefit Year	Calendar Year	
Deductible Type	Non-Embedded	
Plan Design	IN NETWORK	OUT OF NETWORK

Deductible (Single/Family)	\$2,600 / \$5,200	\$5,000 / \$10,000
Coinsurance	0%	30%
Out of Pocket - including Deductible, Medical & Rx Copays	\$3,500 / \$7,000	\$7,000 / \$14,000
Preventative Care	Covered in Full	Ded. Then Coinsurance
Primary Care & Specialist Copay	Ded. Then Covered in Full	Ded. Then Coinsurance
Urgent Care Copay	Ded. Then Covered in Full	Ded. Then Coinsurance
Emergency Room Copay	Ded. Then Covered in Full	Ded. Then Coinsurance
Outpatient X-Ray and Lab	Ded. Then Covered in Full	Ded. Then Coinsurance
Inpatient and Outpatient Hospital	Ded. Then Covered in Full	Ded. Then Coinsurance
Rx - Retail 30 day supply	After Deductible \$10 / \$30 / \$60	After Deductible \$10 / \$ 30 / \$60
Rx - Mail order 90 day supply	After Deductible \$10 / \$75 / \$180	Not Covered
Tier 3 specialty Drugs - 30 day supply	Ded. then 25% \$200 max.	Not Covered

HSA	EE Count	Monthly Prem.	Annual Prem.	HSA Funding	HSA Monthly	Total HSA Funding	Total Monthly	Annual
Single	17	637.78	130,107	2,000	166.67	34,000	804.45	142,701
Family	91	1,613.95	1,762,433	4,000	333.33	364,000	1,947.28	2,169,120
Total	108		1,892,540			398,000		\$2,290,540

2016 Wellness Rewards (to be paid in 2017)

	EE Count	Max Rewards	Total
Single	17	\$500	\$8,500
Family	91	\$1,000	\$91,000
			\$ 97,500

Dental Insurance:

Motion by Mr. Kranstuber, seconded by Ms. King, to authorize the Township Administrator to enter into an agreement with Delta Dental for the 2017 Dental Coverage Benefit, for the Employees of Washington Township with a 1.5% increase over the 2016 rates. Motion passed.

#2016.11.08.006

Append #007

Insurance Carrier	Delta Dental #1072		
	Delta PPO	Premier Network	Out of Network
Network			
Benefit Year	Calendar Year		
Individual Deductible (Type 2&3)	\$0 per person		
Family Deductible Multiple	\$0 per person		
Out of Network Reimbursement	Approx. 75th% of R & C		
Calendar Year Benefit Maximum Combined	\$2,000		
Calendar Year Orthodontia Maximum	\$2,000		
Type 1 - Preventive / Diag. Services Cleanings, Exam, X-Rays, Child Fluoride, Child Sealants.	100%	100%	100%
Type 2 - Basic Restorative Services Fillings, Anesthesia, Endodontics, Periodontics, Oral Surgery.	80%	80%	80%
Type 3 - Major Restorative Services Crowns, Bridges and Dentures, Implants	50%	50%	50%
Type 4 - Orthodontic Services	50%	50%	50%

Vision Insurance:

Motion by Ms. King, seconded by Mr. Kranstuber, to authorize the Township Administrator to enter into an agreement with VSP for the 2017 Vision Coverage Benefit for the Employees of Washington Township with a .47% increase over the 2016 rates. Motion passed.

#2016.11.08.007

Append #008

Vision

Plan Design	VSP Plan C - 12042412		VSP Plan C - Renewal Option 1	
Network	VSP Choice		VSP Choice	
Dependent Age	To end of the year they turn 25		To end of the year they turn 25	
Frequency of Services	Eye Exam: 12 Months		Eye Exam: 12 Months	
	Lenses: 12 Months		Lenses: 12 Months	
	Frame: 12 Months		Frame: 12 Months	
	Contacts: 12 Months		Contacts: 12 Months	
Co-pays for Services	In Network	Out of Network	In Network	Out of Network

