

Minutes of January 13, 2026

Record of Proceedings

The Washington Township Board of Trustees regularly scheduled meeting held at Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on January 13, 2026, at 6:00 p.m., with Mr. Charles Kranstuber, Chairman, calling the meeting to order, and it opened with the Pledge of Allegiance.

Roll call – Mr. Charles Kranstuber, Chair – Present

Mr. Stu Harris, Vice Chair – Present

Mr. Jan Rozanski, Trustee – Present

Franklin County Deputy Sheriff's Report:

Deputy Burton Haren with Franklin County Sheriff's Office (FCSO) submitted a written and verbal report to the Trustees for December 10, 2025 through January 13, 2026, including an update on the following:

- During this period, there were twenty-eight (28) Total Calls for Service / Self-Initiated Activity, three (3) Total Reports Taken, and one (1) Total Arrest / Citation:
 - The three reports resulted from two domestic disputes and a theft.
- On December 12, Deputy Haren assisted Deputy Richards of the FCSO Community Intervention and Diversion Unit in responding to a call involving a resident in crisis. Deputy Haren commended Deputy Richards for her efforts in keeping the resident calm and persuading her to voluntarily seek evaluation at a mental health facility. Deputy Haren noted that Deputy Richards previously assisted with an unhoused individual at Rings Cemetery in 2025.
- Deputy Haren reported a theft incident on December 17 in which a resident was targeted by a telephone scam. The caller falsely claimed to be a FCSO Sergeant assigned to the corrections division and requested a money transfer via the Chime app to facilitate the release of a family member from jail. The resident contacted the Sheriff's Office after sending the funds and was able to cancel the transfer before it was completed.
- Deputy Haren announced that residents may observe deputies patrolling by bicycle this summer, as FCSO has received grant funding for the purchase of bicycles. Append #001

Swearing-In of Trustee Stu Harris, Trustee Charles Kranstuber, and Fiscal Officer Scott Melody

Mr. Rozanski administered the oath of office to Trustee Stu Harris and Trustee Charles Kranstuber for their new terms beginning January 1, 2026. Mr. Kranstuber then administered the oath of office to Fiscal Officer Scott Melody to complete the unexpired term ending March 31, 2028. Append #002

Rebecca Princehorn – Bricker Graydon Wyatt

Mr. Kranstuber recited the motion adopted at the previous meeting establishing a moratorium on the construction or approval of data centers within the Township and referring the matter to legal counsel to determine the Township's authority to further regulate such uses. He then introduced Township legal counsel, Rebecca Princehorn, to provide guidance.

Ms. Princehorn referenced the memorandum included in the Trustees' meeting packets, which outlined the Township's current position, desired regulatory goals, and the steps required to achieve them. She reviewed relevant provisions of the Township's Land Use Plan, including considerations related to clean water, energy use, roadway capacity, noise, and other infrastructure impacts. She then walked the Trustees through the Township's legal authority, applicable case law, and implementation options.

Ms. Princehorn advised that the existing 90-day moratorium is a lawful exercise of Township authority. However, she recommended adopting a formal resolution to ratify the action, thereby creating a clear written record should the moratorium be challenged. Mr. Kranstuber asked whether such a resolution could make data centers a prohibited use under the Zoning Resolution. Ms. Princehorn explained that prohibiting a use would require formal amendment to the Zoning Resolution, which involves review by

the Zoning Commission, consideration by the Trustees, and filing with all three counties (Franklin, Delaware, and Union). She noted that additional zoning amendments are already being contemplated and that the moratorium could be extended, up to six months in response to Mr. Kranstuber's inquiry. Mr. Rozanski expressed agreement with adopting a formal resolution and noted that large-scale data center development is unlikely in the Township due to the inability to provide water and sanitary sewer services. Mr. Kranstuber agreed but emphasized the importance of making a clear policy statement. Mr. Harris thanked Ms. Princehorn for her guidance.

