

Minutes of March 11, 2025

Record of Proceedings

The Washington Township Board of Trustees regularly scheduled meeting held at Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on March 11, 2025, at 6:00 p.m., with Mr. Jan Rozanski, Chairman, calling the meeting to order, and it opened with the Pledge of Allegiance.

Roll call – Mr. Jan Rozanski, Chair – Present

Mr. Charles Kranstuber, Vice Chair – Present

Mr. Stu Harris, Trustee – Present

Franklin County Deputy Sheriff's Report:

Deputy Burton Haren with Franklin County Sheriff's Office (FCSO) submitted a verbal report to the Trustees for February 28 through March 11, 2025, including an update on the following:

- During this period, there were few traffic stops and an informational report taken off of Fishel Drive. There were no thefts or burglaries during this period.

Opportunity for Residents to Speak:

Mr. Gene Bostic provided a brief update on the St. John Lutheran Church Proposed Planned Unit Development (PUD). He spoke with a representative of the church's committee who indicated the group will likely meet with the Dublin Planning and Zoning Commission at the next meeting. There was additional discussion surrounding potential use of the secondary land-locked parcel that the church does not intend to use as part of the Memorial.

Anna Norfleet, Dublin Scioto Sophomore:

Ms. Norfleet explained that as part of an annual Dublin Scioto High School project to support military veterans, she created a presentation board for Captain Nick Rozanski. Ms. Norfleet outlined that she and her family are close with Nick's wife, Jenny, and their daughters. As she completed the project, Ms. Norfleet was impressed by the impact military service can have on someone's life. The impact on the Rozanski family led to the creation of the Nick Rozanski Memorial Foundation.

Mr. Rozanski expressed his appreciation to Ms. Norfleet for honoring and remembering his son Nick. Mr. Rozanski described his son as a character who matured when he joined the military and took his service very seriously. He outlined Nick's multiple deployments and operations in which he participated. He recounted that this April will be thirteen (13) years since Nick's passing while serving in Afghanistan. Nick's fellow servicemen continue to visit his grave every April 4, spending several hours sharing stories about Nick.

Resolution to Conclude Alec J. O'Connell's Employment as Fire Chief for the Purposes of Retirement:

Motion:

Mr. Harris introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING ALEC J. O'CONNELL'S EMPLOYMENT AS FIRE CHIEF

WHEREAS, the Board of Township Trustees of Washington Township hired Alec J. O'Connell on July 8, 1989, and

WHEREAS, the Board of Trustees for Washington Township recognizes Alec J. O'Connell has voluntarily resigned from his position with the intention of retiring.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the retirement of:

Name:	Alec J. O'Connell
Position / Department:	Fire Chief / Fire
Classification:	Full-Time

Effective date: March 14, 2025

Section 2: Alec J. O'Connell is eligible for rehire;

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Rozanski seconded the motion, and the roll was called, and all members of the Washington Township Trustees whom were present voting Aye. Resolution adopted March 11, 2025.

#2025.03.11.001

Append #001

Resolution to Conclude Alan E. Baker's Employment as Firefighter/Paramedic for the Purposes of Retirement:

Motion:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING ALAN E. BAKER'S EMPLOYMENT AS FIREFIGHTER / PARAMEDIC

WHEREAS, the Board of Township Trustees of Washington Township hired Alan E. Baker on December 21, 2002, and

WHEREAS, the Board of Trustees for Washington Township recognizes Alan E. Baker has voluntarily resigned from his position with the intention of retiring.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the retirement of:

Name: Alan E. Baker
Position / Department: Firefighter-Paramedic / Fire
Classification: Full-Time
Effective date: April 4, 2025

Section 2: Alan E. Baker is eligible for rehire;

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Kranstuber seconded the motion, and the roll was called, and all members of the Washington Township Trustees whom were present voting Aye. Resolution adopted March 11, 2025.

