

Minutes of May 12, 2015

Record of Proceedings

Regular meeting of the Washington Township Board of Trustees was held at the Washington Township Administration, 6200 Eiterman Road, Dublin, Ohio, on May 12, 2015, at 8:00 a.m. Meeting was called to order by Ms. Denise Franz King, Chair.

Roll call – Ms. Denise Franz King, Chair – Present
 Mr. Charles Kranstuber, Vice Chair, - Present
 Mr. Gene Bostic, Trustee – Present

Approval of the Minutes:

Approval meeting minutes for April 28, 2015, was deferred until next meeting.

Records Retention Schedule:

Motion by Mr. Bostic, seconded by Mr. Kranstuber, to approve the revised Records Retention Schedule as presented and recommended by Ms. Robinson, Fiscal Officer and Staff. Motion passed.

#2015.05.12.001

Append #001

Resolution to Terminate:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION TERMINATING SPENCER SCHALIP'S EMPLOYMENT AS A PART-TIME PARK MAINTENANCE WORKER.

WHEREAS, the Board of Township Trustees of Washington Township hired Spencer Schalip on June 24, 2014 to work as a Part-Time Park Maintenance Worker; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Spencer Schalip has communicated his intention of not returning to work due to personal reasons.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby approves the termination:

Name: Spencer Schalip
 Position / Department: Park Maintenance Worker
 Classification: Part-time
 Effective date: April 14, 2015

SECTION 2: Spencer Schalip is eligible for rehire;

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Bostic seconded the motion, and the roll was called on with all members of the Board of Washington Township Trustees voting Aye. The motion passed and the Resolution was adopted on May 12, 2015.

#2015.05.12.002

Append #002

Resolution to Terminate:

Ms. King introduced and moved the adoption of the following Resolution:

A RESOLUTION TERMINATING GRETCHEN SUTTON'S EMPLOYMENT AS A PART-TIME FIREFIGHTER / PARAMEDIC.

WHEREAS, the Board of Township Trustees of Washington Township hired Gretchen Sutton on February 27, 2013 to work as a Part-Time Firefighter / Paramedic; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Gretchen Sutton has provided a letter of resignation due to personal reasons.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby approves the termination:

Name: Gretchen Sutton
 Position / Department: Firefighter / Paramedic
 Classification: Part-time
 Effective date: May 5, 2015

SECTION 2: Gretchen Sutton is eligible for rehire;

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Kranstuber seconded the motion, and the roll was called on with all members of the Board of Washington Township Trustees voting Aye. The motion passed and the Resolution was adopted on May 12, 2015.

#2015.05.12.003
Append #003

Resolution to Terminate:

Mr. Bostic introduced and moved the adoption of the following Resolution:

A RESOLUTION TERMINATING GARDNER WATKINS'S EMPLOYMENT AS A PART-TIME FIREFIGHTER

WHEREAS, the Board of Township Trustees of Washington Township hired Gardner Watkins on February 27, 2013 to work as a Part-Time Firefighter; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Gardner Watkins requested and was granted a leave of absence until March 2015 and has not contacted the Township to inform of his intention to return to active status nor has he maintained the minimum hours of work required;

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby approves the termination:

Name: Gardner M. Watkins
Position / Department: Firefighter/Fire
Classification: Part-time
Effective date: April 23, 2015

SECTION 2: Gardner Watkins is not eligible for rehire;

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Kranstuber seconded the motion, and the roll was called on with all members of the Board of Washington Township Trustees voting Aye. The motion passed and the Resolution was adopted on May 12, 2015.

#2015.05.12.004
Append #004

Dental, Life, and Voluntary Insurances for 2015-2016 Benefit Plan Years:

The Township's dental and life/AD&D insurance plans are due to renew on July 1, 2015. The Employee Communications Committee met with the Township's current brokers, CBIZ, to discuss options for the Township. Based on discussions and an investigation of options and data, the Employee Communications Committee offers the following recommendations.