Mr. Richter stated that data center regulation would be an appropriate topic for the upcoming Strategic Planning Session. He explained that with a fully constituted Board of Zoning Appeals and Zoning Commission now in place, the Township is well-positioned to undertake a comprehensive update of the Zoning Resolution. He added that the Township also intends to address other emerging land use issues, such as solar farms and wind energy facilities, which have arisen since the last major revision of the Zoning Resolution in September of 2012. Because the amendment process is extensive, the Township intends to capture as many relevant topics as possible within a single update.

Ms. Princehorn noted that, historically, the Township has coordinated with Franklin County to assess broader development trends when evaluating zoning changes. Mr. Melody commented that any zoning language should distinguish between data centers in general and large-scale data centers, which are the primary concern. Ms. Princehorn indicated she would incorporate scale-based distinctions into the draft resolution.

Following discussion, Mr. Kranstuber moved to introduce and direct the Township Administrator and legal counsel to prepare a resolution for consideration at the next meeting extending the moratorium period to six months, with the stated goal of prohibiting data centers through future updates to the Zoning Resolution, seconded by Mr. Harris. Motion adopted January 13, 2026. #2026.01.13.001

Opportunity for Residents to Speak:

Mr. Gene Bostic provided a brief update on the progress of the Memorial Preserve at St. John Lutheran Church. He confirmed that, in accordance with the wishes of the family that purchased the property for the church several decades ago, the portion of land adjacent to Kaltenbach Park behind the proposed preserve will remain in the same condition and use as when it was originally acquired. Mr. Bostic expressed his appreciation to Mr. Kranstuber for keeping the Dublin Cemetery expansion at the forefront.

Ms. Amy Kramb introduced newly elected Dublin City Councilmember Wendy Johnson, who will replace Ms. Kramb as Dublin City Council's liaison to Washington Township.

Resolution to Conclude Robert D.O. McEntire's Employment as Full-Time Firefighter/Paramedic Due to Accepting Employment Elsewhere:

Motion:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING ROBERT D.O. McENTIRE EMPLOYMENT AS FULL-TIME FIREFIGHTER / PARAMEDIC

WHEREAS, the Board of Township Trustees of Washington Township hired Robert D.O. McEntire on July 30, 2016, and

WHEREAS, the Board of Trustees for Washington Township recognizes Robert D.O. McEntire has voluntarily resigned from his position to accept employment elsewhere.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the retirement of:

Name: Robert D.O. McEntire

Position / Department: Firefighter-Paramedic / Fire
Classification: Full-Time
Effective date: December 30, 2025

Section 2: Robert D.O. McEntire is eligible for rehire;

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Rozanski seconded the motion, and the roll was called, and all members of the Washington Township Trustees who were present voting Aye. Resolution adopted January 13, 2026.

#2026.01.13.002

Append #002

Resolution to Conclude Joseph C. Baker's Employment as Part-Time Firefighter/Paramedic Due to

Personal Reasons:

Discussion:

Motion:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING JOSEPH C. BAKER EMPLOYMENT AS PART-TIME FIREFIGHTER / EMT-B

WHEREAS, the Board of Township Trustees of Washington Township hired Joseph C. Baker on March 6, 2025, and

WHEREAS, the Board of Trustees for Washington Township recognizes Joseph C. Baker has voluntarily resigned from his position for personal reasons.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the retirement of:

Name: Joseph C. Baker
Position / Department: Firefighter-EMT-B / Fire
Classification: Part-Time
Effective date: December 28, 2025

Section 2: Joseph C. Baker is not eligible for rehire;

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees who were present voting Aye. Resolution adopted January 13, 2026.