#2025.03.11.002

Append #002

Resolution to Promote John L. Donahue as Full-time Probationary Fire Chief:

Motion:

Mr. Harris introduced and moved the adoption of the following Resolution:

RESOLUTION TO PROMOTE JOHN L. DONAHUE AS FULL-TIME PROBATIONARY FIRE CHIEF

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and;

WHEREAS, a need to fill a vacancy, occurring on March 14, 2025, in the position of Fire Chief, and;

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and;

WHEREAS, the appointment is being recommended by the human resource manager, former fire chief and township administrator;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1: The Board approves the promotion of:

Name: John L. Donahue
Position: Probationary Fire Chief
Classification: Uniformed Full-Time Exempt
Base Salary: \$173,121.07
Effective date: March 15, 2025

Section 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution shall take effect and be in force at the earliest time permitted by law. Mr. Rozanski seconded the motion, and the roll was called, and all members of the Washington Township Trustees whom were present voting Aye. Resolution adopted March 11, 2025.

#2025.03.11.003

Append #003

Resolution to Hire Avery M. Fenton as a Part-Time Probationary Firefighter/EMT-B:

Motion:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE AVERY M. FENTON AS A PART-TIME PROBATIONARY FIREFIGHTER / EMT-B

WHEREAS, Washington Township provides fire suppression and prevention, emergency medical services and other Township administrative duties to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1: The Board approves the hiring of:

Name: Avery M. Fenton
Position: Probationary Firefighter / EMT-B
Classification: Uniformed Part-Time Non-Exempt / Fire
Hourly Rate: \$19.17
Effective date: March 6, 2025

Section 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted

in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution shall take effect and be in force at the earliest time permitted by law. Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees whom were present voting Aye. Resolution adopted March 11, 2025. #2025.03.11.004

Append #004

Resolution to Hire Benjamin G. Mantenieks as a Part-Time Probationary Firefighter/EMT-B:

Motion:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE BENJAMIN G. MANTENIEKS AS A PART-TIME PROBATIONARY FIREFIGHTER / EMT-B

WHEREAS, Washington Township provides fire suppression and prevention, emergency medical services and other Township administrative duties to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1: The Board approves the hiring of:

Name: Benjamin G. Mantenieks

Position: Probationary Firefighter / EMT-B

Classification: Uniformed Part-Time Non-Exempt / Fire

Hourly Rate: \$19.17

Effective date: March 6, 2025

Section 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution shall take effect and be in force at the earliest time permitted by law. Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees whom were present voting Aye. Resolution adopted March 11, 2025. #2025.03.11.005

Append #005

Resolution to Hire Jace J. Nincehelter as a Part-Time Probationary Firefighter/EMT-B:

Motion:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE JACE J. NINCEHELTER AS A PART-TIME PROBATIONARY FIREFIGHTER / EMT-B

WHEREAS, Washington Township provides fire suppression and prevention, emergency medical services and other Township administrative duties to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1: The Board approves the hiring of:

Name: Jace J. Nincehelter
Position: Probationary Firefighter / EMT-B
Classification: Uniformed Part-Time Non-Exempt / Fire
Hourly Rate: \$19.17
Effective date: March 6, 2025

Section 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees whom were present voting Aye. Resolution adopted March 11, 2025. #2025.03.11.006
Append #006

Resolution to Hire Kasey J. Swank as a Part-Time Probationary Firefighter/EMT-B:

Motion:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE KASEY J. SWANK AS A PART-TIME PROBATIONARY FIREFIGHTER / EMT-B

WHEREAS, Washington Township provides fire suppression and prevention, emergency medical services and other Township administrative duties to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1: The Board approves the hiring of:

Name: Kasey J. Swank
Position: Probationary Firefighter / EMT-B
Classification: Uniformed Part-Time Non-Exempt / Fire
Hourly Rate: \$19.17
Effective date: March 6, 2025

Section 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees whom were present voting Aye. Resolution adopted March 11, 2025. #2025.03.11.007
Append #007

Resolution to Approve the 2025 Permanent Budget Appropriations:

Motion:

Mr. Harris introduced and moved the adoption of the following Resolution:

