

## Minutes of December 10, 2024

### Record of Proceedings

The Washington Township Board of Trustees regularly scheduled meeting held at Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on December 10, 2024, at 6:00 p.m., with Mr. Stu Harris, Chairman, calling the meeting to order, and it opened with the Pledge of Allegiance.

Roll call – Mr. Stu Harris, Chair – Present

Mr. Jan Rozanski, Vice Chair – Present

Mr. Charles Kranstuber, Trustee – Present

### Franklin County Deputy Sheriff's Report:

Deputy Burton Haren with Franklin County Sheriff's Office (FCSO) submitted a written and verbal report to the Trustees for November 12 through December 10, 2024, including an update on the following:

- During this period, there were twenty-three (23) Total Calls for Service / Self-Initiated Activity, five (5) Total Reports Taken, and three (3) Total Arrests / Citations:
  - The five reports resulted from:
    - Two (2) auto accidents;
    - Two (2) occurrences of theft resulting from fraud situations; one involving Electronic Benefit Transfer (EBT), the Ohio electronic distribution of food assistance benefits;
    - One (1) unattended death. The FCSO detective bureau along with the Franklin County Coroner's Office is investigating. Append #001

### Opportunity for Residents to Speak:

Mr. Gene Bostic provided a brief update on the St. John Lutheran Church Proposed Planned Unit Development (PUD). He noted that the group from the church will be presenting final entries, with drawings, to the commission early in 2025. He noted that drawings for the required shelter are being finalized.

Ms. Amy Kramb, City of Dublin Councilwoman and liaison to Washington Township, communicated that Dublin City Council passed the resolution for the intergovernmental agreement with Washington Township for the Shier Rings Road, Eiterman to Cosgray Shared Use Path Project at last evening's Council Meeting. She noted that a portion of the project is anticipated to use grant funding from LinkUS Columbus.

### David Conley, Rockmill Financial Consulting, LLC, addressed the Board:

Mr. Conley was present to continue discussions from several previous meetings, including recommendations for a formal fund balance policy and providing options for the current fire operating levy set to expire on December 31, 2025. Mr. Conley's presentation outlined the purpose of the General Fund and Fire Fund, and the appropriate balance to maintain in each. He noted that the General Fund is growing by default, due to the property tax base growing through increased property values in combination with the controlled spending of the Township. In conversation with the Board, he summarized the role of the County Budget Commission as the body with constitutional power to reassign tax millage and as the final arbiter over tax fairness.

Mr. Conley outlined that the balance in the General Fund exceeds the recommended amount of a minimum 180 days' worth of funding. To the contrary, the Fire Fund balance will be eroded if the direction continues toward annual expenditures exceeding revenue. He explained that the General Fund may be used to subsidize the Fire Fund by shifting funds to support the ongoing needs of the Fire Department without placing an increase to the levy on the ballot.

In response to questions, Mr. Conley stated it would be more prudent to have a formal policy in place, including formulas, before requesting the Budget Commission to stop collecting taxes in a specific year. When trustees voted to stop collecting several fire levies in 2021 to draw down reserves, the average taxpayer realized a tax reduction of only around \$36 for the year, with commercial taxpayers benefitting most from the decision. Only once the formal policy is adopted with tests in place is it reasonable to consider the option of a tax holiday.

Following Mr. Conley's presentation and ensuing discussion, the Board decided to place a five-year fire operating levy on the May Primary Election ballot, a renewal of the existing five-year levy that voters have passed every five years since 2010. Mr. Conley and Mr. Richter will collaborate to complete the following:

- Draft ballot language to submit to the Franklin County Auditor's office by the February 5, 2025 deadline, with the first and second readings to occur during the regularly scheduled January Board of Trustee meetings;
- Draft a formal Fund Balance Policy for the Board's review, including language that allows the trustees to expand services and adjust the formula; and
- Draft a sheet of talking points for the renewal levy, including:
  - A move of excess funds from the General Fund to the Fire Fund;
  - No increased taxes since 2010;
  - No increases in staffing;
  - Excellent statistics when compared to similarly-sized townships;
  - Not requesting new money, only a renewal of the existing levy.