#2026.01.13.003

Append #003

Resolution to Hire Paul M. Buterbaugh as a Part-Time Probationary Firefighter/EMT-B:

Motion:

Mr. Harris introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE PAUL M. BUTERBAUGH AS A PART-TIME PROBATIONARY FIREFIGHTER / EMT-B

WHEREAS, Washington Township provides fire suppression and prevention, emergency medical services and other Township administrative duties to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1: The Board approves the hiring of:

Name: Paul M. Buterbaugh
Position: Probationary Firefighter / EMT-B
Classification: Uniformed / Part-Time Non-Exempt / Fire
Hourly Rate: \$19.94
Effective date: January 15, 2026

Section 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution shall take effect and be in force at the earliest time permitted by law. Mr. Rozanski seconded the motion, and the roll was called, and all members of the Washington Township Trustees who were present voting Aye. Resolution adopted January 13, 2026.

#2026.01.13.004

Append #004

Resolution to Hire Jesse A. Curtis as a Part-Time Probationary Firefighter/Paramedic:

Motion:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE JESSE A. CURTIS AS A PART-TIME PROBATIONARY FIREFIGHTER / PARAMEDIC

WHEREAS, Washington Township provides fire suppression and prevention, emergency medical services and other Township administrative duties to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1: The Board approves the hiring of:

Name: Jesse A. Curtis
Position: Probationary Firefighter / Paramedic
Classification: Uniformed / Part-Time Non-Exempt / Fire
Hourly Rate: \$21.79
Effective date: January 15, 2026

Section 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted

in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution shall take effect and be in force at the earliest time permitted by law. Mr. Kranstuber seconded the motion, and the roll was called, and all members of the Washington Township Trustees who were present voting Aye. Resolution adopted January 13, 2026.

#2026.01.13.005

Append #005

Resolution to Hire Luke P. Garrett as a Part-Time Probationary Firefighter/EMT-B:

Motion:

Mr. Harris introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE LUKE P. GARRETT AS A PART-TIME PROBATIONARY FIREFIGHTER / EMT-B

WHEREAS, Washington Township provides fire suppression and prevention, emergency medical services and other Township administrative duties to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1: The Board approves the hiring of:

Name: Luke P. Garrett

Position: Probationary Firefighter / EMT-B

Classification: Uniformed / Part-Time Non-Exempt / Fire

Hourly Rate: \$19.94

Effective date: January 15, 2026

Section 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution shall take effect and be in force at the earliest time permitted by law. Mr. Kranstuber seconded the motion, and the roll was called, and all members of the Washington Township Trustees who were present voting Aye. Resolution adopted January 13, 2026.

#2026.01.13.006

Append #006

Resolution to Hire Jada N. Maus as a Part-Time Probationary Firefighter/EMT-B:

Motion:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE JADA N. MAUS AS A PART-TIME PROBATIONARY FIREFIGHTER / EMT-B

WHEREAS, Washington Township provides fire suppression and prevention, emergency medical services and other Township administrative duties to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1: The Board approves the hiring of:

Name: Jada N. Maus
Position: Probationary Firefighter / EMT-B
Classification: Uniformed / Part-Time Non-Exempt / Fire
Hourly Rate: \$19.94
Effective date: January 15, 2026

Section 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution shall take effect and be in force at the earliest time permitted by law. Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees who were present voting Aye. Resolution adopted January 13, 2026. #2026.01.13.007

Append #007

Resolution to Hire Devon C. Miller as a Part-Time Probationary Firefighter/EMT-B:

Motion:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE DEVON C. MILLER AS A PART-TIME PROBATIONARY FIREFIGHTER / EMT-B

WHEREAS, Washington Township provides fire suppression and prevention, emergency medical services and other Township administrative duties to its constituents, and
WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and
WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and
WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1: The Board approves the hiring of:

Name: Devon C. Miller
Position: Probationary Firefighter / EMT-B
Classification: Uniformed / Part-Time Non-Exempt / Fire
Hourly Rate: \$19.94
Effective date: January 15, 2026

Section 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution shall take effect and be in force at the earliest time permitted by law. Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees who were present voting Aye. Resolution adopted January 13, 2026. #2026.01.13.008

Append #008

Resolution to Hire Adelaide H. Standley as a Part-Time Probationary Firefighter/Paramedic:

