



Washington Township Meeting Agenda

October 7, 2025, 6:00 p.m.

At: The Washington Township Administration Building 6200 Eiterman Road, Dublin, Ohio

- Pledge of Allegiance – 6:00 p.m.
- Swearing-In of Battalion Chief Matthew Scarbury
- Franklin County Deputy Report
- Opportunity for Residents to Speak Regarding Items Not On the Agenda
- 2025 Compensation Plan Update – Logan Kaim, Fishel Downey Albrecht & Riepenhoff LLP
- Action:
Resolutions and Motions for Approval – Eric Richter, Township Administrator, John Donahue, Fire Chief, Adam Smith, Assistant Fire Chief, Catherine Grossman, Human Resources Manager, Scott Melody, Fiscal Officer

Resolutions

- Resolution Concluding Brian C. West's Employment as a Firefighter/Paramedic for the purposes of retirement.
- Resolution Joining Soil and Water Conservation Districts and Communities Across Ohio in Recognizing the Week of October 1-7 as Stormwater Awareness Week.
- Resolution Authorizing Fund Transfers to the Capital Projects Fund (430) for the Acquisition, Replacement, or Improvements of Fixed Assets of the Township.

Motions

- Motion Authorizing the Township Administrator to Enter Into an Agreement with Otis Elevator for the Repair of Station 95's Elevator.
- Motion Authorizing the Township Administrator to Enter Into Agreements and Procure the Necessary Products to Migrate to Microsoft 365 Perpetual Licensing.
- Motion Authorizing the Township Administrator to Procure a New Dell PowerEdge R770 Server to be Housed at our Primary Data Center, Cost Not to Exceed \$105,000.
- Motion Approving the Minutes of the September 9, 2025 Meeting.

Consent Agenda (Action Needed) Motion to Approve – Scott Melody, Fiscal Officer

○ Bills: September 15, 2025	\$ 173,438.93
○ Bills: September 30, 2025	\$ 104,354.87
○ Payroll: September 12, 2025	\$ 495,038.87
○ Payroll: September 26, 2025	\$ 538,795.97
○ Payroll: Monthly October 3, 2025	\$ 9,584.00
○ Transfers August 2025	\$ 6,500.00

- Round Table Discussions:
 - Administrator – Eric Richter
 - Fire Department – Chief John Donahue / Assistant Chief Adam Smith
 - Human Resources – Catherine Grossman
 - Fiscal Officer – Scott Melody
 - Trustees
- Adjourn Meeting

- 2025 Washington Township Board of Trustees Meetings:
 - October 14th, 2025 @ 6:00 P.M.
 - October 28th, 2025 @ 6:00 P.M.
 - November 18th, 2025 @ 6:00 P.M.
 - December 9th, 2025 @ 6:00 P.M.

If you have any questions or need assistance, please call:

Scott Melody
Fiscal Officer
Washington Township Administration Building
6200 Eiterman Road
Dublin, OH 43016
614.652.3937 – Office