



Washington Township Meeting Agenda

May 13, 2025, 6:00 p.m.

At: The Washington Township Administration Building 6200 Eiterman Road, Dublin, Ohio

- Pledge of Allegiance – 6:00 p.m.
- Franklin County Deputy Report
- Opportunity for Residents to Speak Regarding Items Not On the Agenda
- The Board of Trustees will be swearing-in Assistant Chief Adam Smith and full-time Firefighter Seth Wirt.
- Action:
Resolutions and Motions for Approval – Eric Richter, Township Administrator, John Donahue, Fire Chief, Catherine Grossman, Human Resources Manager, Scott Melody, Fiscal Officer

Resolutions

- Resolution to Hire Megan N. Schiff as Full-Time Probationary Community Safety Liaison.
- Resolution Authorizing the Township Administrator to Execute a Lease Agreement with the City of Dublin for the Installation of Drone Network Program Equipment on Township-Owned Property.

Motions

- Motion Authorizing the Township Administrator to Enter Into an Agreement with Phoenix Safety Outfitters LLC for the Annual Purchase of Firefighting Personal Protective Equipment, Cost Not to Exceed \$26,280.
- Motion Authorizing the Township Administrator to Enter Into an Agreement with Tablet Command, Inc. for the Group Purchase of an Incident Command Software, Cost Not to Exceed \$35,900.
- Motion Authorizing the Township Administrator to Enter Into an Agreement with Fishel, Downey, Albrecht & Riepenhoff LLP for the Purpose of Performing a Salary Survey and Compensation Plan Review, Cost Not to Exceed \$15,000.
- Motion Approving the Minutes of the April 22, 2025 Meeting.

Consent Agenda (Action Needed) Motion to Approve – Scott Melody, Fiscal Officer

○ Medical Payments – April 2025	\$ 178,577.17
○ Electronic Payments – April 2025	\$1,369,853.73
○ Bills: April 30, 2025	\$ 170,297.78
○ Payroll: Monthly May 2, 2025	\$ 9,584.00
○ Payroll: April 25, 2025	\$ 576,862.81
○ Payroll: May 9, 2025	\$ 494,587.85

- Round Table Discussions:
 - Administrator – Eric Richter
 - Fire Department – Chief John Donahue
 - Human Resources – Catherine Grossman
 - Fiscal Officer – Scott Melody
 - Trustees
- Adjourn Meeting
- 2025 Washington Township Board of Trustees Meetings
 - May 27th, 2025 @ 6:00 P.M.
 - June 10th, 2025 @ 6:00 P.M.
 - July 8th, 2025 @ 6:00 P.M.
 - August 12th, 2025 @ 6:00 P.M.
 - September 9th, 2025 @ 6:00 P.M.
 - September 23rd, 2025 @ 6:00 P.M.
 - October 14th, 2025 @ 6:00 P.M.
 - October 28th, 2025 @ 6:00 P.M.
 - November 11th, 2025 @ 6:00 P.M.
 - December 9th, 2025 @ 6:00 P.M.

If you have any questions or need assistance, please call:
 Scott Melody
 Fiscal Officer
 Washington Township Administration Building
 6200 Eiterman Road
 Dublin, OH 43016
 614.652.3937 – Office