RESOLUTION TO APPROVE THE 2025 PERMANENT BUDGET APPROPRIATIONS

WHEREAS, the levels of resources have been identified for the 2025 fiscal year, and
WHEREAS, appropriations planning and consultation within the Township has been accomplished; and
WHEREAS, the Township's Fiscal Officer, Administrator and the Fire Chief are now prepared to present the 2025 Permanent Budget; and

NOW, THEREFORE, BE IT RESOLVED that the 2025 Permanent Appropriations and the Fiscal Operating, Capital and Debt Service Budgets of Washington Township (Franklin, Delaware and Union Counties, Ohio), for fiscal year 2025 as supported in the accompanying documentation and approved by the Trustees, Fiscal Officer, Administrator and the Fire Chief, to make expenditures within the projected income levels, provided that bills and payrolls shall be submitted to and approved for payment upon resolution of the Board: and

BE IT FURTHER RESOLVED, that the Fiscal Officer be instructed to incorporate the Permanent Budget Resolutions, and all supporting documents into the minutes and appendices of this meeting, and to file these materials with the official records of this Township.

BE IT FURTHER RESOLVED, that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision-making bodies of the Board which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

BE IT FURTHER RESOLVED that this Resolution shall take effect and be in force as the earliest time permitted in law.

Mr. Rozanski seconded the motion, and the roll was called, and all members of the Washington Township Trustees whom were present voting Aye. Resolution adopted March 11, 2025.

#2025.03.11.008

Append #008

Motion to Authorize the Township Administrator to Enter into an Agreement with VASU Communications, Inc. for the Purchase of Portable Radios and Accessories, Cost Not to Exceed \$17,300:

Mr. Harris moved to introduce and authorize the Township Administrator to enter into an agreement with VASU Communications, Inc. for the purchase of portable radios and accessories, cost not to exceed \$17,300, seconded by Mr. Kranstuber. Motion passed with all members of the Washington Township Trustees whom were present voting Aye.

#2025.03.11.009

Append #009

Motion to Authorize the Approval of the 2024 Township Highway Mileage Certification:

Mr. Rozanski moved to introduce and approve the 2024 Township Highway Mileage Certification, seconded by Mr. Kranstuber. Motion passed with all members of the Washington Township Trustees whom were present voting Aye.

#2025.03.11.010

Append #010

Motion to Renew the Township's Collection Agreement for the 2026 Term with Rumpke for the Collection and Disposal of Residential Solid Waste, Recyclables and Yard Waste:

Discussion:

Mr. Richter explained this is the final year of extensions permitted. In 2026, a new full agreement will be presented and discussed.

Motion:

Mr. Harris moved to introduce and approve renewal of the Township's collection agreement for the 2026 term with Rumpke for the collection and disposal of residential solid waste, recyclables and yard

waste, seconded by Mr. Kranstuber. Motion passed with all members of the Washington Township Trustees whom were present voting Aye.

#2025.03.11.011

Append #011

Motion to Approve Meeting Minutes:

Mr. Rozanski moved to introduce and approve the minutes from the February 25, 2025, Board of Trustees Meeting, seconded by Mr. Harris. Motion passed with all members of the Washington Township Trustees whom were present voting Aye.

#2025.03.11.012

Append #012

Motion to Approve Consent Agenda:

Mr. Harris moved to introduce and approve the Consent Agenda as presented and as follows, seconded by Mr. Rozanski:

- Bills: February 28, 2025 \$ 97,445.86
- Medical Payments – February 2025 \$ 188,119.10
- Electronic Payments – February 2025 \$1,538,220.29
- Payroll: February 28, 2025 \$ 541,416.06
- Payroll: Monthly March 7, 2025 \$ 9,584.00
- Monthly Financial Report for January 2025

Motion passed with all members of the Washington Township Trustees whom were present voting Aye.

