



## Washington Township Meeting Agenda

April 22, 2025, 5:00 p.m.

At: The Washington Township Administration Building 6200 Eiterman Road, Dublin, Ohio

- Pledge of Allegiance – 5:00 p.m.
- Franklin County Deputy Report
- Opportunity for Residents to Speak Regarding Items Not On the Agenda
- The Board of Trustees will be swearing-in Chief John Donahue
- Action:  
Resolutions and Motions for Approval – Eric Richter, Township Administrator, John Donahue, Fire Chief, Catherine Grossman, Human Resources Manager, Scott Melody, Fiscal Officer

### Resolutions

- Resolution Concluding Linda Latham's Employment as Executive Finance Specialist for the Purpose of Retirement.
- Resolution Promoting Adam M. Smith as Full-Time Probationary Assistant Fire Chief.

### Motions

- Motion Authorizing the Township Administrator to Enter Into an Agreement with ImageTrend for the Purchase of a Record Management System, Cost Not to Exceed \$56,000.
- Motion Authorizing the Township Administrator to Enter Into an Agreement with Buckeye Body and Equipment and FDT Diesel to Install a New Motor and Complete Body Improvements to 2012 Ford F550, Cost Not to Exceed \$33,000.
- Motion Authorizing the Township Administrator to Enter Into Agreements with Columbus FiberNet (Team Fishel) for Fiber Splicing, Hot Cuts and Installation, Cost Not to Exceed \$14,250.
- Motion Approving the Minutes of the April 8, 2025 Meeting.

### Consent Agenda (Action Needed) Motion to Approve – Scott Melody, Fiscal Officer

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|---|---------------|
| ○ Medical Payments – March 2025           | \$ 180,068.39 |
| ○ Bills: April 15, 2025                   | \$ 209,623.95 |
| ○ Payroll: Monthly April 4, 2025          | \$ 9,584.00   |
| ○ Payroll: April 11, 2025                 | \$ 534,100.64 |
| ○ Monthly Financial Report for March 2025 |               |

- Round Table Discussions:
  - Administrator – Eric Richter
  - Fire Department – Chief John Donahue
  - Human Resources – Catherine Grossman
  - Fiscal Officer – Scott Melody
  - Trustees
  
- Adjourn Meeting
  
- 2025 Washington Township Board of Trustees Meetings
  - May 13<sup>th</sup>, 2025 @ 6:00 P.M.
  - May 27<sup>th</sup>, 2025 @ 6:00 P.M.
  - June 10<sup>th</sup>, 2025 @ 6:00 P.M.
  - July 8<sup>th</sup>, 2025 @ 6:00 P.M.
  - August 12<sup>th</sup>, 2025 @ 6:00 P.M.
  - September 9<sup>th</sup>, 2025 @ 6:00 P.M.
  - September 23<sup>rd</sup>, 2025 @ 6:00 P.M.
  - October 14<sup>th</sup>, 2025 @ 6:00 P.M.
  - October 28<sup>th</sup>, 2025 @ 6:00 P.M.
  - November 11<sup>th</sup>, 2025 @ 6:00 P.M.
  - December 9<sup>th</sup>, 2025 @ 6:00 P.M.

If you have any questions or need assistance, please call:

Scott Melody  
 Fiscal Officer  
 Washington Township Administration Building  
 6200 Eiterman Road  
 Dublin, OH 43016  
 614.652.3937 – Office