Motion:

Mr. Harris introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE ADELAIDE H. STANDLEY AS A PART-TIME PROBATIONARY FIREFIGHTER / PARAMEDIC

WHEREAS, Washington Township provides fire suppression and prevention, emergency medical services and other Township administrative duties to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1: The Board approves the hiring of:

Name: Adelaide H. Standley
Position: Probationary Firefighter / Paramedic
Classification: Uniformed / Part-Time Non-Exempt / Fire
Hourly Rate: \$21.79
Effective date: January 15, 2026

Section 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Rozanski seconded the motion, and the roll was called, and all members of the Washington Township Trustees who were present voting Aye. Resolution adopted January 13, 2026.

#2026.01.13.009

Append #009

Resolution to Hire Laura M. Wythe as a Part-Time Probationary Firefighter/EMT-B:

Motion:

Mr. Harris introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE LAURA M. WYTHE AS A PART-TIME PROBATIONARY FIREFIGHTER / EMT-B

WHEREAS, Washington Township provides fire suppression and prevention, emergency medical services and other Township administrative duties to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1: The Board approves the hiring of:

Name: Laura M. Wythe
Position: Probationary Firefighter / EMT-B
Classification: Uniformed / Part-Time Non-Exempt / Fire
Hourly Rate: \$19.94
Effective date: January 15, 2026

Section 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution shall take effect and be in force at the earliest time permitted by law. Mr. Rozanski seconded the motion, and the roll was called, and all members of the Washington Township Trustees who were present voting Aye. Resolution adopted January 13, 2026.

#2026.01.13.010

Append #010

Motion to Authorize the Township Administrator to Enter into an Agreement with Otis Elevator for the repair of Station 95's elevator, Cost Not to Exceed \$17,500:

Discussion:

Chief Donahue provided an update on the elevator repairs at Station 95. The Trustees previously approved the replacement of the motor late last year. Following installation, additional maintenance was identified as necessary to restore full functionality and bring the elevator into ADA compliance.

Motion:

Mr. Rozanski moved to introduce and authorize the Township Administrator to enter into an agreement with Otis Elevator for the repair of Station 95's elevator, cost not to exceed \$17,500, seconded by Mr. Harris. Motion passed with all members of the Washington Township Trustees who were present voting Aye.

#2026.01.13.011

Append #011

Motion to Authorize the Approval of the 2025 Township Highway Mileage Certification:

Motion:

Mr. Kranstuber moved to introduce and approve the 2025 Township Highway Mileage Certification, seconded by Mr. Harris. Motion passed with all members of the Washington Township Trustees who were present voting Aye.

#2026.01.13.012

Append #012

Motion to Authorize the Chairman of the Board of Trustees to Draft a Letter on Behalf of the Board Encouraging the Township and City of Dublin to Work Together to Identify Cemetery Expansion Opportunities:

Discussion:

Discussion:

Mr. Kranstuber explained that he requested this item be placed on the agenda to facilitate discussion among the Trustees. He stated the letter would be directed to members of Dublin City Council and would incorporate historical context and input from former Washington Township Trustees. Mr. Kranstuber indicated he would consult with prior Trustees during the drafting process.

Motion:

Mr. Kranstuber moved to introduce and authorize himself, as the chairman of the Board of Trustees, to draft a letter on behalf of the board encouraging the Township and City of Dublin to work together to identify cemetery expansion opportunities, seconded by Mr. Rozanski. Motion passed with all members of the Washington Township Trustees who were present voting Aye.

#2026.01.13.013

Motion to Authorize the Township Administrator to Sponsor a Table in Support of the Dublin Education Foundation Event February 27, 2026:

Discussion:

Mr. Harris stated that the Township already supports the Dublin Education Foundation (DEF) through opioid settlement funding and noted that sponsoring a table would provide an additional, more flexible opportunity to support educational programs beyond drug and alcohol-related initiatives.