Append #002

**Resolution to Approve Compensation Increases for Uniformed Personnel, Effective December 7, 2024:**

**Motion:**

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

**Discussion:**

Ms. Grossman continued the discussion from the previous meeting regarding compensation comparisons, noting that this resolution follows the philosophy the Board has expressed the past several years.

**RESOLUTION TO APPROVE COMPENSATION INCREASES FOR UNIFORMED PERSONNEL, EFFECTIVE DECEMBER 7, 2024**

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents; and

WHEREAS, under R.C. 505.38, Township Board of Trustees shall provide for the employment of firefighters as it considers best and shall fix their compensation, and;

WHEREAS, the current Compensation Resolution for Uniformed Personnel expires on December 6, 2024; and

WHEREAS, the Township collected similar jurisdictions' compensation data to benchmark and compare to Washington Township's Uniformed Personnel;

WHEREAS, Using this data, with the Township Administrator, Human Resource Manager, Fire Chief and Assistant Fire Chief's support, recommend the following changes to the Township's 2025 Uniformed Personnel Compensation.

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1: The base pay rate for all Uniform Personnel shall be increased 3.0%, effective December 7, 2024.

Section 2: It is found and determined that all formal actions of this Board concerning and relating

to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution shall take effect and be in force at the earliest time permitted by law. Mr. Harris seconded the motion, the roll was called, and all members of the Washington Township Trustees that were present voting Aye. Resolution adopted December 10, 2024.

#2024.12.10.001

Append #003

**Resolution to Approve Compensation Increases for Non-Uniformed Personnel, Effective December 7, 2024:**

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

**RESOLUTION TO APPROVE COMPENSATION INCREASES FOR NON-UNIFORMED PERSONNEL, EFFECTIVE DECEMBER 7, 2024**

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents; and

WHEREAS, under the R.C. 511.10, the Board of Trustees may appoint such superintendents, architects, clerks, laborers, and other employees as are necessary and fix their compensation; and;

WHEREAS, Washington Township currently employs non-uniformed personnel to support administrative functions for the Township's Fire Department; and

WHEREAS, the current Compensation Resolution for Non-Uniformed Personnel expires on December 6, 2024; and

WHEREAS, similar jurisdictions' compensation were benchmarked and compared to Washington Township Non-Uniformed Personnel. Using this data and information, the Township Administrator, Human Resource Manager, Fire Chief and Assistant Fire Chief recommend the following changes to the Township's 2025 Non-Uniformed Personnel Compensation.

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1: The base pay rate for all Non-Uniform Personnel shall be increased 3.0%, effective December 7, 2024.

Section 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Harris seconded the motion, the roll was called, and all members of the Washington Township Trustees that were present voting Aye. Resolution adopted December 10, 2024.

#2024.12.10.002

Append #004

**Resolution to Authorize the Township Administrator to Execute a 2025 Information Technology Agreement with CompuCorp/MAXtech for the Period 1/1/2025 through 12/31/2025, Cost Not to Exceed \$218,100:**

Mr. Rozanski introduced and moved the adoption of the following Resolution:

**Discussion:**

Mr. Richter explained that while this year's increase represents a ten percent (10%) increase over last year, there have been very few increases over the eight (8) year partnership with CompuCorp / MAXtech. Additionally, he impressed upon the Board the in depth knowledge MAXtech has gained by devoting a multitude of hours to understand the intricacies of the technology demand for WTFD. Mr. Richter will consider releasing a request for qualifications (RFQ) in 2025. He emphasized that any new company will have a large learning curve to understand fire department technology. Examples of the intricacies include specified equipment in the apparatus, transitioning from Wi-Fi to 5G when leaving the stations, and the connection between the fire department and other safety service partners.

