

Minutes of July 9, 2024

Record of Proceedings

The Washington Township Board of Trustees regularly scheduled meeting held at Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on July 9, 2024, at 6:00 p.m., with Mr. Stu Harris, Chairman, calling the meeting to order, and it opened with the Pledge of Allegiance.

Roll call – Mr. Stu Harris, Chair – Present

Mr. Jan Rozanski, Vice Chair – Present

Mr. Charles Kranstuber, Trustee – Present

Franklin County Deputy Sheriff's Report:

Deputy Burton Haren with Franklin County Sheriff's Office (FCSO) submitted a written and verbal report to the Trustees for June 19 through July 9, 2024, including an update on the following:

- During this period, there were fifteen (15) Total Calls for Service / Self-Initiated Activity, two (2) Total Reports Taken, and two (2) Total Arrests / Citations:
 - The two reports resulted from domestic violence occurrences.
- Deputy Haren introduced FCSO Detective Dan Fauy who serves on the Environmental Crimes Unit, and partners with the Solid Waste Authority of Central Ohio (SWACO) to investigate reports of illegal dumping in Franklin County. Detective Fauy expressed his appreciation to the board for allowing him to speak, and explained that the easiest way for someone to report illegal dumping is through the website www.itsacrime.org or by calling 614-871-5322. He noted that illegal dumping includes littering, open dumping, open burning, air pollution, water pollution and the transportation of scrap tires. He provided the example of burning an innerspring mattress as a reportable violation. Individuals sometimes burn a mattress to easily retrieve the springs which they can sell to recycling centers. Detective Fauy asked that any WTFD Firefighter/Paramedic who witnesses anything similar to take a picture and upload it to the website with a report. He provided handouts to Chief Donahue. Append #001

Opportunity for Residents to Speak:

WT Resident ZB Lorenc provided the Trustees a map illustrating the City of Dublin's plans for its recent land acquisition. Indicated on the map is a Planned Minor Arterial that crosses through parcels in the unincorporated territory of the Township owned by Mr. Lorenc and neighbors on Houchard Road. Mr. Lorenc asked the Trustees if anything can be done to preserve his property in its current state. There was discussion among the board that the land would first need to be annexed into the City of Dublin, and that the initial plans indicated on the map may change during the planning process. Mr. Kranstuber encouraged Mr. Lorenc to remain involved, but noted the involvement would be with the city. Append #002

Mr. Bostic provided a brief update on the St. John Lutheran Church proposed Planned Unit Development (PUD). He indicated the group met with several individuals from the city, including the Deputy Director of Planning and Mobility and a representative from the Engineering Department. Representatives from the city had several questions surrounding the use of land in the floodplain and traffic in the area. Additional topics discussed included parking, screening along Rings Road, and recommendations for facilities for guests, a shelter house, walking paths and repositioning the driveway from Rings Road. The group is now working on updating that site plan and anticipates returning to Planning and Zoning or to meet with Council in late summer.

Syntero, Inc. – Julie Rinaldi and Sara Harris-Mills

Mrs. Rinaldi expressed her gratitude to the board for their continued support throughout her 15 years with Syntero, noting that to have a Township so fully engaged with Syntero's mission of advocating and supporting mental health and substance abuse initiatives is amazing. She noted that succession planning has been in process for several years and introduced Sara Harris-Mills as the next CEO & Executive Director for Syntero. Ms. Harris-Mills also thanked the board for their continued support and expressed her enthusiasm to continue the partnership between Washington Township and Syntero to improve the lives of WT residents.

