

Minutes of July 12, 2016

Record of Proceedings

Regular meeting of the Washington Township Board of Trustees was held at the Washington Township Administration, 6200 Eiterman Road, Dublin, Ohio, on July 12, 2016, at 8:00 a.m. Meeting was called to order by M. Charles Kranstuber, Chair.

Roll call – Mr. Charles Kranstuber, Chair, - Present
 Mr. Gene Bostic, Vice Chair – Present
 Ms. Denise Franz King, Trustee – Present

Resolution Accepting Resignation:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION TERMINATING ERIC N. GRADY’S EMPLOYMENT AS A PART-TIME FIREFIGHTER

WHEREAS, the Board of Township Trustees of Washington Township hired Eric N. Grady on February 27, 2013 to work as a Part-Time Firefighter; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Eric N. Grady has communicated his intention of resigning to accept other employment.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the termination:

Name: Eric N. Grady
 Position / Department: Firefighter/Fire
 Classification: Part-time
 Effective date: June 13, 2016

Section 2: Eric N. Grady is eligible for rehire;

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Bostic seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted July 12, 2016

#2016.07.12.001

Append #001

Resolution Accepting Resignation:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION TERMINATING DERRICK L. BEILER’S EMPLOYMENT AS A PART-TIME FIREFIGHTER

WHEREAS, the Board of Township Trustees of Washington Township hired Derrick L. Beiler on October 13, 2011 to work as a Part-Time Firefighter; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Derrick L. Beiler has communicated his intention of resigning to accept other employment.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the termination:

Name: Derrick L. Beiler
 Position / Department: Firefighter/Fire
 Classification: Part-time
 Effective date: June 28, 2016

Section 2: Derrick L. Beiler is eligible for rehire;

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Bostic seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted July 12, 2016

#2016.07.12.002

Append #002

Resolution Accepting Resignation:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION TERMINATING JOHNATHAN E. CANNON'S EMPLOYMENT AS A PART-TIME FIREFIGHTER

WHEREAS, the Board of Township Trustees of Washington Township hired Johnathan E. Cannon on June 14, 2012 to work as a Part-Time Firefighter; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Johnathan E. Cannon has communicated his intention of resigning to accept other employment.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the termination:

Name: Johnathan E. Cannon

Position / Department: Firefighter/Fire

Classification: Part-time

Effective date: July 2, 2016

Section 2: Johnathan E. Cannon is eligible for rehire;

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Bostic seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted July 12, 2016

#2016.07.12.003

Append #003

Resolution Accepting Resignation:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION TERMINATING TREVOR J. COLLIER'S EMPLOYMENT AS A PART-TIME FIREFIGHTER

WHEREAS, the Board of Township Trustees of Washington Township hired Trevor J. Collier on September 9, 2014 to work as a Part-Time Firefighter; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Trevor J. Collier has communicated his intention of resigning to accept other employment.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the termination:

Name: Trevor J. Collier
 Position / Department: Firefighter/Fire
 Classification: Part-time
 Effective date: June 29, 2016

Section 2: Trevor J. Collier is eligible for rehire;

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Bostic seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted July 12, 2016 #2016.07.12.004

Append #004

Resolution to Promote:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

RESOLUTION TO PROMOTE THOMAS L. HARRIS JR. TO PROBATIONARY BATTALION CHIEF

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and;

WHEREAS, a need to fill a vacancy, occurring on June 20, 2016, in the position of Battalion Chief, and;

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and;

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1. The Board approves the promotion of:

Name: Thomas L. Harris Jr.
 Position: Probationary Battalion Chief
 Classification: Uniformed Full Time Exempt
 Salary: \$115,276.29 annually
 Effective date: July 16, 2016

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Bostic seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted July 12, 2016. #2016.07.12.005

Append #005

Resolution to Promote:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

RESOLUTION TO PROMOTE MARK R. WILLISON TO PROBATIONARY CAPTAIN

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and;

WHEREAS, a need to fill a vacancy, occurring on July 16, 2016, in the position of Captain, and;

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and;

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1. The Board approves the promotion of:

Name: Mark R. Willison

Position: Probationary Captain
 Classification: Uniformed Full Time Non-Exempt
 Salary: \$94,488.76 annually
 Effective date: July 16, 2016

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Bostic seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted July 12, 2016.

#2016.07.12.006

Append #006

Resolution to Promote:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

RESOLUTION TO PROMOTE JESSE D. HILL TO PROBATIONARY LIEUTENANT

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and;

WHEREAS, a need to fill a vacancy, occurring on July 16, 2016, in the position of Lieutenant, and;

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and;

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1. The Board approves the promotion of:

Name: Jesse D. Hill
 Position: Probationary Lieutenant
 Classification: Uniformed Full Time Non-Exempt
 Salary: \$86,686.94 annually
 Effective date: July 16, 2016

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Bostic seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted July 12, 2016.