**A RESOLUTION AUTHORIZING AND DIRECTING THE TOWNSHIP ADMINISTRATOR TO EXECUTE A 2025 INFORMATION TECHNOLOGY PROJECT MANAGEMENT, ENGINEERING, SYSTEMS ADMINISTRATION, AND DESKTOP SUPPORT SERVICES AGREEMENT WITH COMPUCORP/MAXTECH FOR AN AMOUNT NOT TO EXCEED \$218,100.00 FOR THE PERIOD 1/1/2025 THROUGH 12/31/2025.**

WHEREAS, the Board of Trustees understands the importance of utilizing technology for the efficient delivery of public services, while also maintaining the confidentiality and security of privileged information; and

WHEREAS, Washington Township implemented a multi-year phased plan to upgrade servers, hardware, software, licensing and firewalls to modernize and update various Township IT related systems; and

WHEREAS, CompuCorp has been providing the Township these services, and the Township has been pleased by the progress made and services provided; and

WHEREAS, the Board of Trustees of Washington Township now wants to enter into a new I.T. Services Agreement with CompuCorp for the period of January 1, 2025 through December 31, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby authorizes and directs the Township Administrator to execute an Agreement with CompuCorp for information technology managed services (as set forth in the scope of services).

Section 2: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision-making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Mr. Harris seconded the motion, the roll was called, and all members of the Washington Township Trustees that were present voting Aye. Resolution adopted December 10, 2024.

#2024.12.10.003

Append #005

**Resolution to Authorize the Township Administrator to Enter Into a Professional Services Agreement with Syntero, Incorporated for 50% Cost of Public Safety Services Liaison, Cost Not to Exceed \$51,542:**

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

**Discussion:**

Chief Donahue recalled a presentation to the Board by Julie Rinaldi, representing Syntero, a year ago. She discussed a program that Dublin Police Department established in 2024, providing the department with access to a social worker. Officers refer information to the social worker who follows up directly with the individual to provide resources specific to the situation. The goal of joining this program is to reduce call volume repetitiveness. Nearly one hundred (100) patients have received four (4) or more responses throughout this year. Chief Donahue noted that the social worker will complete the follow up calls, while WTFD will still respond to any emergencies.

**AUTHORIZING AND DIRECTING THE TOWNSHIP ADMINISTRATOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH SYNTERO, INCORPORATED FOR 50% COST OF PUBLIC SAFETY SERVICES LIAISON, COST NOT TO EXCEED \$51,542.00**

WHEREAS, Syntero, Incorporated is an advocate and supports the health and well-being of individuals, families and communities by providing professional, compassionate behavioral health and social services that adapt to the changing needs of the community; and

WHEREAS, Washington Township also supports the services offered by Syntero, Incorporated and all that they do for the community; and

WHEREAS, the Public Safety Service Liaison would cohesively support the efforts of Dublin Police and Washington Township Fire Department to connect social and behavioral health resources to residents and reduce future emergency response interventions; and

WHEREAS, Syntero, Incorporated is uniquely qualified to provide referral service for mental health counseling, homelessness, dependency and addiction, and family services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees of Washington Township hereby authorizes and directs the Township Administrator to enter into a professional services agreement with Syntero, Incorporated for 50% cost of Public Safety Services Liaison for a period of one year, January 1, 2025 through December 31, 2025, cost not to exceed \$51,542.

Section 2: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision-making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Mr. Harris seconded the motion, the roll was called, and all members of the Washington Township Trustees that were present voting Aye. Resolution adopted December 10, 2024.

#2024.12.10.004

Append #006

**Resolution to Adopt the 2025 Temporary Budget:**

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

**Discussion:**

Mr. Richter expressed his appreciation to the Board for their understanding of the purpose to transfer funds from the General Fund to the Fire Fund, and noted that the temporary budget includes a \$1 million transfer from the General to the Fire Fund. He also explained some cost shifting was required due to the previous EMS billing partner's inability to bill since early 2024. Since the new EMS billing partner has resumed billing, Mr. Richter noted that this will be adjusted for the permanent budget that is presented to the Board in March 2025.

