

Minutes of June 14, 2016

Record of Proceedings

Regular meeting of the Washington Township Board of Trustees was held at the Washington Township Administration, 6200 Eiterman Road, Dublin, Ohio, on June 14, 2016, at 8:00 a.m. Meeting was called to order by M. Charles Kranstuber, Chair.

Roll call – Mr. Charles Kranstuber, Chair, - Present
 Mr. Gene Bostic, Vice Chair – Present
 Ms. Denise Franz King, Trustee – Present

Resolution to Approve 2017 Temporary Budget:

Ms. King introduced and moved the adoption of the following Resolution:

WHEREAS the levels of resources have been identified for the 2017 fiscal year, and

WHEREAS appropriate planning and consultation within the Township has been accomplished; and

WHEREAS the Township's Fiscal Officer, Administrator and Department Heads are now prepared to present the 2017 Temporary Budget; and

WHEREAS the Township's Fiscal Officer, Administrator and Department Heads have prepared the 2017 Temporary Budget Appropriations resolution;

NOW THEREFORE BE IT RESOLVED, that the 2017 Temporary Appropriations and Fiscal Operating, Capital and Debt Service Budgets of Washington Township, Franklin, Delaware and Union Counties, Ohio, for fiscal year 2017 as supported in the accompanying documentation and approved by the Trustees, Fiscal Officer, Administrator and the Fire Chief, to make expenditures within the projected income levels, provided that bills and payrolls shall be submitted to and approved for payment upon resolution of the Board; and

BE IT FURTHER RESOLVED, that the Fiscal Officer be instructed to incorporate the Permanent Budget Resolutions, and all supporting documents into the minutes and appendices of this meeting, and to file these materials with the official records of this Township.

BE IT FURTHER RESOLVED, that it is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

BE IT FURTHER RESOLVED that this Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Bostic seconded the motion and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted June 14, 2016. #2016.06.14.001

Append #001

Accept Retirement:

Mr. Bostic introduced and moved the adoption of the following Resolution:

A RESOLUTION ACCEPTING THE RETIREMENT OF PHILLIP L. MORRIS' EMPLOYMENT AS FIREFIGHTER / EMT-I.

WHEREAS, the Board of Township Trustees of Washington Township hired Phillip L. Morris on January 1, 1986 and;

WHEREAS, the Board of Trustees for Washington Township recognizes that Phillip L. Morris is retiring from the Township as he has fulfilled his fire service duties.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the termination:

Name: Phillip L. Morris
 Position / Department: Firefighter EMT-I / Fire
 Classification: Full-Time
 Effective date: July 3, 2016

Section 2: Phillip L. Morris has retired in good standing and is eligible for rehire;

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Kranstuber seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted June 14, 2016. #2016.06.14.002

Append #002

Resolution to Promote:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

RESOLUTION TO PROMOTE WILLIAM A. LYNN II TO PROBATIONARY ASSISTANT FIRE CHIEF

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and;

WHEREAS, a need to fill a vacancy, occurring on May 10, 2014, in the position of Assistant Fire Chief, and;

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and;

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1. The Board approves the promotion of:

Name: William A. Lynn II
 Position: Probationary Assistant Fire Chief
 Classification: Non-Uniformed Full Time Exempt
 Salary: \$122,193.00 annually
 Effective date: June 18, 2016

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Ms. King seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted June 14, 2016.

#2016.06.14.003
 Append #003

Agreement with Bowling Green State University:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH BOWLING GREEN STATE UNIVERSITY FOR RESCUE TRAINING SERVICES AND USE OF THE WASHINGTON TOWNSHIP TRAINING FACILITY

WHEREAS, the Board of Township Trustees of Washington Township strives to provide employees relevant and valuable training in rescue disciplines; and

WHEREAS, the Board of Trustees of Washington Township recognizes that Bowling Green State University has the expertise, reputation, and management experience to provide rescue training services; and

WHEREAS, the Board of Trustees of Washington Township wishes to establish a long term cooperative relationship with Bowling Green State University for training and use of Washington Township's Training Facility;

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: Authorizes the Township Administrator to execute the agreement, substantially in the form attached;

Section 2: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 3: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Bostic seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted June 14, 2016.

