



## Washington Township Meeting Agenda

December 10, 2024, 6:00 p.m.

At: The Washington Township Administration Building 6200 Eiterman Road, Dublin, Ohio

- Pledge of Allegiance – 6:00 p.m.
- Franklin County Deputy Report
- Opportunity for Residents to Speak Regarding Items Not On the Agenda
- David Conley, Rockmill Financial Consulting LLC, will be addressing the Board.
- Action:  
Resolutions and Motions for Approval – Eric Richter, Township Administrator (TA), Alec O’Connell, Fire Chief, Catherine Grossman, Human Resources Manager, Scott Melody, Fiscal Officer

### Resolutions

- Resolution Approving Compensation Increases for Uniformed Personnel, Effective December 7, 2024.
- Resolution Approving Compensation Increases for Non-Uniformed Personnel, Effective December 7, 2024.
- Resolution Authorizing the Township Administrator to Execute a 2025 Information Technology Agreement with CompuCorp/MaxTech for the Period 1/1/2025 through 12/31/2025, Cost Not to Exceed \$218,100.
- Resolution Authorizing the Township Administrator to Enter Into a Professional Services Agreement with Syntero, Incorporated for 50% Cost of Public Safety Services Liaison, Cost Not to Exceed \$51,542.
- Resolution to Adopt the 2025 Temporary Budget.

### Motions

- Authorizing the Payment of Property and Casualty Insurance Renewals for 2025. Mr. Ryan Keenan, The Keenan Agency, will be in attendance to discuss and answer questions.
- Authorizing the Township Administrator to Enter into an Agreement with Fusion Marketing Group, LLC for Social Media Marketing and Communications Content, Cost Not to Exceed \$18,000.
- Approving and Adopting the Updated Washington Township Employee Handbook.
- Meeting Minutes of November 12, 2024.

### Consent Agenda (Action Needed) Motion to Approve – Scott Melody, Fiscal Officer

- Bills: November 14, 2024 \$ 87,977.80
- Bills: November 28, 2024 \$ 390,989.13
- Electronic Payments November 2024 \$1,379,418.68
- Medical Payments November 2024 \$ 231,978.88
- Payroll: November 22, 2024 \$ 483,273.57
- Payroll: December 6, 2024 \$ 588,295.15
- Payroll: Monthly December 6, 2024 \$ 9,413.86
- Transfers October 31, 2024 \$ 15,000.00
- Monthly Financial Report for October

- Round Table Discussions:
  - Administrator – Eric Richter
  - Fire Department – Chief Alec O’Connell & Assistant Chief John Donahue
  - Human Resources – Catherine Grossman
  - Fiscal Officer – Scott Melody
  - Trustees
  
- Year End Motions/Resolutions 2024
  - Trustee Compensation
  - Fiscal Officer Compensation
  - Elected Official Benefits
  - Appointing/Affirming Members of the Zoning Commission
  - Appointing/Affirming Members of the Board of Zoning Appeals
  - Authorization to Execute Certain Agreements
  - Establishing Zoning Fees
  - Hiring of Attorneys to Represent the Township
  - Renewal of the Township’s Memberships
  - Election of the Chair and Vice Chair
  - Establish Meeting Dates and Times for 2025
  - Authorize the Use of Gov Deals for the Purpose of Auctioning Township Assets no longer needed
  
- **Executive Session:** The Chairman requests an Executive Session pursuant to Ohio Revised Code 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee.
  
- Adjourn Meeting
  
- 2025 Washington Township Board of Trustees Meetings

**TBD**

If you have any questions or need assistance, please call:  
 Scott Melody  
 Fiscal Officer  
 Washington Township Administration Building  
 6200 Eiterman Road  
 Dublin, OH 43016  
 614.652.3937 – Office