**RESOLUTION TO APPROVE THE 2025 TEMPORARY BUDGET APPROPRIATIONS**

WHEREAS, the levels of resources have been identified for the 2025 fiscal year, and

WHEREAS, appropriations planning and consultation within the Township has been accomplished; and

WHEREAS, the Township's Fiscal Officer, Administrator and the Fire Chief are now prepared to present the 2025 Temporary Budget; and

NOW, THEREFORE, BE IT RESOLVED that the 2025 Temporary Appropriations and the Fiscal Operating, Capital and Debt Service Budgets of Washington Township (Franklin, Delaware and Union Counties, Ohio), for fiscal year 2025 as supported in the accompanying documentation and approved by the Trustees, Fiscal Officer, Administrator and the Fire Chief, to make expenditures within the projected

income levels, provided that bills and payrolls shall be submitted to and approved for payment upon resolution of the Board: and

BE IT FURTHER RESOLVED, that the Fiscal Officer be instructed to incorporate the Temporary Budget Resolutions, and all supporting documents into the minutes and appendices of this meeting, and to file these materials with the official records of this Township.

BE IT FURTHER RESOLVED, that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision-making bodies of the Board which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

BE IT FURTHER RESOLVED that this Resolution shall take effect and be in force as the earliest time permitted in law.

Mr. Rozanski seconded the motion, the roll was called, and all members of the Washington Township Trustees that were present voting Aye. Resolution adopted December 10, 2024.

#2024.12.10.005

Append #007

**Motion to Authorize the Payment of Property and Casualty Insurance Renewals for 2025. Mr. Ryan Keenan, The Keenan Agency, was in attendance to discuss and answer questions:**

**Discussion:**

Mr. Keenan explained that this year's increase is around eight percent (8%). He noted that the majority of the increase resulted through the property portion, with only a small increase in the auto and umbrella policies, and Cyber insurance remaining flat.

**Motion:**

Mr. Rozanski moved to introduce and approve authorizing the payment of property and casualty insurance renewals for 2025, seconded by Mr. Kranstuber. Motion passed with all member of the Washington Township Trustees that were present voting Aye.

#2024.12.10.006

Append #008

**Motion to Authorize the Township Administrator to Enter into an Agreement with Fusion Marketing Group, LLC for Social Media Marketing and Communications Content, Cost Not to Exceed \$18,000:**

**Motion:**

Mr. Rozanski moved to introduce and approve authorizing the township administrator to enter into an agreement with Fusion Marketing Group, LLC for social media marketing and communications content, cost not to exceed \$18,000, seconded by Mr. Harris. Motion passed with all member of the Washington Township Trustees that were present voting Aye.

#2024.12.10.007

Append #009

**Motion to Approve and Adopt the Updated Washington Township Employee Handbook:**

**Discussion:**

Ms. Grossman noted the update was a long process that required a collaborative effort from a lot of staff and included several reviews by legal counsel. She mentioned the Board will be apprised of any new updates regularly.

**Motion:**

Mr. Rozanski moved to introduce and approve adopting the update Washington Township Employee Handbook, seconded by Mr. Kranstuber. Motion passed with all member of the Washington Township Trustees that were present voting Aye.

#2024.12.10.008

Append #010

**Motion to Approve Meeting Minutes:**

Mr. Kranstuber moved to introduce and approve the minutes from the November 12, 2024, Board of Trustees Meeting, seconded by Mr. Rozanski. Motion passed with all members of the Washington Township Trustees that were present voting Aye.

#2024.12.10.009

Append #011

**Motion to Approve Consent Agenda:**

Mr. Kranstuber moved to introduce and approve the Consent Agenda as presented and as follows, seconded by Mr. Harris:

- Bills: November 14, 2024 \$ 87,977.80
- Bills: November 28, 2024 \$ 390,989.13
- Electronic Payments November 2024 \$1,379,418.68
- Medical Payments November 2024 \$ 231,978.88
- Payroll: November 22, 2024 \$ 483,273.57
- Payroll: December 6, 2024 \$ 588,295.15
- Payroll: Monthly December 6, 2024 \$ 9,413.86
- Transfers October 31, 2024 \$ 15,000.00
- Monthly Financial Report for October

Motion passed with all members of the Washington Township Trustees that were present voting Aye.

