



Washington Township Meeting Agenda

February 24, 2026, 6:00 p.m.

At: The Washington Township Administration Building 6200 Eiterman Road, Dublin, Ohio

- Pledge of Allegiance – 6:00 p.m.
- Franklin County Deputy Report
- Swearing-In of Kasey Swank as Full-Time Firefighter/EMT-B.
- Sara Harrison-Mills, CEO of Syntero, Inc., will be providing her annual presentation to the Board of Trustees.
- Opportunity for Residents to Speak Regarding Items Not On the Agenda
- Action:
Resolutions and Motions for Approval – Eric Richter, Township Administrator, John Donahue, Fire Chief, Adam Smith, Assistant Fire Chief, Catherine Grossman, Human Resources Manager, Scott Melody, Fiscal Officer

Resolutions

- Resolution Concluding Thomas L. Harris Jr.'s Employment as Full-Time Battalion Chief for the Purpose of Retirement.
- Resolution Concluding James R. Stambaugh II's Employment as Full-Time Firefighter/Paramedic for the Purpose of Accepting Employment Elsewhere.
- Resolution Concluding Luke P. Garrett's Employment as Part-time Firefighter/EMT-B for Personal Reasons.
- Resolution to Hire Shenna B. Drugan as Full-Time Probationary Accounting Clerk.
- Resolution Authorizing a Fund Transfer of \$800,000 from the General Fund to the Capital Projects Fund.

Motions

- Authorizing the Township Administrator to Enter into a Three-Year Agreement with Stryker for Preventive Maintenance Services for the Power Load System and Ambulance Cots, Annual Cost of \$21,027, of \$63,100 Over the Three-Year Contract Period.
- Authorizing the Township Administrator to Enter Into an Agreement with VASU Communications Inc. for the Purchase of Portable Radios and Accessories, Cost Not to Exceed \$23,200.
- Motion Approving the Minutes of the February 10, 2026 Meeting.

Consent Agenda (Action Needed) Motion to Approve – Scott Melody, Fiscal Officer

- Bills: February 12, 2026 \$ 648,629.02
- Payroll: February 13, 2026 \$ 564,274.75

- Round Table Discussions:
 - Administrator – Eric Richter
 - Fire Department – Chief John Donahue / Assistant Chief Adam Smith
 - Human Resources – Catherine Grossman
 - Fiscal Officer – Scott Melody
 - Trustees

- Adjourn Meeting

- 2026 Washington Township Board of Trustees Meetings:
 - March 10th, 2026 @ 6:00 P.M.
 - March 24th, 2026 @ 6:00 P.M.
 - April 14th, 2026 @ 6:00 P.M.
 - April 28th, 2026 @ 6:00 P.M.
 - May 12th, 2026 @ 6:00 P.M.
 - May 26th, 2026 @ 6:00 P.M.
 - June 9th, 2026 @ 6:00 P.M.
 - July 14th, 2026 @ 6:00 P.M.
 - August 11th, 2026 @ 6:00 P.M.
 - September 8th, 2026 @ 6:00 P.M.
 - September 22nd, 2026 @ 6:00 P.M.
 - October 13th, 2026 @ 6:00 P.M.
 - October 27th, 2026 @ 6:00 P.M.
 - November 10th, 2026 @ 6:00 P.M.
 - December 8th, 2026 @ 6:00 P.M.

If you have any questions or need assistance, please call:

Scott Melody
Fiscal Officer

Washington Township Administration Building
6200 Eiterman Road
Dublin, OH 43016
614.652.3937 – Office