



# *A YEAR IN REVIEW*

WASHINGTON TOWNSHIP  
ANNUAL REPORT 2012



## BOARD OF TRUSTEES

Gene Bostic  
Denise Franz King  
Charles Kranstuber

## FISCAL OFFICER

Joyce Robinson

## FACILITIES

### Township Administration & Training Center

6200 Eiterman Road, Dublin, Ohio

### Fire Station 91

6255 Shier Rings Road

### Fire Station 92

4497 Hard Road

### Fire Station 93

5825 Brand Road

### Fire Station 95

5750 Blazer Parkway

### Parks and Recreation

4675 Cosgray Road, Hilliard, Ohio

### Homestead Park

4675 Cosgray Road

### Kaltenbach Park & Community Center

5985 Cara Road

### Amlin Park

5468 Cosgray Road

## ZONING COMMISSION

Marvin Briskey  
Tom Frazier  
R. Bruce McLoughlin  
Walter Stillwell  
Pat Wilkerson

## BOARD OF ZONING APPEALS

Jason Huffman  
Richard Kear, Chair  
John Nash  
Rebecca Princehorn, Secretary  
Julie Skolnicki  
Ron Wallace



## WASHINGTON TOWNSHIP

Located just northwest of the state capital of Columbus, Ohio, Washington Township is the only township in Ohio to include portions of three counties - Delaware, Franklin, and Union. Washington Township encompasses approximately 26 square miles. The largest incorporated region within the Township's boundaries is the City of Dublin, with a population of 41,751 (2010 U.S. Census) and a daytime population of approximately 60,000. The estimated population of the Township's unincorporated region is 1,500.

Dublin is headquarters to Fortune 500 companies, Cardinal Health and Wendy's International. Dublin is also home to the PGA Tour for Jack Nicklaus' Memorial Tournament.

The Township provides services to both the unincorporated areas and to the City of Dublin. Emergency medical services, fire suppression, fire prevention, and recreation programs are among the services provided directly to all township residents. Road maintenance, planning and zoning services, solid waste collection, snow removal and cemetery maintenance are provided for directly or through outside contracts or cooperative agreements in the unincorporated areas.

Washington Township is governed by a board of three elected trustees. The trustees adopt resolutions; approve the annual budget, payrolls and bills; set policy and provide general direction for the operation of the township. An elected Fiscal Officer records the official minutes of the board, maintains the financial records and processes the payroll.

## OPERATIONS UPGRADES AND IMPROVEMENTS

### **More square feet for storage and maintenance**

The maintenance building behind Station 91 was remodeled to accommodate the need for additional space to house a heavy rescue truck and a structural collapse/trench rescue equipment trailer. The added 1650 square feet will also be used for tool storage and as space to perform maintenance on equipment such as firefighters' self-contained breathing apparatus. Electric and heating upgrades, energy efficient lighting, and exterior finishes that comply with Dublin's building codes will be completed in April 2013.

### **Mentorship program teaches and tests new firefighters**

The firefighter mentorship program was established to provide a consistent and effective means by which new part time firefighters can become oriented to the Fire Department, the Township and their new positions.

In 2012, an eight-day training academy was added to the mentorship program to teach and test every program participant on their knowledge and skills for operation of all the vehicles and equipment as well as all the Township's policies, procedures, and performance standards. Training academy topics include emergency vehicle driving, engine company operations, ladder company operations and vehicle extrication.

While it requires a significant investment of resources, the program has already demonstrated its value in increasing staffing flexibility and improving knowledge and skills among the part time firefighters.

### **Trucks relocated to drive better response**

After evaluation of the Fire Department's service district emergency run data, the Department relocated some of its equipment to ensure the most effective response possible. The heavy rescue was relocated from Station 92 to Station 91 and a standard pumper took its place. The heavy rescue now has better and more immediate access to the community's highways and is more centrally located within the service area.