Resolution to Hire Luke M. Bennett as a Part-Time Probationary Firefighter / EMT-B:

Motion:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE LUKE M. BENNETT AS A PART-TIME PROBATIONARY FIREFIGHTER / EMT-B

WHEREAS, Washington Township provides fire suppression and prevention, emergency medical services and other Township administrative duties to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1. The Board approves the hiring of:

Name: Luke M. Bennett

Position: Probationary Firefighter / EMT-B

Classification: Uniformed / Part-Time Non-Exempt / Fire

Hourly Rate: \$18.62

Effective date: June 20, 2024

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Rozanski seconded the motion, and the roll was called, and all members of the Washington

Township Trustees that were present voting Aye. Resolution adopted July 9, 2024. #2024.07.09.001

Append #003

Resolution to Hire Jonathan P. Smith as a Part-Time Probationary Firefighter / EMT-B:

Motion:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE JONATHAN P. SMITH AS A PART-TIME PROBATIONARY FIREFIGHTER / EMT-B

WHEREAS, Washington Township provides fire suppression and prevention, emergency medical services and other Township administrative duties to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1. The Board approves the hiring of:

Name: Jonathan P. Smith
Position: Probationary Firefighter / EMT-B
Classification: Uniformed / Part-Time Non-Exempt / Fire
Hourly Rate: \$18.62
Effective date: June 20, 2024

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Kranstuber seconded the motion, and the roll was called, and all members of the Washington Township Trustees that were present voting Aye. Resolution adopted July 9, 2024. #2024.07.09.002

Append #004

Resolution to Hire Macie A. Stevens as a Part-Time Probationary Firefighter / Paramedic:

Motion:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE MACIE A. STEVENS AS A PART-TIME PROBATIONARY FIREFIGHTER / PARAMEDIC

WHEREAS, Washington Township provides fire suppression and prevention, emergency medical services and other Township administrative duties to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1. The Board approves the hiring of:

Name: Macie A. Stevens
Position: Probationary Firefighter / Paramedic
Classification: Uniformed / Part-Time Non-Exempt / Fire
Hourly Rate: \$20.34
Effective date: June 20, 2024

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Rozanski seconded the motion, and the roll was called, and all members of the Washington Township Trustees that were present voting Aye. Resolution adopted July 9, 2024. #2024.07.09.003

Append #005

Resolution to Hire Rhys M. Weer as a Part-Time Probationary Firefighter / EMT-B:

Motion:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE RHYS M. WEER AS A PART-TIME PROBATIONARY FIREFIGHTER / EMT-B

WHEREAS, Washington Township provides fire suppression and prevention, emergency medical services and other Township administrative duties to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1. The Board approves the hiring of:

Name: Rhys M. Weer
Position: Probationary Firefighter / EMT-B
Classification: Uniformed / Part-Time Non-Exempt / Fire
Hourly Rate: \$18.62
Effective date: June 20, 2024

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Kranstuber seconded the motion, and the roll was called, and all members of the Washington Township Trustees that were present voting Aye. Resolution adopted July 9, 2024. #2024.07.09.004
Append #006

Resolution to Hire Jacob B. Wells as a Part-Time Probationary Firefighter / EMT-B:

Motion:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE JACOB B. WELLS AS A PART-TIME PROBATIONARY FIREFIGHTER / EMT-B

WHEREAS, Washington Township provides fire suppression and prevention, emergency medical services and other Township administrative duties to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1. The Board approves the hiring of:

Name: Jacob B. Wells
Position: Probationary Firefighter / EMT-B
Classification: Uniformed / Part-Time Non-Exempt / Fire
Hourly Rate: \$18.62
Effective date: June 20, 2024

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law. Mr. Rozanski seconded the motion, and the roll was called, and all members of the Washington Township Trustees that were present voting Aye. Resolution adopted July 9, 2024. #2024.07.09.005

Append #007

Resolution to Authorize and Directing a Grant of \$15,000 to the Dublin Education Foundation, Payable in Annual Installments of \$5,000 for the Years 2024, 2025 and 2026, in Support of their Drug and Alcohol Awareness/Prevention Programs within Dublin Public Schools:

Discussion:

Mr. Rozanski indicated that the grant distribution cycle of the Dublin Education Foundation (DEF) makes reporting to the board twice per year more appropriate than an annual report.

