

Minutes of June 18, 2024

Record of Proceedings

The Washington Township Board of Trustees regularly scheduled meeting held at Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on June 18, 2024, at 6:00 p.m., with Mr. Stu Harris, Chairman, calling the meeting to order, and it opened with the Pledge of Allegiance.

Roll call – Mr. Stu Harris, Chair – Present
Mr. Jan Rozanski, Vice Chair – Present
Mr. Charles Kranstuber, Trustee – Present

Franklin County Deputy Sheriff's Report:

Deputy Burton Haren with Franklin County Sheriff's Office (FCSO) submitted a written and verbal report to the Trustees for May 15 through June 18, 2024, including an update on the following:

- During this period, there were thirteen (13) Total Calls for Service / Self-Initiated Activity, two (2) Total Reports Taken, and four (4) Total Arrests / Citations:
 - One of the reports taken resulted from an assault between juveniles on Cosgray.
- Deputy Haren praised two members of the FCSO SWAT team and an undercover detective for their work in locating an individual wanted on drug charges in the area of Houchard Road and State Route 161;
- The FCSO Traffic Crash Investigation Unit is asking the public for help to identify the driver of an early 2000's Honda Civic tan / gold in color with heavy rear end damage. The vehicle is believed to have been involved in a fatal hit skip crash on June 17 involving a motorcyclist;
- With the July 4th holiday approaching, Deputy Haren highlighted the state Fire Marshal's website as a resource for information on Ohio's fireworks laws. The website can be found at <https://com.ohio.gov/divisions-and-programs/state-fire-marshal/fireworks>;
- Deputy Haren provided a reminder that the Franklin County Fair will run from July 15-21.

Append #001

Opportunity for Residents to Speak:

Mr. Bostic provided a brief update on the St. John Lutheran Church proposed Planned Unit Development (PUD), indicating the group has completed the concept plan with an engineer / planner, but has not presented it yet. The next step will be to receive financial figures from the engineer to present to the church congregation.

Presentation by Dublin Education Foundation – Deb Papesh and Melissa Bogner

Dublin Education Foundation (DEF) President Melissa Bogner and Vice President Deb Papesh presented information about the DEF, whose mission is "To enrich innovative learning projects in Dublin City Schools through grant funding and network collaborations." The presentation highlighted eight (8) recent grants covering the topic of drug and alcohol misuse prevention and awareness. The DEF received grant requests on the topic totaling \$16,432 and were able to grant \$8,862, or 54% of the requested funds.

DEF would like to fund additional grants toward drug and alcohol misuse prevention and awareness, and would like to partner with Washington Township, using OneOhio Opioid Settlement funds, to do so. Ms. Papesh and Ms. Bogner explained that part of the grant application for funds from WT would include a requirement for a drug and alcohol misuse prevention and awareness component.

Mr. Harris, Mr. Rozanski and Mr. Kranstuber agreed the DEF grant funding model fits the Township's goal of using OneOhio Opioid Settlement funds toward education within the community. Following discussion, it was decided that a resolution will be placed on the next meeting's agenda to provide \$5,000 per year for the next three (3) years to the DEF using funds from the OneOhio Opioid Settlement,

with DEF providing biannual reports to the board. Mr. Richter and Mr. Rozanski recommended Ms. Papesh and Ms. Bogner to contact other government entities who were recipients of OneOhio Opioid Settlement funds to consider similar partnerships.

Resolution Concluding Employment for Thomas L. Vagnier:

Discussion:

Chief O’Connell expressed appreciation for Firefighter Vagnier’s years of service, and noted that his retirement celebration “Day in the Bay” is Thursday, June 20.

There was additional discussion surrounding the verbiage on the agenda in instances when firefighters conclude employment, and it was decided that going forward, the reason for conclusion of employment will be included on the agenda.

Motion:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

RESOLUTION CONCLUDING THOMAS L. VAGNIER’S EMPLOYMENT AS A FIREFIGHTER / PARAMEDIC

WHEREAS, the Board of Township Trustees of Washington Township hired Thomas L. Vagnier on January 1, 1993, and;

WHEREAS, the Board of Trustees for Washington Township recognizes Thomas L. Vagnier has voluntarily resigned from his position with the intention of retiring.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby approves the retirement of:

Name: Thomas L. Vagnier
Position / Department: Firefighter-Paramedic / Fire
Classification: Full-Time
Effective date: June 21, 2024

SECTION 2: Thomas L. Vagnier is eligible for rehire;

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Rozanski seconded the motion, and the roll was called, and all members of the Washington Township Trustees that were present voting Aye. Resolution adopted June 18, 2024. #2024.06.18.001

Append #002

Resolution for Removal of Wild Vegetation and Trash Debris:

Discussion:

Mr. Richter summarized that the owner of the property was sent the appropriate notices, and this is the final step in removing the nuisance vegetation.