# EMS ADVANCEMENTS

## Language Line service offers 186 languages

The Fire Department subscribes to a phone-accessible interpreter service that offers translation for 186 languages. Accessible anytime, anywhere, this service is available for both the patient and the Paramedic, helping make patient assessment easier and patient treatment faster.

Previous to subscribing to this service, the Fire Department had access to a translation service through the Dublin Police Department. However, sometimes there was a short delay in accessing the translator. Now, with its own subscription, the Fire Department has immediate access to translators as soon as Medics need them and, if necessary, can use multiple translators simultaneously through the phones available in each of the Fire Department's trucks.

## High tech laryngoscope promotes speed and accuracy

The Fire Department purchased a video laryngoscope for placement on every medic vehicle. This device is designed for use by Paramedics to establish a patient's airway in order to medically assist their breathing. The tool's most valuable feature is its video camera, which allows Paramedics to more accurately and more rapidly guide the instrument into the patient's airway, improving the ease and the success rate of the procedure.

## Reserve medic takes the place of the squad

The Department's squad vehicle has served as a multi-use vehicle since 2004. Outfitted with equipment and supplies needed for staff to perform rescues and deliver emergency medical services, the squad provided two firefighter/Paramedics to an emergency scene who could begin rescue or EMS work until other specialized vehicles arrived. The squad's only limitation is its inability to transport patients.

In 2012, data on the type and location of emergency medical calls requiring patient transport justified replacing the squad with a reserve medic, making four medics available at any given time, rather than three. In addition to supplementing for emergency medical calls, the squad's role will be to support community events, deliver supplemental staff and equipment resources to training, and serve as a back up vehicle when a medic requires repair or service.

## New medic replaces 2007 model

EMS calls account for nearly 70% of all of the Township's emergency calls, so our medic trucks get a lot of use and are replaced on an interval that ensures they remain reliable and cost-efficient. A 2012 medic was purchased to replace the oldest station medic in the fleet, a 2007. This 2007 medic will now be used as a back up medic, when an additional medic is needed at a special event or when one of the station front line medics is being serviced.

## STAFFING

The Human Resources Department arranged for 140 candidates to be tested for part time firefighter positions. Eleven of these candidates accepted a part-time firefighter position. The Township will continue the interviewing process starting in April 2013 for the remaining candidates.

Staff promotions included: one Assistant Chief, one Battalion Chief, three Captains, four Lieutenants, 10 full time firefighters, one Fire Safety Inspector and one Community Safety Technician. All positions except the Assistant Chief position were filled to replace staff members who retired or were promoted.

### Assistant Chief position bridges the gap

In anticipation of retirements in 2014, the Fire Department filled a vacant Assistant Chief's position to provide for a transition period during which time the Assistant Chief could become familiar with additional administrative responsibilities. This position had been vacant since 2002, when the current Chief was promoted.







# YOUR EMERGENCIES ARE OUR PRIORITY

## Daily training and drills keep firefighters primed for any emergency

Firefighters completed 1,262 training classes or 26,163 combined staff hours in both daytime and night drills. This training covered a wide variety of fire and EMS topics including roof venting, enter and search, weapons of mass destruction reconnaissance, fire attack, ladder operations, hazardous materials, advanced stroke life support, geriatric and pediatric assessment and treatment, water rescue, ice rescue, auto extrication, and firefighter down (MAYDAY) drills.

## Emergency responses increased from 2011

The total number of emergency responses increased by 7% over 2011.

Fire	739	16%
EMS	3041	69%
Other*	653	15%
<b>Total calls</b>	<b>4433</b>	

*\*includes rescues, bomb scares, carbon monoxide investigation, structural collapse, water removal, lock outs, hazardous materials, downed power lines, victim removal from stalled elevators, and extrication from vehicles.*

## Hydrant maintenance ensures water availability

2950 hydrants were flushed in the spring to remove the sediment that accumulated in water lines during the winter months.

301 hydrants were flow tested in the summer to ensure that water volume would meet the required standards for the number and type of occupancies in each fire management zone that rely on them.

