

Minutes of February 24, 2026

Record of Proceedings

The Washington Township Board of Trustees regularly scheduled meeting held at Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on February 24, 2026, at 6:00 p.m., with Mr. Charles Kranstuber, Chairman, calling the meeting to order, and it opened with the Pledge of Allegiance.

Roll call – Mr. Charles Kranstuber, Chair – Present

Mr. Stu Harris, Vice Chair – Present

Mr. Jan Rozanski, Trustee – Present

Franklin County Deputy Sheriff's Report:

Deputy Burton Haren with Franklin County Sheriff's Office (FCSO) submitted a written and verbal report to the Trustees for February 11 through February 24, 2026, including an update on the following:

- During this period, there were sixteen (16) Total Calls for Service / Self-Initiated Activity, five (5) Total Reports Taken, and two (2) Total Arrests / Citations:
 - FCISO Internet Crimes Against Children (ICAC) detectives are investigating a sextortion case involving a juvenile Township resident. Deputy Haren stressed the importance of parental monitoring of online activity and maintaining open dialogue with children about internet safety. He noted that under Braden's Law, sextortion cases involving a minor, elderly, or disabled person constitutes a first-degree felony.
 - A resident recently reported a suspicious bag found in a shed on their property. Deputies determined the bag contained a stolen firearm. Deputy Haren and Deputy C. Wood secured the firearm and contacted the agency investigating the original theft. That agency will follow up and take possession of the firearm. Append #001

Swearing-In of Kasey Swank as Full-Time Firefighter/EMT-B:

Mr. Kranstuber administered the oath of office to the following:

- Kasey Swank as Full-Time Probationary Firefighter/EMT-B. His badge was pinned by his mother, Alaina.

Chief Donahue opened the ceremony by emphasizing the significance of the oath and the honor represented by the badge. He noted that Kasey's appointment marks the beginning of a new chapter and shared that Kasey's father, Charles, previously wore the same badge, having given his time, strength, and ultimately his life in service to this community. Chief Donahue stated that Kasey will carry on his father's legacy, wearing the badge over his heart. He expressed appreciation to Alaina for her support and affirmed that the department stands with Kasey as an extended family.

Firefighter Swank introduced his family members in attendance. Chief Donahue further noted that the Trustees and Township Administrator have invested in wellness resources to support firefighters and their families and encouraged the Swank Family to reach out if ever in need of assistance.

Sara Harrison-Mills, CEO of Syntero, Inc., to provide the annual presentation to the Board of Trustees:

Sara Harrison-Mills, CEO of Syntero, Inc., stated she was honored to witness the swearing-in ceremony of Firefighter Kasey Swank and provided the Trustees with Syntero's annual update.

She reported an increase in the number of children and adolescents served over the past several years and noted continued high demand for mental health services, particularly among youth since the pandemic. Provider shortages remain a challenge, particularly among psychologists, psychiatrists, and social workers.

Mrs. Harrison-Mills reported that Mary Haven is closing services in Delaware, Morrow, and Union Counties as a business decision. Syntero is in communication with those communities to help address continuity-of-care needs. She also discussed declining overdose death numbers alongside an evolving

drug landscape and noted that the long-term effects of marijuana legalization in Ohio remain to be determined, with most data coming from states that legalized earlier.

Central Ohio Crisis Services for adults continues to operate at no cost to individuals, with the 988 crisis line experiencing high utilization. Youth services (Mobile Response and Stabilization Services – MRSS) are also accessed through 988.

Responding to Mr. Kranstuber’s inquiries, Mrs. Harrison-Mills explained that the Harmon Road facility is separate from Netcare, which is no longer the service provider for Franklin County. She also detailed that Syntero is conducting forecasting and risk analysis, working toward expanded sliding-fee funds, and striving to maintain prevention services despite funding challenges in response to the upcoming Medicaid cuts. Mrs. Harrison-Mills responded to Mr. Rozanski that she will research the providing agency for Madison County due to the Township’s recent expansion.

The Public Safety Services Liaison (PSSL) program completed its first full year with the Washington Township Fire Department. Mrs. Harrison-Mills reported 145 referrals, with 100 successfully connected to services. She noted that the number served represents households, which may include multiple individuals. Although PSSL Shannon Black-Dotson was unable to attend, Mrs. Harrison-Mills shared examples of services provided and reported strong positive feedback regarding responsiveness.

Mrs. Harrison-Mills thanked the Trustees for their continued financial support of the program, noting its benefit to the Dublin Police Department, Washington Township Fire Department, and the community.