Dental

The Township's current dental insurance plan is with Delta Dental, which submitted a 12-month renewal rate increase of 0%. It is recommended to renew with Delta Dental with no changes to the current plan. It is additionally recommended to revisit proposals in November 2015 for possible savings to align renewal date to January 1. This will align with the Township's medical insurance renewal date.

	Current Plan	Renewal Plan
Individual	\$42.37	\$42.37
Family	\$121.17	\$121.17
Monthly	\$13,352	\$13,352
Annual	\$160,230	\$160,230
Difference		\$0
% Increase		0%

Life / AD&D

The Township's current Life / AD&D insurance plan is with One American United Life (AUL), which has submitted a 24-month renewal rate increase for life / AD&D of 9%, or \$1,610. AUL offers an additional payout for Public Safety Employees, more generous than other insurance plans the Committee considered.

	Current Plan	Renewal Plan
Life Rate per \$1000	\$0.125	\$0.14
AD&D Rate per \$1000	\$0.02	\$0.02
Monthly Total	\$1,446	\$1,588
Annual Total	\$17,352	\$19,051
Difference		\$1,610
% Increase		9%

Motion by Ms. King, seconded by Mr. Kranstuber to approve the recommendations of the Employee Communication Committee, the Township Administrator and CBIZ consultation, and authorizes the Township Administrator to enter into an agreement with: Delta Dental at a 12-month increase of 0%, and; One American United at a 24-month increase of 9.0% as presented. Motion passed.

#2015.05.12.005

Append #005

Web Site Redesign:

Seven companies submitted proposals for the Township's web site redesign, two were selected for interviews. After references were checked, Chepri was selected as the company that staff thought could best meet the Township's needs.

Motion by Ms. King, seconded by Mr. Kranstuber, to approve the recommendation of staff and to authorize the Township Administrator to enter into an agreement on behalf of Washington Township Trustees with Chepri, LLC in an amount not to exceed \$45,000, for the purposes of website redesign and development, staff training, support, and hosting. Noting: Sufficient funds were budgeted in the 2015 budget for this project. The anticipated completion date for this project is August 21. Motion passed.

#2015.05.12.006

Append #006

Approval of Bills, Payroll and Transfers:

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to ratify the bills for the Township, and to include all now and then certificates, dated April 30, 2015, in the amount of \$241,869.36. Motion passed.

#2015.05.12.007

Append #007

Motion by Ms. King, seconded by Mr. Bostic, to ratify the electronic bill payments for the Township, and to include all now and then certificates, dated for April 2015, in the amount of \$1,295,347.10. Motion passed.

#2015.05.12.008

Append #008

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to ratify the payroll for May 1, 2015, in the amount of \$8,577.76. Motion passed.

#2015.05.12.009

Append #009

Motion by Mr. Bostic, seconded by M. Kranstuber, to ratify the payroll for May 8, 2015, in the amount of \$374,964.40. Motion passed.

#2015.05.12.010

Append #010

Motion by Ms. King, seconded by Mr. Kranstuber, to ratify the Transfers for March 2015, as presented in the amount of \$2,000. Motion passed.

#2015.05.12.011

Append #011

Round Table Discussion:**Executive Session for Legal & Personnel Matters:**

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to adjourn into executive session for the discussion of Land and Personnel Matters per the request of the Township Administrator and per the Ohio Revised Code Section #121.22(G)(2) and #121.22 (G)(1) at 8:17 a.m. The roll was called on and all members of the Washington Township Board of Trustees voted aye. Motion passed. #2015.05.12.012

Reconvened:

Meeting reconvened at 8:50 a.m.

Adjourn Meeting:

Meeting of May 12, 2015, adjourned at approximately 8:50 a.m.

Ms. Denise Franz King, Chair

Ms. Joyce E. Robinson, Fiscal Officer