#2016.07.12.007

Append #007

Resolution to Promote:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

RESOLUTION TO PROMOTE ROBERT M. STEVENS AS A PROBATIONARY FIREFIGHTER / PARAMEDIC

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and

WHEREAS, a need to fill a vacancy, occurring on July 2, 2016, in the position of Firefighter / Paramedic, and;

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1. The Board approves the promotion of:

Name: Robert M. Stevens
 Position: Probationary Firefighter / Paramedic
 Classification: Uniformed Full Time Non-Exempt
 Salary: \$61,394.93 annually
 Effective date: July 16, 2016

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Bostic seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted July 12, 2016

#2016.07.12.008

Append #008

Fire Code Review and Inspection Services:

The Township partners with the City of Dublin for fire code review and inspection services. Earlier this year, the Township staff approached Dublin about partnering financially for these services that benefit both agencies. Based upon discussions and a review of the workload of the position, the following arrangement is proposed.

	Cost-sharing Formula	Washington	Dublin
Base Salary	70% Dublin 30% Washington	\$26,006.08	\$60,680.86
Benefits	0% Dublin 100% Washington	\$45,243.54*	\$0
Total		\$71,249.62	\$60,680.86

*Assumes family medical coverage and performance bonus eligibility at 3%

This agreement expires annually to allow both agencies to evaluate the workload and determine if the cost sharing formula is up to date.

Resolution to Execute Agreement:

Ms. King introduced and moved the adoption of the following Resolution:

RESOLUTION TO AUTHORIZE THE TOWNSHIP ADMINISTRATOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF DUBLIN, OHIO AND WASHINGTON TOWNSHIP FOR FIRE CODE REVIEW SERVICES

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and;

WHEREAS, the Washington Township Fire Marshal is designated as the chief fire code enforcement officer for the City of Dublin; and

WHEREAS, the Washington Township Board of Trustees desires enter into a contract to provide for the services of the Fire Marshal's office for fire code plan review and inspections to the City of Dublin, and;

WHEREAS, the City of Dublin and Washington Township are contiguous, and;

WHEREAS, the Township's Trustees wish to enter into and execute, on behalf of the Township, the Agreement with the City of Dublin for such fire code review and inspection services.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: Authorizes the Township Administrator to execute the agreement, substantially in the form attached;

Section 2: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board

and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 3: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Bostic seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted July 12, 2016.

#2016.07.12.010

Append #010

Approval of the Minutes:

Motion by Ms. King, seconded by Mr. Kranstuber, to approve the meeting minutes of May 10, 2016, as amended. Motion passed.

#2016.07.12.011

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to approve the meeting minutes of June 14, 2016, as presented. Motion passed.

#2016.07.12.012

Approval of Bills, Payroll and Transfers:

Motion by Mr. Kranstuber, seconded by Ms. King, to ratify the bills for the Township, and to include all the now and then certificates, dated June 15, 2016, in the amount of \$88,237.09. Motion passed.

#2016.07.12.013

Append #011

Motion by Mr. Bostic, seconded by Mr. Kranstuber, to ratify the bills for the Township, and to include all the now and then certificates, dated June 29, 2016, in the amount of \$209,374.40. Motion passed.

#2016.07.12.014

Append #012

Motion by Mr. Bostic, seconded by Ms. King, to ratify the payroll for June 17, 2016, in the amount of \$411,823.08. Motion passed.

#2016.07.12.015

Append #013

Motion by Mr. Kranstuber, seconded by Ms. King, to ratify the payroll for July 1, 2016, in the amount of \$389,175.45. Motion passed.

#2016.07.12.016

Append #014

Motion by Mr. Bostic, seconded by Mr. Kranstuber, to ratify the Transfers for May 2016, as presented in the amount of \$11,500. Motion passed.

#2016.07.12.014

Append #015

Discussion of EMS Billing:

As part of the Board's 2016 goals, there has been an evaluation of the decision points and steps involved in implementing a fee for emergency medical services effective January 1, 2017. Over the next three Board meetings, staff will bring forward information for the Board's consideration in determining if and how billing services should occur.

The chart below reflects estimated revenue based on the number of EMS transports by the Washington Township Fire Department during 2015. The average receivable amount was determined by a local EMS billing company by comparing other like departments such as Westerville, Upper Arlington, and Norwich Township Fire Departments.

1. Transports based on runs treated and transported by WTFD EMS
2. The range for estimated average revenue received is between \$340 and \$370/ transport
3. Average receivable takes into consideration:
 - Revenue collected for loaded miles
 - Transport charges not collected
 - Average receivable includes revenue from residents and non-residents

Hospital	No. of Transports	Average Receivable \$340/transport
OSU East	1	\$340
Mount Carmel East	3	\$1,020
Grant Medical Center	5	\$1,700
Doctor's Hospital West	18	\$6,120
Mount Carmel West	36	\$12,240
Mt. Carmel St. Ann's	38	\$12,920
Nationwide Children's Hospital	128	\$43,520
OSU Wexner Medical Center	181	\$61,540
Riverside Methodist Hospital	732	\$248,880
Dublin Methodist Hospital	1424	\$484,160
Total No. of Runs	2566	
Subtotal		\$872,440

Expenses	
EMS Supplies	\$76,000
Third Party Billing Fee (5.5%)	\$47,984
Total	\$123,984

Total Projected Revenue	
Total	\$748,456

Approval of Training:

Motion by Ms. King, seconded by Mr. Bostic, to authorize the Township Administrator permission to attend ICMA Training in Kansas City, MO., September 24-28, 2016. Motion passed.

#2016.07.12.015

Round Table:

Adjourn Meeting:

Meeting of July 12, 2016, adjourned at approximately 8:40 a.m.

Mr. Charles Kranstuber, Chair

Ms. Joyce E. Robinson, Fiscal Officer