Mr. Richter reviewed the Township’s historical financial support of Syntero, previously based on population (approximately \$50,000 annually), with supplemental funding provided several years ago for veteran support groups.

Trustees reached consensus to contribute \$75,000 in 2026. Mr. Richter will prepare a resolution for consideration at the next meeting. In response to Mr. Harris, Mr. Richter clarified that Opioid Settlement Funds are currently used to support the PSSL program, while the annual Syntero contribution is funded through the Township’s General Fund.

Mrs. Harrison-Mills thanked the Trustees for their longstanding partnership and support, noting she recently marked 15 years with Syntero. Mr. Rozanski expressed appreciation for the important work performed by Syntero and its staff.

Opportunity for Residents to Speak:

Mr. Gene Bostic provided a brief update regarding the proposed Memorial Garden at St. John Lutheran Church. He reported that he has communicated with a Dublin City Councilmember concerning the property on Monterey Drive adjacent to the Dublin Cemetery and will share updates as they become available.

Resolution to Conclude Thomas L. Harris Jr.’s Employment as Full-Time Battalion Chief for the Purpose of Retirement:

Motion:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING THOMAS L. HARRIS JR. EMPLOYMENT AS FULL-TIME BATTALION CHIEF

WHEREAS, the Board of Township Trustees of Washington Township hired Thomas L. Harris Jr. on October 1, 1997, and

WHEREAS, the Board of Trustees for Washington Township recognizes Thomas L. Harris Jr. has voluntarily resigned from his position with the intention of retiring.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the retirement of:

Name: Thomas L. Harris Jr.

Position / Department: Battalion Chief / Fire
Classification: Full-Time
Effective date: March 1, 2026

Section 2: Thomas L. Harris Jr. is eligible for rehire;

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Rozanski seconded the motion, and the roll was called, and all members of the Washington Township Trustees who were present voting Aye. Resolution adopted February 24, 2026.

#2026.02.24.001

Append #002

Resolution to Conclude James R. Stambaugh II's Employment as Full-Time Firefighter/Paramedic for the Purpose of Accepting Employment Elsewhere:

Motion:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING JAMES R. STAMBAUGH II EMPLOYMENT AS FULL-TIME FIREFIGHTER / PARAMEDIC

WHEREAS, the Board of Township Trustees of Washington Township hired James R. Stambaugh II October 1, 2015, and

WHEREAS, the Board of Trustees for Washington Township recognizes James R. Stambaugh II has voluntarily resigned from his position to accept employment elsewhere.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the resignation of:

Name: James R. Stambaugh II
Position / Department: Firefighter-Paramedic / Fire
Classification: Full-Time
Effective date: March 11, 2026

Section 2: James R. Stambaugh II is eligible for rehire;

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees who were present voting Aye. Resolution adopted February 24, 2026.

#2026.02.24.002

Append #003

Resolution to Conclude Luke P. Garrett's Employment as Part-time Firefighter/EMT-B for Personal

Reasons:

Motion:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING LUKE P. GARRETT'S EMPLOYMENT AS PART-TIME FIREFIGHTER / EMT-B

WHEREAS, the Board of Township Trustees of Washington Township hired Luke P. Garrett on January 15, 2025, and;

WHEREAS, the Board of Trustees for Washington Township recognizes Luke P. Garrett has voluntarily resigned his position for personal reasons.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the voluntary resignation of:

Name: Luke P. Garrett
Position / Department: Firefighter-EMT-B / Fire
Classification: Part-Time
Effective date: February 9, 2026

Section 2: Luke P. Garrett is not eligible for rehire;

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees who were present voting Aye. Resolution adopted February 24, 2026. #2026.02.24.003
Append #004

Resolution to Hire Shenna B. Drugan as Full-Time Probationary Accounting Clerk:

Discussion:

Mr. Melody stated that he looks forward to welcoming Ms. Drugan to the team and expressed his appreciation to those who served on the interview panel, including Mr. Richter and Ms. Grossman.