All hydrants were sink tested in the fall to ensure that the hydrant barrels had remained dry since they were tested in the spring. Of these, 376 hydrants required additional flushing and pumping in order to prevent freezing during the winter months.

Maintaining accurate information about hydrant locations, conditions, maintenance issues, and clearances is a cooperative effort between Washington Township, The City of Dublin Streets and Utilities Division and the City of Dublin Mapping Department.

## Fire safety education and building inspections help prevent fires

Fire extinguisher training, safety house tours	606
School and other group presentations	2079
Special events	4566
<b>Total training and education</b>	<b>7251</b>

## FIRE PREVENTION INSPECTIONS

Fire Protection Systems	299
New Construction	585
Existing Commercial Structures	1028
Re-inspections	888
Residential Home Fire Safety	14
<b>Total Inspections</b>	<b>2814</b>
<b>Total violations</b>	<b>3569</b>

# COMMUNITY OUTREACH & EDUCATION

## Emergency medical services are readily accessible and crowd-friendly

- *Provided on-site first aid services and EMS Bike Patrol for the Dublin Irish Festival and 4th of July celebration.*
- *Provided an on-site staffed medic and EMS Bike Patrol for the Muirfield Memorial Golf Tournament.*

## CPR & First Aid certified citizens help save lives

- *1004 adults and 116 youth earned CPR certification through the Townships' monthly CPR classes.*
- *1172 Dublin high school students participated in our **CPR in the Schools** program.*
- *323 adults and 703 youth earned a certification in First Aid.*

## Properly fitted child car seats can prevent injury and death

Certified Safety Technicians checked and fitted 513 child car seats, ensuring that each had no recalls, was in good condition, was appropriate for the child using it, and was secured in a way that would provide maximum protection in the event of a vehicle crash.

## Teen driving ROADeo gives young drivers valuable experience

As a sponsor of the Dublin Kiwanis Teen Driving ROADeo, firefighters offered auto extrication demonstrations and presentations on what to expect from emergency medical service (EMS) providers as the victim of a vehicle crash. Teens participated in hands-on cervical spine immobilization demonstrations and learned about how EMS and hospitals work together to ensure fast, quality patient care for those who are transported. More than 170 teens attended the event.

## Our new educational display promotes the safe storage of prescription medication

We partnered with Dublin A.C.T. to promote safe storage and or disposal of unwanted or expired medications with the development of a traveling display which reached more than 2300 students and adults.





## RECREATION CLASSES AND EVENTS

To meet the needs of our diverse community, the Parks and Recreation Department offers classes and events on a variety of topics and in several formats. Based on feedback from program participants, class topics and formats are designed to accommodate our residents' interests, schedules, and budgets. Program fees are kept to a minimum, and in most cases, cover direct expenses only.

Corporate sponsor Giant Eagle donated \$3000 to support Fun Fridays, Summer Entertainment, Homestead Harvest, and Touch a Truck, allowing the Township to offer these events at no charge, with the exception of a few activities offered during Homestead Harvest.

### Class Attendance

Youth and adult class participants	544
Special event attendance (estimated)	8,489

### Volunteers help stretch our budget

Volunteers help offset labor costs by assisting at special events and with a variety of park maintenance activities. In 2012, volunteers contributed 1211 hours at the Township's three parks.

### New advertising strategies prove effective and budget-friendly

Programs are advertised through a printed biannual program guide, which is also made available on the Township's web site and at all Park facilities. Constant Contact, an email marketing provider, enables those who opt-in to receive notifications, to stay abreast of program offerings and special events through their personal email account. We also partnered with Hulafrog, a subscription-driven web site that advertises "local things for kids to do." Hulafrog included the Touch a Truck event in their listing in exchange for a one-time sponsorship mention on the Parks event poster.

### Park attendance is still growing

The largest of the Township's three parks, The Homestead Park, celebrated its 20th year in 2012. Since the Homestead Park's car counter was installed in 2004, park visitation is estimated to have increased 10% annually, from 223,486 to 318,217. The residential population around Homestead Park has also increased dramatically during this time.

