



Washington Township Meeting Agenda

December 9, 2025, 6:00 p.m.

At: The Washington Township Administration Building 6200 Eiterman Road, Dublin, Ohio

- Pledge of Allegiance – 6:00 p.m.
- Swearing-In of Firefighters Ethan Loring and Joseph Commisso.
- Franklin County Deputy Report
- Dublin Education Foundation – Updates for the Board of Trustees
- Lithium-Ion Battery Presentation – Washington Township Firefighter Dalan Zartman
- Opportunity for Residents to Speak Regarding Items Not On the Agenda
- Action:
Resolutions and Motions for Approval – Eric Richter, Township Administrator, John Donahue, Fire Chief, Adam Smith, Assistant Fire Chief, Catherine Grossman, Human Resources Manager, Scott Melody, Fiscal Officer

Resolutions

- Resolution to Contingently Hire George P. Sorge II as Full-Time Probationary Training/Safety Manager.
- Resolution Accepting a \$544,300.00 Grant from the Central Ohio Transit Authority (COTA) Transit Supportive Infrastructure Program, in Support of the Construction of the Shier Rings Road Shared Use Path Project Between Washington Township and the City of Dublin, and Authorizing and Directing the Township Administrator to Execute All Documents Necessary to Accept the Grant.
- Resolution Authorizing the Township Administrator to Execute a 2026 Information Technology Agreement with CompuCorp/MaxTech for the Period 1/1/2026 through 12/31/2026, Cost Not to Exceed \$226,000.
- Resolution Authorizing and Directing the Township Administrator to Enter into a Professional Services Agreement with Syntero, Incorporated for 50% Cost of Public Safety Services Liaison, Cost Not to Exceed \$54,119.00.
- Resolution Adopting the 2026 Temporary Budget.

Motions

- Authorizing the Payment of Property and Casualty Insurance Renewals for 2026. Mr. Ryan Keenan, The Keenan Agency, will be in attendance to discuss and answer questions.
- Authorizing the Township Administrator to Enter into an Agreement with SES Performance, LLC for Physical Fitness Services for Fire Department Personnel at a cost Not to Exceed \$50,960.

- Authorizing the Township Administrator to Enter into an Agreement with Fusion Marketing Group LLC for Social Media Marketing and Communications Content, Cost Not to Exceed \$25,000.
- Motion Approving the Minutes of the November 18, 2025 Meeting.

Standard Year End Motions/Resolutions 2025

- Trustee Compensation
- Fiscal Officer Compensation
- Elected Official Benefits
- Appointing/Affirming Members of the Zoning Commission
- Appointing/Affirming Members of the Board of Zoning Appeals
- Authorization to Execute Certain Agreements
- Establishing Zoning Fees
- Hiring of Attorneys to Represent the Township
- Renewal of the Township's Memberships
- Election of the Chair and Vice Chair
- Establish Meeting Dates and Times for 2026
- Authorize the Use of Gov Deals for the Purpose of Auctioning Township Assets No Longer Needed

Consent Agenda (Action Needed) Motion to Approve – Scott Melody, Fiscal Officer

○ Bills: November 14, 2025	\$ 133,870.73
○ Bills: November 25, 2025	\$ 280,906.52
○ Payroll: November 21, 2025	\$ 636,220.13
○ Payroll: December 5, 2025	\$ 534,828.21
○ Payroll: Monthly December 5, 2025	\$ 9,584.00
○ November 2025 Medical Payments	\$ 247,564.53
○ November 2025 Electronic Payments	\$1,456,433.40
○ Appropriation Transfers November 2025	\$ 24,070.00
○ Fund Transfers October 2025	\$1,000,000.00
○ October 2025 Monthly Report	

- Round Table Discussions:
 - Administrator – Eric Richter
 - Fire Department – Chief John Donahue / Assistant Chief Adam Smith
 - Human Resources – Catherine Grossman
 - Fiscal Officer – Scott Melody
 - Trustees
- **Executive Session:** To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employees or officials, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division (G)(1) of section 121.22 of the Revised Code.
- Adjourn Meeting
- 2026 Washington Township Board of Trustees Meetings TBD

If you have any questions or need assistance, please call:

Scott Melody
Fiscal Officer

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