Motion:

Mr. Rozanski introduced the following amendment to the resolution and moved its passage:

AUTHORIZING AND DIRECTING A GRANT OF \$15,000 TO THE DUBLIN EDUCATION FOUNDATION (PAYABLE IN ANNUAL INSTALLMENTS OF \$5,000 FOR THE YEARS 2024, 2025 AND 2026) IN SUPPORT OF DRUG AND ALCOHOL AWARENESS/PREVENTION PROGRAMS; WITH *BIANNUAL* (as opposed to "ANNUAL") REPORTS TO THE BOARD OF TRUSTESS REGARDING USES OF THE FUNDS CONTRIBUTED, and

...and DEF agrees to provide *biannual* (as opposed to "annual") reports to the Board of Trustees regarding uses of the funds contributed.

Mr. Kranstuber seconded the motion and, after discussion, a roll was called, and all members of the Washington Township Trustees that were present voting Aye. Resolution adopted July 9, 2024.

Motion:

Mr. Rozanski introduced the following amended resolution and moved its passage:

AUTHORIZING AND DIRECTING A GRANT OF \$15,000 TO THE DUBLIN EDUCATION FOUNDATION (PAYABLE IN ANNUAL INSTALLMENTS OF \$5,000 FOR THE YEARS 2024, 2025 AND 2026) IN SUPPORT OF DRUG AND ALCOHOL AWARENESS/PREVENTION PROGRAMS; WITH BIANNUAL REPORTS TO THE BOARD OF TRUSTEES REGARDING USES OF THE FUNDS CONTRIBUTED

WHEREAS, The Dublin Education Foundation (DEF) was created to enrich innovative learning projects in Dublin City Schools through grant funding and network collaborations; and

WHEREAS, Washington Township is a beneficiary of the OneOhio Opioid Settlement which provides funding to support drug/alcohol prevention education and activities; and

WHEREAS, Melissa Bogner and Deb Papesch attended the June 18, 2024 Board of Trustee meeting outlining grant requests they have received for primary or secondary drug and alcohol awareness/prevention program funds totaling \$16,432 and requested grant funding supporting these initiatives; and

WHEREAS, Washington Township supports the efforts of the Dublin Education Foundation to provide programming that actively reduces and prevents youth substance misuse; and DEF agrees to provide biannual reports to the Board of Trustees regarding uses of the funds contributed.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees of Washington Township hereby authorizes and directs the Fiscal Officer to provide \$15,000 from OneOhio Opioid Settlement funds to the Dublin Education Foundation to support the above causes as stated, payable in annual installments of \$5,000 for the years 2024, 2025 and 2026.

SECTION 2. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board

and that all deliberations of the Board and any of the decision-making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Mr. Kranstuber seconded the motion as amended and, after discussion, a roll was called, and all members of the Washington Township Trustees that were present voting Aye. Resolution adopted July 9, 2024. #2024.07.09.006
Append #008

Motion to Approve Meeting Minutes:

Discussion:

Per the motion above regarding funding to DEF, Mr. Rozanski noted that indicating a biannual report from DEF is appropriate to add to the minutes from the June 18, 2024 Board of Trustees Meeting.

Motion by Mr. Rozanski, seconded by Mr. Harris, to approve the minutes from the June 18, 2024, Board of Trustees Meeting. Motion passed. #2024.07.09.007
Append #009

Motion to Approve Consent Agenda:

Motion by Mr. Rozanski, seconded by Mr. Harris, to approve the Consent Agenda as presented and as follows:

- Bills: June 15, 2024 \$ 144,856.30
- Bills: June 28, 2024 \$ 246,413.73
- Electronic Payments June 2024 \$1,350,265.60
- Medical Payments June 2024 \$ 201,573.97
- Payroll: June 21, 2024 \$ 559,412.18
- Payroll: July 5, 2024 \$ 559,106.22
- Payroll: Monthly July 5, 2024 \$ 9,413.74
- Transfers May 2024 \$ 7,000.00
- Monthly Financial Report May 2024