Motion:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE SHENNA B. DRUGAN AS FULL-TIME PROBATIONARY ACCOUNTING CLERK

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and;

WHEREAS, a need to fill a vacancy, occurring in March 2026, in the position of Accounting Clerk, and;

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and;

WHEREAS, the appointment is being recommended by the human resource manager, fiscal officer, and township administrator;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1: The Board approves the hiring:

Name: Shenna B. Drugan
Position: Probationary Accounting Clerk
Classification: Non-Uniformed / Full-Time Non-Exempt / Fiscal Officer
Base Salary: \$62,000.00
Effective date: March 2, 2026

Section 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution shall take effect and be in force at the earliest time permitted by law. Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees who were present voting Aye. Resolution adopted February 24, 2026. #2026.02.24.004
Append #005

Resolution to Authorize a Fund Transfer of \$800,000 from the General Fund to the Capital Projects

Fund:

Motion:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

AUTHORIZING THE FOLLOWING FUND TRANSFERS TO THE CAPITAL PROJECTS FUND (430) FOR THE ACQUISITION, REPLACEMENT, OR IMPROVEMENTS OF FIXED ASSETS OF THE TOWNSHIP:

FROM: TO:
100.101.59100 (GEN. FUND) (\$800,000) 430.100.49210 (CAP. PROJECTS) \$800,000

WHEREAS, pursuant to Ohio Revised Code Section 5705.13(C), the board of township trustees of a township may establish a capital projects fund for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets of the township; and

WHEREAS, the Board established a capital projects fund on February 11, 2025 for the purpose of accumulating resources for the acquisition, construction, and/or improvement of fixed assets necessary to meet the future capital needs of the Township as set forth hereinbelow;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board established a capital projects fund (the "Capital Projects Fund") to be used for the purpose of accumulating resources for the acquisition, construction, and/or improvement of fixed assets (within the meaning of Ohio Revised Code Section 5705.13(C)) necessary to meet the future capital needs of the Township. The fixed assets that the Board intends to acquire, construct, and/or improve with the money to be accumulated in the Capital Projects Fund includes, but is not limited to, acquiring real property, improving buildings and purchasing equipment and technology to support Township and Township Fire Department operations (the "Projects").

Section 2: The Capital Projects Fund shall be funded over a maximum period of ten (10) years by: (1) transfers of Township funds for the Projects; (2) donations from outside the Township for the Projects; and (3) transfers of other amounts from such funds and sources as the Board may determine from time to time, which transfers by separate resolutions of the Board shall determine the amount of money to be accumulated for the Projects. The Board hereby directs the Fiscal Officer to make a transfer of \$800,000 from the Township General Fund (Fund 100) to the Capital Projects Fund (Fund 430) for the acquisition, construction, and/or improvement of the fixed assets described herein.

Section 3: If the Township has not entered into a contract for the acquisition, construction, or improvement of fixed assets relating to the Capital Projects Fund during a period of ten (10) years after the date of this Resolution, then the Fiscal Officer shall return such

monies to the fund or funds from which they originated or to the fund that originally was intended to receive such monies.

Section 4: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees who were present voting Aye. Resolution adopted February 24, 2026. #2026.02.24.005
Append #006

Motion to Authorize the Township Administrator to Enter into a Three-Year Agreement with Stryker for Preventative Maintenance Services for the Power Load System and Ambulance Cots, Annual Cost of \$21,027, of \$63,100 Over the Three-Year Contract Period.

Discussion:

Chief Donahue noted that this agreement updates the annual contract for preventative maintenance services for the Medic apparatus and reflects the addition of the new Medic placed into service in January. He stated that the contract is not anticipated to require adjustment until the next Medic is purchased in several years.

Motion:

Mr. Harris moved to introduce and authorize the Township Administrator to enter into an agreement with Stryker for preventative maintenance services for the Power Load System and ambulance cots, annual cost not to exceed \$21,027, or \$63,100 over the three-year contract period, seconded by Mr. Rozanski. Motion passed with all members of the Washington Township Trustees who were present voting Aye. #2026.02.24.006

Append #007

Motion to Authorize the Township Administrator to Enter into an Agreement with VASU Communications Inc. for the Purchase of Portable Radios and Accessories, Cost Not to Exceed \$23,300:

Discussion:

Chief Smith explained that this purchase is part of the regular replacement schedule for six handheld radios.

Motion:

Mr. Rozanski moved to introduce and authorize the Township Administrator to enter into an agreement with VASU Communications Inc. for the purchase of portable radios and accessories, cost not to exceed \$23,300, seconded by Mr. Harris. Motion passed with all members of the Washington Township Trustees who were present voting Aye. #2026.02.24.007

Append #008

Motion to Approve Meeting Minutes:

Mr. Kranstuber moved to introduce and approve the minutes from the February 10, 2026, Board of Trustees Meeting, seconded by Mr. Rozanski. Mr. Melody advised he adjusted the official meeting minutes to reflect Mr. Harris introducing the turf fertilization resolution, seconded by Mr. Rozanski. Motion passed with all members of the Washington Township Trustees who were present voting Aye.