Exam Copay	\$10	NA	\$20	NA
Material Copay	\$25	NA	\$20	NA
Exam	100% after copay	Up to \$45	100% after copay	Up to \$45
<u>Frames</u>				
Allowance	Up to \$130 retail	Up to \$70	Up to \$130 retail	Up to \$70
Discount	20% Above Allowance	NA	20% Above Allowance	NA
<u>Lenses</u>				
Single Vision Lenses	100% after copay	Up to \$30	100% after copay	Up to \$30
Bifocal Lenses	100% after copay	Up to \$50	100% after copay	Up to \$50
Trifocal Lenses	100% after copay	Up to \$65	100% after copay	Up to \$65
Contact Lenses - Elective	Up to \$120	Up to \$105	Up to \$120	Up to \$105
Contact Lenses - Fitting	100% after Max \$60 copay; includes 15% discount	Up to \$210	100% after Max \$60 copay; includes 15% discount	Up to \$210

Employee Assistance Program Benefits (EAP):

The Township provides an Employee Assistance Program to help locate certified psychologist, therapists, legal counsel, financial advisors and other services for our employees and dependents. There have been some complaints regarding the current provider and the Employee Communication Committee is recommending the Township switch providers to The Matrix. The Matrix is a local provider with a large established list of referrals, has a long history of satisfied clients and comes highly recommended. The Matrix has a discounted rate for organizations using Medical Mutual of Ohio as their medical insurance provider and will also coordinate benefits with Medical Mutual. We are able to offer enhanced benefits (six visits compared to the three we currently have) at a lower cost.

Motion by Ms. King, seconded by Mr. Kranstuber, to accept the recommendation of the Employee Communications Committee to change the EAP provider to Matrix, and to authorize the Township Administrator to enter into an agreement with Matrix for the 2017 Employee Assistance Program (EAP) for the Employees of Washington Township. Motion passed.

#2016.11.08.008
Append #009

Contract for Photographers:

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to authorize the Township Administrator to enter into an agreement Karen Evans Pictures, LLC, to perform photography and related services for updated photos of Washington Township Staff and elected officials. Motion passed.

#2016.11.08.009

Append #010

Easton Telecom Agreement:

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to authorize the Township Administrator to enter into an agreement with Easton Telecom for copper phone lines for Stations #91 and #93, to ensure the alarm system works properly, for a monthly cost of \$27 per line, per month as recommended. Motion passed.

#2016.11.08.010

Append #011

User Fee Cost Recovery Policy:

This was discussed but the policy will be brought back to the Board at another time.

Approval of the Minutes:

Motion by Ms. King, seconded by Mr. Bostic, to approve the meeting minutes of October 25, 2016, as presented. Motion passed.

#2016.11.08.011

Approval of Bills, Payroll and Transfers:

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to ratify the bills for the Township, and to include all the now and then certificates, dated October 31, 2016, in the amount of \$249,594.71. Motion passed.

#2016.11.08.012

Append #012

Motion by Ms. King, seconded by Mr. Kranstuber, to ratify the payroll for November 4, 2016, in the amount of \$378,876.48. Motion passed.

#2016.11.08.013

Append #013

Round Table Discussions were held.

Discussion was held regarding Cosgray and Rings Road intersection traffic and a traffic study.

Motion by Ms. King, seconded by Mr. Bostic, authorizing the Township Administrator to enter into a contract with an engineering firm to develop a traffic study, to expense the cost of the study to the Gasoline Fund up to \$50,000, for the intersection of Rings Road and Cosgray Road, to be conducted at a time that will produce friable data to influence the City of Dublin's decision to address a long term solution to a dangerous intersection, and for the Administrator to also send a letter to the City of Dublin advising them of the action Washington Township is taking regarding this issue. Motion passed.

#2016.11.08.014

Executive Session for Legal Litigation and Compensation of an Public Official:

Motion by M. Kranstuber, seconded by Mr. Bostic, to adjourn into executive session for the discussion of Legal Litigation and Compensation of an Public Official per the request of the Township Administrator and Township's Attorney Brian Zets per the Ohio Revised Code Section #121.22 (G)(1) at 9:17 a.m. The roll was called on and all members of the Washington Township Board of Trustees that were present voted aye. Motion passed.

#2016.11.08.015

Reconvened:

Meeting reconvened at 9:46 a.m.

Adjourn Meeting:

Meeting of November 8, 2016, adjourned at approximately 9:46 a.m.

Mr. Charles Kranstuber, Chair

Ms. Joyce E. Robinson, Fiscal Officer