#2024.12.10.010

Append #012

**Round Table Discussions:**

**Township Administrator Eric Richter:**

- Mr. Richter passed along staff's appreciation to the board for their support of the Holiday Party last week. He noted there was great participation this year and fun was had by all;
- The City of Dublin is beginning an America250 Planning Committee and invited Washington Township to participate. Mr. Richter inquired whether any of the trustees were interested in participating on the committee;
- Mr. Richter was pleased to bring the Board's attention to the November payment to the Franklin County Engineer's Office, noting the amount paid for the paving of Fishel Drive was significantly less than the amount approved by the Board in early April;
- Mr. Richter provided an update on the Shier Rings Shared Use Path Ms. Kramb discussed earlier in the meeting, noting the agreement was adjusted to reflect a request of grant funds from LinkUS Columbus. He stated the project will be timed to make full use of the funding, and will likely begin in 2026;
- Mr. Richter outlined an email from Jenny Richardson with Dublin City Schools expressing her gratitude to Washington Township Fire Department for their involvement with the CPR classes conducted in Dublin City Schools;
- Mr. Richter mentioned Lindsay Hummer has coordinated a "Twelve Days of Holidays" video campaign for social media. The videos highlight fire safety, police safety, health reminders and holiday recycling, showcasing WTFD, the City of Dublin, Dublin Police Department, Dublin City Schools and the Dublin Food Pantry.

**Chief Alec O'Connell:**

- Chief O'Connell noted that the hot water heater at Station 91 went out. It was determined to be cheaper to purchase the hot water tank separately, and then contract a company to install it;
- Chief O'Connell reiterated Mr. Richter's sentiments expressing appreciation for the Holiday party;

- Chief O’Connell notified the Board that the engine in Engine 92 went out. With repairs estimated at \$48,000, it was determined the apparatus will be placed on GovDeals as opposed to repairing it at that cost;
- Chief O’Connell confirmed the WTFD Awards Banquet will be held Thursday, January 30 at the Golf Club of Dublin.

**Assistant Chief John Donahue:**

- Chief Donahue presented the monthly report for November, noting that it was a little slower than the previous months;
- Chief Donahue commented that the fire department received another grant from the BWC for an automated hose roller, and will present the information to the Board in January. He noted that WT would be responsible for twenty percent (20%) of the total, amounting to just over \$7,000;
- Chief Donahue provided an update on the two Medic apparatuses ordered in 2024. They are scheduled to be delivered by the end of the month, and will go into service in January or early February;
- Chief Donahue provided an update on the CPR classes WTFD is holding in conjunction with DCS, noting that the first session is wrapping up this week with a little over four hundred (400) students completing the program in this session;
- Chief Donahue noted that the annual drive through Toy Drive event will be held this Saturday at Station 91 from 10 a.m. to 2 p.m.

**Human Resources Manager Catherine Grossman:**

- Ms. Grossman also expressed her appreciation to the Board for their support of the Holiday party. She noted that the raffle was a success, collecting \$2,800. The proceeds from the raffle were split evenly between Honor Flight Columbus and the Dublin Food Pantry.

**Fiscal Officer Scott Melody:**

- Mr. Melody thanked the Board for approving the 2025 Temporary Budget;
- Mr. Melody noted that the month of November has been closed out;
- Mr. Melody provided an update on the progress of the new EMS billing partner Medicount, having collected a significant increase of just over \$500,000. The company billed \$2.6 million in October, catching up from where the previous billing partner stopped collecting.

**Trustee Jan Rozanski:**

- Mr. Rozanski commented on the fire department’s poinsettia sale to support Honor Flight Columbus, and noted that the firefighters who organized the sale did a fantastic job;
- He reminded attendees that the Wreaths Across America event will be held this Saturday, with the ceremony beginning at 10:30 a.m., followed by wreath laying.

**Trustee Stu Harris:**

- Mr. Harris echoed previous comments regarding the Holiday party, stating that he enjoyed seeing the staff enjoying time with their families.