Motion:

Mr. Kranstuber introduced the following resolution and moved its passage:

RESOLUTION AUTHORIZING THE PAYMENT FROM THE GENERAL FUND FOR EXPENSES INCURRED FOR REMOVAL OF WILD VEGETATION AND TRASH DEBRIS Ohio Revised Code §505.87

WHEREAS, the occupants at 6114 Shier Lane, Dublin, Ohio, 43016, Washington Township, Franklin, Delaware and Union Counties, Ohio (the "Property"), have been determined to have established and perpetuated an actionable nuisance violation at the Property; and
WHEREAS, the Board has determined that the nuisance being maintained by the occupants at the Property threatens the public health, safety and environment; and
WHEREAS, in the interests of the public health, safety and environment, the Board desires to provide for the immediate abatement, control and/or removal of the nuisance being maintained by the occupants of the Property.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TOWNSHIP TRUSTEES, WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE AND UNION COUNTIES, OHIO, THAT:

- Section 1: The Board hereby authorizes payment, if necessary, from the Township General Fund, currently estimated at \$1,500, for removal of wild vegetation and trash debris at the Property.
- Section 2: The Administrator and Fiscal Officer are authorized, on behalf of the Board, to arrange and effectuate the removal of the wild vegetation and trash debris at the Property and to arrange a lien on the Property relating to the cost of such removal.
- Section 3: It is hereby found and determined that all formal actions of the Board concerning and relating to the passage of this resolution were taken in an open meeting of the Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Ohio Revised Code Section 121.22.

Mr. Rozanski seconded the motion and, after discussion, a roll was called, and all members of the Washington Township Trustees that were present voting Aye. Resolution adopted June 18, 2024.

#2024.06.18.002

Append #003

Resolution to Prohibit Adult Use Cannabis Operators, Licensed Under Ohio Law, from Locating and/or Doing Business Within the Unincorporated Territory of Washington Township, Ohio (Franklin, Delaware, and Union Counties):

Discussion:

Mr. Richter noted that this topic was discussed in previous Board meetings this year, and the Township had decided to wait for any potential legislative action from the General Assembly before passing a resolution. There has been no legislation from the General Assembly, and licensing begins this month. Mr. Richter noted that legal consultant firm Bricker & Graydon reviewed the resolution, and added the sentence to address any future legislative changes by the General Assembly.

Motion:

Mr. Rozanski introduced the following resolution and moved its passage:

RESOLUTION TO PROHIBIT ADULT USE CANNABIS OPERATORS, LICENSED UNDER OHIO LAW, FROM LOCATING AND/OR DOING BUSINESS WITHIN THE UNINCORPORATED TERRITORY OF WASHINGTON TOWNSHIP, OHIO (FRANKLIN, DELAWARE, AND UNION COUNTIES)

WHEREAS, at the general election on November 7, 2023, a majority of Ohio voters approved Issue 2 to legalize the possession and use of marijuana by individuals age 21 and over, and
WHEREAS, the initiated statutes permit a township to prohibit adult use cannabis operators within the unincorporated territory of the township, and
WHEREAS, R.C. 3780.25 specifically provides that "a board of township trustees may adopt a resolution, by majority vote to prohibit...adult use cannabis operators permitted under this chapter within the ... unincorporated territory of the township," and

WHEREAS, the Board of the Township now wants to prohibit such activity.

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Washington Township, Franklin, Delaware, and Union Counties, Ohio:

- Section 1: Adult use cannabis operators are defined by R.C. 3780.01 as “a level I adult use cultivator, a level II adult use cultivator, a level III adult use cultivator, and adult use processor, and an adult use dispensary.”
- Section 2: Adult use cannabis operators, licensed under Ohio law, are hereby prohibited from locating and/or doing business within the unincorporated territory of the Township.
- Section 3: The prohibition set forth in Section 2 does not limit research related to marijuana conducted at a state university, academic medical center, or private research and development organization as part of a research protocol approved by an institutional review board or equivalent entity.
- Section 4: Once this Resolution takes effect, no provision, definition, regulation or use (permitted or conditional) that applies to or governs land located within the Township shall include, or be interpreted to include, adult use cannabis operators.
- Section 5: If any of the sections of the Ohio Revised Code cited herein are amended or repealed following the passage of this Resolution, the prohibition on adult use cannabis operators within the unincorporated territory of the Township will continue to be in effect.
- Section 6: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision-making bodies of the Board which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.
- Section 7: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.
- Section 8: This Resolution shall be in full force and effect immediately upon adoption.