Mr. Rozanski raised concerns regarding the funding source and legality of such sponsorships, noting that the Trustees have not historically engaged in similar expenditures. He expressed concern that approving this request could set precedent for other organizations, such as the Rotary or Kiwanis, to seek Township funding.

Responding to questions from Mr. Harris, Mr. Richter explained that the Dublin Chamber of Commerce membership is approved annually through year-end resolutions and that the contribution to the Dublin Food Pantry utilized funding from federal stimulus dollars rather than Township operating funds.

Dublin City Councilwoman Amy Kramb clarified that the City of Dublin does not sponsor DEF events unless funding is awarded through a competitive grant process using bed tax revenues.

Mr. Richter recommended deferring the decision and addressing broader policies during the upcoming Strategic Planning Session. He suggested establishing clear parameters for when and how the Township may provide sponsorship or donations, which would assist staff in evaluating future requests. He also noted that the Township currently recirculates donated gift cards by redistributing them to other organizations. Mr. Richter stated he would prepare materials for the Strategic Planning Session, including relevant Attorney General opinions.

Mr. Kranstuber suggested deferring the sponsorship for this year and noted that individual Trustees could contribute privately if they wish to support the event.

Motion:

Mr. Rozanski moved to table authorization of the Township Administrator to sponsor a table in support of the Dublin Education Foundation Elevate Education event, seconded by Mr. Harris. Motion passed with all members of the Washington Township Trustees who were present voting Aye.

#2026.01.13.014

Append #013

Motion to Approve Meeting Minutes:

Mr. Kranstuber moved to introduce and approve the minutes from the December 9, 2025, Board of Trustees Meeting, seconded by Mr. Rozanski. Motion passed with all members of the Washington Township Trustees who were present voting Aye.

#2026.01.13.015

Append #014

Motion to Approve Consent Agenda:

Mr. Kranstuber moved to introduce and approve the Consent Agenda as presented and as follows, seconded by Mr. Harris:

- Bills: December 11, 2025 \$ 272,829.00
- Bills: December 30, 2025 \$ 413,666.70
- Payroll: December 19, 2025 \$ 556,946.04
- Payroll: January 2, 2026 \$ 572,830.66
- Payroll: Monthly January 2, 2026 \$ 9,980.84
- December 2025 Medical Payments \$ 345,138.61
- December 2025 Electronic Payments \$1,677,159.00
- Appropriation Transfers November 2025 \$ 73,000.00
- Appropriation Transfer December 2025 \$ 250.00
- November 2025 Monthly Report

Motion passed with all members of the Washington Township Trustees who were present voting Aye.

#2026.01.13.016

Append #015

Round Table Discussions:

Township Administrator Eric Richter:

- Mr. Richter provided an overview of the West Innovation District (WID) rezoning process. The Dublin Planning & Zoning Commission will review potential code changes at the regularly scheduled meeting on January 22 at 6:30 p.m. at City Hall.
- The SES contract approved in December now includes Washington Township as an additional insured. Chief Donahue has contacted Otis regarding similar coverage. Going forward, staff will request that vendors include the Township as an additional insured and will continue working with Attorney Brian Zets on contract language.
- Mr. Richter discussed the properties at 6044 and 6052 Dublin Road, which transferred ownership in December. The larger front parcel is vacant; the rear parcel includes an easement to an adjacent 0.8-acre riverfront property. Based on timing, Mr. Richter believes both parcels were purchased by the same individual. Recent brush and tree clearing occurred, with some debris burned. Fire Marshal Parsons and Prevention staff advised contractors that burning must stop and remaining debris must be hauled away. No zoning application has been submitted. Several nearby residents contacted the Township with concerns regarding the tree clearing.
- Mr. Richter shared a letter from a resident expressing gratitude for years of EMS care provided to her husband, accompanied by a \$1,000 donation. Mr. Richter noted this is the first such donation during his tenure. Discussion followed regarding appropriate handling of the donation. Mr. Richter explained that the Capital Projects Fund allows for gifts and donations, and acceptance would require a resolution. Trustees agreed staff should first attempt to return the donation; if the resident insists, the donation should be accepted by resolution and deposited into the Capital Projects Fund. Trustees also suggested inviting the resident to a meeting to recognize and thank the Fire Department.
- Following discussion, it was confirmed the January 27 meeting is canceled, with items moved to the first meeting in February. Mr. Kranstuber will be unavailable for the Employee Awards Banquet on January 29.