## Maintenance projects help manage costs and enhance visitors' experience

A few of the most significant maintenance projects included:

- *Replacing 1871 linear feet of wood fencing with heavy-duty vinyl fencing at Homestead Park.*
- *Painting all fencing, benches, and the gazebo at Kaltenbach Park.*
- *Paving and striping the driveway and four parking lots at Homestead Park.*
- *Powerwashing and sealing the Norwich Junction platform at Homestead Park.*
- *Removing 11 ash trees that were exhibiting significant decline from Emerald Ash Borer and treating 60 ash trees to prevent or delay their decline from this pest.*
- *Converting exterior light fixtures at Homestead maintenance building, Norwich Junction restrooms and platform to energy efficient L.E.D. type.*

## New park features invite wildlife to The Homestead

- *Excavated to create conditions for a vernal pool to attract frogs, salamanders, insects and other wildlife.*
- *Installed a butterfly waystation including nectar plants for migrating adult monarch butterflies and plant species on which butterfly larvae feed.*
- *Replaced two horseshoe pitching courts with two corn hole game stations.*

## Park facilities are a favorite for family gatherings

The Homestead Park offers for rent three pavilions, a covered bridge, and an amphitheatre. Kaltenbach Park facilities available for rent include two rooms in the community center and an outdoor picnic shelter. Rentals are very popular and advance reservation is required.

Homestead Park	341
Kaltenbach Park & Community Center	132
<b>Total facility rentals</b>	<b>473</b>



# FINANCIAL REPORT

Combined Statement of all funds as of December 31, 2012. This is an unaudited financial statement.

## FUND CASH BALANCES, JANUARY 1, 2012

Revenue receipts	Total
Taxes	18,948,826.94
Charges for Service	24,641.80
Licenses, permits, and fees	36,134.44
Intergovernmental receipts	2,053,401.79
Interest	168,746.17
All other revenue	135,557.97
<b>Total revenue receipts</b>	<b>21,367,309.11</b>
Expenditure Disbursements	
General government	909,015.02
Public safety	14,999,759.57
Public works	2,142,342.83
Capital outlay	1,415,239.18
Debt service – note principal payment	125,000.00
Debt service – interest and fiscal charges	70,130.00
Transfers out	173,699.42
<b>Total expenditure disbursements</b>	<b>19,661,486.60</b>
<b>Total receipts over (under) disbursements</b>	<b>1,705,822.51</b>
<b>Total of receipts and other sources over</b>	<b>0.00</b>
<b>Over (under) disbursements and other uses</b>	<b>1,705,822.51</b>
<b>Fund cash balances, January 1, 2012</b>	<b>*22,678,862.12</b>
<b>Fund cash balances, January 31, 2012</b>	<b>24,384,684.63</b>

*\*Township rules require an amount equal to 25% of operating expenditures be carried over to the following year to pay bills during the first quarter of the following year. Because townships are funded primarily through real estate and property taxes, the carryover requirement was established to enable the Township to pay bills until the first half tax settlement in mid March. The remainder is reserved to fund future capital projects, such as open space acquisition and replacement of fire engines and medic vehicles, and debt service obligation.*

# 2012 SCHEDULE OF OUTSTANDING DEBT

Description	Year Issued	Interest	1-Jan-12	Issued	Retired	Balance 31-Dec-12
Administration Building	2004	1.93	1,860,000.00		125,000.00	1,735,000.0
<b>Total</b>			<b>1,860,000.00</b>	<b>0.00</b>	<b>125,000.00</b>	<b>1,735,000.00</b>

# TOWNSHIP ASSESSED VALUATION 2012:

Real Estate-Residential and Agricultural	1,453,344,350.00
Real Estate- All Other	495,896,820.00
Public Utility (Real Estate)	25,350.00
Public Utility (Personal Property)	32,272,200.00
Personal Property	0.00
<b>Total Assessed Value</b>	<b>1,981,538,720.00</b>



# WASHINGTON TOWNSHIP

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