**Year End Motions / Resolutions 2024:**

Append #013

**Trustee Compensation:**

Mr. Kranstuber moved to introduce and adopt the resolution accepting maximum compensation allowable by law for the Township Trustees established by the Ohio General Assembly and published in the Ohio Revised Code for individual Township Trustees for and during the year 2025, seconded by Mr. Rozanski. Motion adopted December 10, 2024.

#2024.12.10.011

**Fiscal Officer Compensation:**



Mr. Kranstuber moved to introduce and adopt the resolution accepting maximum compensation allowable by law for the Township Fiscal Officer established by the Ohio General Assembly and published in the Ohio Revised Code for individual Township Fiscal Officer for and during the year 2025, seconded by Mr. Harris. Motion adopted December 10, 2024. #2024.12.10.012

**Elected Official Benefits:**

Mr. Rozanski moved to introduce and adopt the resolution declaring eligibility of Elected Officials to receive health insurance benefits and to provide any/all benefits offered by Washington Township to the newly elected officials and Township Trustees and the Fiscal Officer for and during the year 2025 per the Ohio Revised Code, seconded by Mr. Harris. Motion adopted December 10, 2024. #2024.12.10.013

**Appointing/Affirming Members of the Zoning Commission:**

Mr. Harris moved to introduce and adopt the resolution appointing and affirming members to the Washington Township Board of Zoning Appeals & Zoning Commission as follows, seconded by Mr. Kranstuber:

**Board of Zoning Appeals – Five-Year Term**

1. Joseph Warino, effective January 1, 2025, expiring December 31, 2029.
2. Julie Skolnicki, effective January 1, 2024, expiring December 31, 2028.
3. Jason Huffman, effective January 1, 2023, expiring December 31, 2027.
4. Michael Deaton, effective January 1, 2022, expiring December 31, 2026.
5. Richard Kear, effective January 1, 2021, expiring December 31, 2025.
6. Chris Wiser, alternate member effective January 1, 2024, expiring December 31, 2026.
7. David Downs, alternate member effective January 1, 2024, expiring December 31, 2028.
8. Ms. Rebecca Princehorn is re-appointed secretary, treasurer, ex officio, of the Zoning Appeals effective January 1, 2025, expiring December 31, 2025.

**Zoning Commission – Five-Year Term**

1. Patrick Wilkerson, effective January 1, 2025, expiring December 31, 2029.
2. R. Bruce McLoughlin, effective January 1, 2024, expiring December 31, 2028.
3. Marsha Spears, effective January 1, 2023, expiring December 31, 2027.
4. Brenda Santanello, effective January 1, 2022, expiring December 31, 2026.
5. Tom Frazier, effective January 1, 2021, expiring December 31, 2025.
6. Stephen Sharpnack, alternate member effective January 1, 2024, expiring December 31, 2028.

Motion adopted December 10, 2024. #2024.12.10.014

**Committee Compensation:**

Mr. Kranstuber moved to introduce and adopt a resolution fixing compensation to members of the Washington Township Zoning Commission, Board of Zoning Appeals, and the Fire Appeals Board to allow compensation for these Boards as follows: Member, \$35 per meeting attended; Chair, \$10 per meeting attended above compensation as committee member - \$45; if there is an appointed Secretary - \$35 per meeting above compensation as committee member, seconded by Mr. Rozanski. Motion passed December 10, 2024. #2024.12.10.015

**Authorization to Execute Certain Agreements:**

Mr. Harris moved to introduce and adopt the resolution authorizing the Chair and Fiscal Officer, Administrator and/or the Fire Chief to enter into and execute certain agreements that have been formally introduced and approved by the Board of Trustees and renewal agreements for maintenance and services, change orders to agreements previously approved by the Board for construction and to stay within the department's budget and provide a report of all such agreements shall be presented to

the Board for ratification at the next regularly scheduled meeting, seconded by Mr. Rozanski. Motion adopted December 10, 2024. #2024.12.10.016