#2025.03.11.013

Append #013

Round Table Discussions:

Township Administrator Eric Richter:

- Mr. Richter provided the Board a copy of a notice Mr. Melody received regarding the intent of National Church Residences to partner in a residential development at 4105 Stonebridge Lane. Responding to questions, Chief Donahue infers from the notice that this will be an improvement or addition to the property that already exists at the address;
- Mr. Richter updated the Board on funding for the planned Shared Use Path along Shier Rings Road. Following voter approval of the COTA levy last November, Mr. Richter was able to secure a \$544,300 allocation toward the project through LinkUS funding. To utilize as many of the funds toward the project as possible, the timeframe may be delayed dependent on funding parameters. Mr. Richter will continue to update the Board as the project progresses;
- Mr. Richter provided the Board an updated Fire Levy Fact Sheet. He indicated a landing page for the levy has also been created on the Township's website at <https://wtwp.com/fire-ems/general/fire-levy/>. The webpage includes a bar graph showing Washington Township as the lowest levy cost to residents in Central Ohio, as well as links to the updated fact sheet, ballot language, newly adopted Community Taxation Philosophy and an Economic Impact Study by an Ohio Wesleyan fellow. Mr. Kranstuber expressed his appreciation for the information, and noted that he would have liked to see more statistics and comparisons with accredited agencies that also have ISO-1 designations. Chief Donahue confirmed there are ten (10) total accredited agencies in Ohio and only four (4) with both accredited status and ISO-1 designation.

Chief John Donahue:

- Chief Donahue shared with the Board information on a run from Sunday evening. While the fire had extinguished itself prior to firefighters arriving, two (2) residents were transported to the hospital and kept overnight for smoke inhalation after the couple attempted to locate the family cat upon arrival to a smoke-filled garage. The fire was located near a workspace charging station in the kitchen, and resulted in an estimated \$200,000 in smoke damage to the home;

- Chief Donahue presented the monthly report for February, noting it is typically a slower month;
- As part of the initiatives resulting from the 2024 Diversity Committee, Chief Donahue outlined presentations to local colleges and technical schools on the upcoming part-time hiring process. He noted that the strategy generated a lot of interest and hopes to see the positive impact when the next hiring process begins;
- Chief Donahue invited the Trustees and Fiscal Officer Melody to join him and the department apparatus that will be in the St. Patrick's Day parade on Saturday;
- Chief Donahue provided an update on the new Medic apparatus that has been ordered, anticipating delivery in August. He explained this will be the final major capital purchase following delivery of a new engine expected this summer.

Fiscal Officer Scott Melody:

- Mr. Melody recently completed Fiscal Officer training for Municipal Bonds and Commercial Paper. He explained the trainings are required before being permitted to better diversify investments, which may secure better interest rates for the Township. He noted the maximum investment term is five (5) years;
- There was discussion regarding the Township's safe-deposit box at Fifth Third. When visiting the bank, Mr. Melody was informed the box had not been accessed in nearly ten years and the keys did not work. Mr. Melody will update the Board when Fifth Third has provided access;
- Mr. Melody attended the Dublin Chamber of Commerce's Business Advisory Council meeting at Air Force One this morning. He noted the Township is hosting the next meeting on April 22 at 8 a.m. in the Township Administration Building. Mr. Kranstuber indicated the host organization generally holds a brief five to ten minute discussion following a message from the Dublin City Schools Superintendent, and recommended a fire apparatus be available for the group to tour.

Trustee Chuck Kranstuber:

- Mr. Kranstuber will be unavailable for the next regularly scheduled meeting on March 25, Mr. Melody advised the same. After a brief discussion detailing no pressing items, it was decided to cancel the March 25 meeting and save all business for the next regularly scheduled meeting on April 8. If there is a matter requiring action prior to April 8, Mr. Richter will work with the Board to schedule a meeting to address the matter.

Trustee Stu Harris:

- Mr. Harris welcomed Vivian Holloway to the meeting. As a senior student at Dublin Coffman, Vivian is currently interning at Washington Township as part of the Dublin City Schools' Co-Op program.

Adjourn Meeting:

Motion by Mr. Rozanski, seconded by Mr. Kranstuber, to adjourn the meeting of March 11, 2025 at approximately 6:36 p.m.

#2025.03.11.014

Mr. Jan Rozanski, Chair

Mr. Scott Melody, Fiscal Officer