Motion passed. #2024.07.09.008
Append #010

Round Table Discussions:

Township Administrator Eric Richter provided an update:

- Mr. Richter met with attorney Jack Reynolds and the daughter of the owner of the property at 5150 Brand Road. He is comparing the most recent proposal for the property with the Zoning Resolution and will continue to confer with WT attorney Becky Princehorn;
- He noted that there is a struggle to secure a quorum of the Board of Zoning Appeals (BZA) to rule on a variance request for a Dublin Road property. He explained membership on the BZA and Zoning Commission will be included in the discussion at the Strategic Planning session on Saturday. Mr. Richter provided the Trustees with an alphabetical list of residents in the unincorporated territory and asked them to review it for potential members or alternates for the Zoning Commission and BZA;
- In follow up to discussion from the June 18 Board of Trustees meeting, Mr. Richter noted that WT attorney Brian Zets agrees Exhibit E in the Medicount contract was poorly written but does not believe it will present any issues. Chief Donahue commented that Mr. Zets provided his interpretation as Medicount is reluctant to change their contract verbiage. Mr. Richter explained there is a sense of urgency with making the change as EMS billing receipts are nearly \$250,000 below where they were at the same time last year;

- Mr. Richter provided the trustees and Mr. Melody a binder of information for Saturday's Strategic Planning session, and confirmed a start time of 8:00 a.m.

Chief Alec O'Connell provided an update:

- Chief O'Connell noted that the 4th of July parade and fireworks occurred with no major responses needed;
- He explained that several testing cycles are coming up to facilitate a list of potential candidates for Lieutenant and Captain as part of the succession plan:
 - Lieutenant testing will occur next month;
 - Captain testing will occur in January.

Assistant Chief John Donahue provided an update:

- Chief Donahue presented the monthly report for June noting the department is up over 200 runs from the same time last year, with around 1,900 transports. He noted that Medicount confirmed they can retroactively bill from the time Change Healthcare stopped billing;
- The new engine will be finalized on August 8 and is intended for Station 95;
- He provided two updates for the upcoming Dublin Irish Festival:
 - WTFD Honor Guard will participate in the parade;
 - He and Chief O'Connell have had conversations with the Franklin County Sheriff's Office and Dublin Police Department to create a joint hazard assessment team, which will allow rapid deployment to make a quick assessment of any potentially hazardous situations to either determine the scene non-hazardous or to decontaminate. He used the PGA Tour's Travelers Championship on June 22 as an example, where protestors delayed the end of the tournament by spraying smoke and powder on the 18th green. Chief Donahue noted that there was no real assessment of the powder to determine whether it was hazardous before golfers continued play.
- Responding to Mr. Rozanski's questions, Chief Donahue indicated that the department continues to monitor the City of Dublin's plans for the recent land acquisition so adjustments may be made when necessary to provide appropriate service to the area. Chief Donahue and Battalion Chief Adam Smith met with the city's Geographic Information Systems (GIS) department to assist in calculating response times and potential changes to transportation corridors.

Human Resources Manager Catherine Grossman provided an update:

- The current Part-time hiring process is progressing, with the Physical Agility Test (PAT) scheduled for the end of the month;
- Ms. Grossman mailed a letter of appreciation to the members who served on the Diversity Committee;
- In response to Mr. Rozanski's questions, Ms. Grossman indicated that two individuals who did not pass the PAT during the previous Part-time hiring process are returning this cycle, and are signed up to participate in at least one of the three PAT practice days.

Fiscal Officer Scott Melody provided an update:

- The month of May has been closed;
- All accounts have been transferred to Mr. Melody;
- Mr. Melody indicated he will be discussing several investment policies at the Strategic Planning session, and will have revisions to be voted on in a future meeting.

Adjourn Meeting:

Meeting of July 9, 2024, adjourned at approximately 6:42 p.m.

Mr. Stu Harris, Chair

Mr. Scott Melody, Fiscal Officer