**Establishing Zoning Fees:**

Mr. Harris moved to introduce and approve the schedule of zoning fees to include an increase of \$5.00 for zoning map copies as follows, seconded by Mr. Rozanski:

Copy of Land Use Plan	30.00
Copy of Zoning Resolution	30.00
Copy of Zoning Map	20.00
Certificate of Zoning Compliance	30.00
Application for variance, appeal or other action of the Board of Zoning Appeals	100.00
Application for rezoning or other action of the Zoning Commission	500.00
Additional fee for a special meeting of either the Board of Zoning Appeals or Zoning Commission	100.00
Home occupation permits	30.00

Motion passed December 10, 2024. #2024.12.10.017

**Hiring of Attorneys to Represent the Township:**

Mr. Kranstuber moved to introduce and adopt the resolution employing Township’s attorneys for particular matters for the year 2025 as follows, seconded by Mr. Harris:

- Brosius, Johnson & Griggs, LLC, Attorneys at Law
- Bricker Graydon, LLP
- Isaac, Wiles & Burkholder, LLC
- Sybert, Rhoad, Lackey & Swisher, LLC, Attorneys
- Scott Warrick, LLC., Attorney at Law

Motion adopted December 10, 2024. #2024.12.10.018

**Renewal of the Township’s Memberships:**

Mr. Harris moved to introduce and adopt the resolution renewing membership in the Coalition of Large Ohio Urban Townships, Ohio Township Association, Franklin County Township Association and Delaware County Township Association and Joining the Union County Township Association, seconded by Mr. Kranstuber. Motion adopted December 10, 2024. #2024.12.10.019

**Election of the Chair and Vice Chair:**

Mr. Harris moved to introduce and nominate Mr. Jan Rozanski as Chair of the Washington Township Board of Trustees for 2025, seconded by Mr. Kranstuber. Mr. Rozanski abstained. Motion passed December 10, 2024. #2024.12.10.020

Mr. Harris moved to introduce and nominate Mr. Chuck Kranstuber as Vice Chair of the Washington Township Board of Trustees for 2025, seconded by Mr. Rozanski. Mr. Kranstuber abstained. Motion passed December 10, 2024. #2024.12.10.021

**Establish Meeting Dates and Times for 2025:**

Mr. Harris moved to introduce and establish the second Tuesday at 6:00 P.M. and the fourth Tuesday at 6:00 P.M. of each month for convening regular meetings of the Washington Township Board of Trustees, with meetings to be held at the Township Administration Building, 6200 Eiterman Road. Only the meeting on the second Tuesday will be held in the months of June, July, August, November and December, seconded by Mr. Rozanski. Motion passed December 10, 2024. #2024.12.10.022

**Authorize the Use of GovDeals for the Purpose of Auctioning Township Assets no longer needed:**

Mr. Harris moved to introduce and authorize the use of GovDeals for the purpose of auctioning Township Assets no longer needed, seconded by Mr. Kranstuber. Motion passed December 10, 2024.

#2024.12.10.023

**Executive Session – Personnel – To Consider the Appointment, Employment, Dismissal, Promotion, Demotion, or Compensation of a Public Employee or Official, or the Investigation of Charges or Complaints Against a Public Employee, Pursuant to Ohio Revised Code 121.22(G)(1):**

Mr. Harris introduced and moved to enter into Executive Session to consider the appointment, employment, dismissal, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee per the request of the Chairman, pursuant to ORC#121.22(G)(1) at approximately 7:36 p.m, seconded by Mr. Rozanski. Motion passed with all members of the Washington Township Trustees that were present voting Aye. #2024.12.10.024

**Reconvened:**

The meeting reconvened at approximately 8:28 p.m. with no action taken.

**Adjourn Meeting:**

Mr. Harris moved to adjourn the meeting of December 10, 2024 at approximately 8:28 p.m., seconded by Mr. Kranstuber. Motion passed December 10, 2024.

#2024.12.10.025

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Mr. Stu Harris, Chair

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Mr. Scott Melody, Fiscal Officer