#2016.06.14.004
 Append #004

Approve Revised Travel Policy:

Motion by Mr. Bostic, seconded by Ms. King, to accept the recommendation of the Employee Communications Committee, and to approve the revised Washington Township Travel Authorization and Reimbursement Policy to match the rules and process identified by the Internal Revenue Service (IRS) instead of a flat daily allowance. Motion passed.

Noting: the adoption of the IRS's meal and incidental charges system addresses a specific issue in which some required travel locations have higher meal costs than the flat daily allowance limit. The IRS system provides a sliding scale based upon the cost of living at the destination. In all cases, receipts are still required for reimbursement.

#2016.06.14.005
 Append #005

Resolution Nominating SWACO Representative:

Mr. Bostic introduced and moved the adoption of the following Resolution:

A RESOLUTION APPROVING THE NOMINATION OF STEPHEN BOWSHIER AS THE REPRESENTATIVE OF THE FRANKLIN COUNTY TOWNSHIPS ON THE SWACO BOARD OF TRUSTEES

WHEREAS, in accordance with the Amended Substitute H.B. 592, the Franklin County Board of Commissioners ratified the establishment of SWACO; and

WHEREAS, Section 343.011 of the Ohio Revised Code sets forth the makeup of the Board of Trustees of SWACO; and

WHEREAS, as per Section 343.011 of the ORC, one member of the SWACO Board of Trustees must be a “member representing the townships” in Franklin County; and

WHEREAS, ORC Section 343.011 also requires that the township representative must be a representative that is chosen by a majority of the Boards of Trustees.

NOW THEREFORE, be it resolved by the Board of Trustees of Washington Township, Franklin County, Ohio that the following Resolution be, and it hereby, is adopted:

1. Township resident Stephen Bowshier of Jackson Township is hereby approved by this Board of Trustees to serve as a member of the Solid Waste Authority of Central Ohio Board of Trustees and represent Franklin County Townships for a two-year term ending June 20, 2018.
2. This Resolution shall take effect and be in force from and after the date of enactment.

Mr. Kranstuber seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted June 14, 2016. #2016.06.14.006
Append #006

Approval of the Minutes:

Minutes of May 10, 2016 were deferred until Meeting of July 12, 2016

Approval of Bills, Payroll and Transfers:

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to ratify the bills for the Township, and to include all the now and then certificates, dated May 15, 2016, in the amount of \$77,223.33. Motion passed.
#2016.06.14.007
Append #007

Motion by Ms. King, seconded by Mr. Kranstuber, to ratify the bills for the Township, and to include all the now and then certificates, dated May 30, 2016, in the amount of \$249,913.89. Motion passed.
#2016.06.14.008
Append #008

Motion by Mr. Bostic, seconded by Mr. Kranstuber, to ratify the ACH Bill Payments for the Township, and to include all the now and then certificates, dated April 2016, in the amount of \$1155,523.35. Motion passed.
#2016.06.14.009
Append #009

Motion by Ms. King, seconded by Mr. Bostic, to ratify the ACH Bill Payments for the Township, and to include all the now and then certificates, dated May 2016, in the amount of \$984,911.66. Motion passed.
#2016.06.14.010
Append #010

Motion by Mr. Bostic, seconded by Ms. King, to ratify the payroll for May 20, 2016, in the amount of \$404,285.32. Motion passed.
#2016.06.14.011
Append #011

Motion by Mr. Kranstuber, seconded by Ms. King, to ratify the payroll for June 3, 2016, in the amount of \$542,780.51. Motion passed.
#2016.06.14.012
Append #012

Motion by Mr. Bostic, seconded by Ms. King, to ratify the Transfers for April 2016, as presented in the amount of \$8,600. Motion passed.
#2016.06.14.013
Append #013

Round Table:

Adjourn Meeting:

Meeting of June 14, 2016, adjourned at approximately 8:46 a.m.

Mr. Charles Kranstuber, Chair

Ms. Joyce E. Robinson, Fiscal Officer