Chief John Donahue:

- Chief Donahue reminded the Trustees and Fiscal Officer of the Fire Department Awards Banquet on January 29.
- Chief Donahue will participate in the upcoming Martin Luther King, Jr. Day dinner alongside DPD Chief Páez, Dublin City Schools Superintendent Dr. Marschhausen, and Syntero CEO Sara Harrison-Mills. Approximately one hundred attendees are expected, with a focus on community wellness and suicide prevention.
- Chief Donahue provided an update on the Ace Hardware fire investigation. The individual involved has been indicted and is currently incarcerated. Township personnel and Dublin Police officers will testify in court. Estimated damage totaled approximately \$1.7 million. All merchandise inside the store was lost due to smoke damage, though the insurance company recouped some losses through resale. Some employees have temporarily transferred to other locations, while others chose to remain off until the location reopens.
- Chief Donahue shared that Riverside Methodist Hospital recognized Fire Department personnel for outstanding performance during a cardiac incident in December.
- The validation of the Physical Ability Test (PAT) has concluded. The last validation was conducted in 2005. Minor modifications were recommended, including replacing hose dragging

with sled dragging to reduce equipment wear. Results confirmed the test remains appropriate for job requirements.

- Chief Donahue recognized Chief Smith for organizing a quarterly collaborative meeting with the Dublin Police Department, coordinated with Deputy Chief Tabernik, as an example of continued interagency cooperation.

Assistant Chief Adam Smith:

- Chief Smith presented the December monthly report. He noted runs were down by a few hundred compared to 2024. More detailed analytics will be provided in the coming weeks through the Annual Report.
- The Fire Department participated in Operation Santa's Sleigh, a regional event involving over 300 Central Ohio first responder vehicles delivering toys to Nationwide Children's Hospital prior to Christmas.
- New records management and staffing software went live on January 1. The transition required significant staff time, and he praised personnel for their efforts, noting it was one of the smoothest software implementations experienced.
- Chief Smith announced that Engine 92 was placed into service yesterday, following delivery in December.
- Chief Smith confirmed that two vehicles approved at a prior meeting, a Ford Expedition and Ford Maverick, have been ordered. Due to color availability, vehicles will be white with red striping to best match the existing fleet.
- Responding to Mr. Rozanski's question regarding the Washington Township toy drive, Chief Smith noted strong participation, media coverage on Channel 4, and significant volunteer involvement throughout the day.

Human Resources Manager Catherine Grossman:

- Orientation for newly approved part-time firefighters will begin Thursday and will be a two-day process.
- Ms. Grossman provided an update on recruitment for the accounting clerk position, noting a strong applicant response. Fiscal Officer Scott Melody will conduct initial phone screenings.
- The Administrative offices will be closed Monday in observance of Martin Luther King, Jr. Day.

Fiscal Officer Scott Melody:

- Mr. Melody thanked Ms. Grossman for assisting with the Accounts Payable job posting.
- Staff are working to complete end-of-year items to close December.
- The 2026 budget has been entered and was finalized over the weekend.

Trustee Stu Harris:

- Mr. Harris wished everyone a Happy New Year and welcomed Wendy as the Dublin City Council liaison to Washington Township.

Adjourn Meeting:

Mr. Kranstuber adjourned the meeting of January 13, 2026 at approximately 6:59 p.m. #2026.01.13.017

Mr. Charles Kranstuber, Chair

Mr. Scott Melody, Fiscal Officer