#2026.02.24.008

Append #009

Motion to Approve Consent Agenda:

Mr. Kranstuber moved to introduce and approve the Consent Agenda as presented and as follows, seconded by Mr. Harris:

- Bills: February 12, 2026 \$ 648,629.02
- Payroll: February 13, 2026 \$ 564,274.75

Motion passed with all members of the Washington Township Trustees who were present voting Aye.

#2026.02.24.009

Append #010

Round Table Discussions:

Township Administrator Eric Richter:

- Mr. Richter reported that the Strategic Planning session is scheduled for March 20 from 8:00 a.m. to 12:00 p.m.
- He provided a copy of a letter of appreciation sent to Claire Wolfe in recognition of her generous financial contribution to the Fire Department.
- Mr. Richter reported that the City of Dublin is applying for a \$25 million BUILD grant, primarily to support improvements heading west and connecting to U.S. 161. He submitted a letter of support on behalf of the Township, included in the meeting packet, and will continue to provide updates.
- He participated in a Central Ohio Transit Authority (COTA) short-range transit plan discussion.
- Mr. Richter shared two recent Gongwer articles: one regarding proposed changes to eminent domain law and another concerning the establishment of a Data Center Study Commission.
- At the Dublin Utility Providers’ meeting, a five-year Capital Improvement Projects update was presented. A key highlight is Dublin taking the lead on the planned roundabout at Rings Road and Cosgray Road, in collaboration with the Franklin County Engineer’s Office, with construction anticipated in 2029.
- He separately shared information regarding Jerome Township’s data center process and facilitated discussion regarding City Manager O’Callaghan’s recent email. Mr. Richter will continue to share information as updates become available regarding data center moratoria.
- Regarding right-of-way acquisition on Shier Lane within the Township, Dublin City Council held its first reading on the matter the previous evening.
- Mr. Richter reported that a collaborative group of entities is organizing a State Route 161 corridor study (from SR 33 into Plain City) and has asked the Township to participate and contribute \$10,000 toward the study. He is gathering additional information.
- He also noted Dublin City Councilman Johnson discussed the cemetery at the previous evening’s Council meeting and that a letter may be forthcoming.
- Mr. Richter will attend the Ohio City/County Management Association (OCMA) Conference in Cincinnati Wednesday through Friday this week.
- A resident of 6000 Houchard Road submitted a letter regarding City development plans and the potential extension of Shier Rings Road west of the railroad tracks. The resident has scheduled a meeting with the City in March, which Mr. Richter plans to attend.

Chief John Donahue:

- Chief Donahue reported that Medicare claims funding, which had been paused by the federal government shutdown, resumed as of October 1, 2025.
- Trustees agreed to allow the department to move forward with hiring an additional firefighter to ensure uninterrupted service, as one full-time firefighter on extended leave does not intend to return to work.
- Training and Safety Manager George Sorge coordinated Focus 3 R Factor training for the department.

- Tolles Career and Technical Center has submitted a capital budget request to the State for construction of a fire training tower and requested Chief Smith's support at the Statehouse.

Following discussion, Mr. Kranstuber moved to introduce and encourage the State to endorse funding for the Tolles Career and Technical Center fire training tower project, seconded by Mr. Harris. Motion adopted February 24, 2026. #2026.02.24.010

- Chief Donahue reported that recent Bureau of Workers' Compensation (BWC) changes total approximately 165 pages, with an estimated 14 pages directly affecting the Fire Department. The changes largely consist of clarifications and minor revisions.
- Chief Donahue also met with adult firefighter students at Tolles to discuss the Township's part-time hiring process.

Human Resources Manager Catherine Grossman:

- Ms. Grossman reminded Fiscal Officer Melody to complete Vanessa Wolfe's 2025 performance evaluation.
- She informed the Trustees that she will be out of the office following a medical procedure but will continue to monitor email and voicemail during her absence.

Trustee Chuck Kranstuber:

- Mr. Kranstuber reported that he received documents, including meeting minutes, from Mr. Bostic regarding the rezoning of Monterey Drive and will share them with the rest of the Board.

Adjourn Meeting:

Mr. Kranstuber adjourned the meeting of February 24, 2026 at approximately 7:15 p.m.

#2026.02.24.011

Mr. Charles Kranstuber, Chair

Mr. Scott Melody, Fiscal Officer