Mr. Kranstuber seconded the motion and, after discussion, a roll was called, and all members of the Washington Township Trustees that were present voting Aye. Resolution adopted June 18, 2024.

#2024.06.18.003

Append #004

Resolution to Approve the 2025 Temporary Budget Appropriations:

Discussion:

Mr. Richter noted that this resolution is a statutory requirement to facilitate submission of the temporary budget by the annual July 15 deadline. He explained that in 2025, the final \$1 million for fire apparatus will conclude all capital expenditures for apparatus previously approved by the Board. He anticipates recommending a transfer of \$1 million from the general fund to the fire fund for the fire apparatus expenditure.

Chief O’Connell outlined the current replacement schedule for apparatus and adjustments made to prolong useful life, such as refraining from sending larger apparatus on EMS runs. Mr. Richter noted that Chief Donahue is compiling a projected replacement schedule to assist with review for the next levy cycle.

Motion:

Mr. Rozanski introduced the following resolution and moved its passage:

RESOLUTION TO APPROVE THE 2025 TEMPORARY BUDGET APPROPRIATIONS

WHEREAS, the levels of resources have been identified for the 2025 fiscal year; and

WHEREAS, appropriations planning and consultation within the Township has been accomplished; and

WHEREAS, the Township's Fiscal Officer, Administrator and the Fire Chief are now prepared to present the 2025 Temporary Budget; and

NOW, THEREFORE BE IT RESOLVED that the 2025 Temporary Appropriations and the Fiscal Operating, Capital and Debt Service Budgets of Washington Township (Franklin, Delaware and Union Counties, Ohio), for fiscal year 2025 as supported in the accompanying documentation and approved by the Trustees, Fiscal Officer, Administrator and the Fire Chief, to make expenditures within the projected income levels, provided the bills and payrolls shall be submitted to and approved for payment upon resolution of the Board; and

BE IT FURTHER RESOLVED, that the Fiscal Officer be instructed to incorporate the Temporary Budget Resolutions, and all supporting documents into the minutes and appendices of this meeting, and to file these materials with the official records of this Township.

BE IT FURTHER RESOLVED, that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision-making bodies of the Board which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

BE IT FURTHER RESOLVED, that this Resolution shall take effect and be in force as the earliest time permitted in law.

Mr. Kranstuber seconded the motion and, after discussion, a roll was called, and all members of the Washington Township Trustees that were present voting Aye. Resolution adopted June 18, 2024.

#2024.06.18.004

Append #005

Motion to Enter into an Agreement with Heritage Fire Equipment:

Discussion:

Chief O'Connell stated that this agreement is to outfit the new engine that is scheduled to arrive in July with mounts, brackets and shelving. Outfitting the apparatus after production enables a more efficient equipment installation, allowing the department to outfit a smaller apparatus. Historically, the department has used Fire Manufacturing Innovations (FMI) for outfitting, however, FMI has changed their billing practice to require payment prior to the installation process.

Motion:

Motion by Mr. Rozanski, seconded by Mr. Kranstuber, to authorize the Township Administrator to enter into an agreement with Heritage Fire Equipment for the purchase of the new Sutphen engine compartment configuration at a cost not to exceed \$32,000. Motion approved.

#2024.06.18.005

Append #006

Motion to Enter into an Agreement with VASU Communications, Inc.:

Discussion:

Chief O'Connell explained that this is part of the department's planned radio replacement schedule. He noted that prior to last year when the Kenwood brand was purchased as replacements, the department used Motorola brand radios which have been increasing in price and decreasing levels of support after purchase. He also outlined how well the Kenwood brand radios interface with the self-contained breathing apparatus (SCBA) used by WTFD.

Motion:

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to authorize the Township Administrator to enter into an agreement with VASU Communications, Inc. for the purchase of portable radios and accessories, cost not to exceed \$22,500. Motion approved.

#2024.06.18.006

Append #007

Motion to Enter into an Agreement with Medicount:

Discussion:

Chief O’Connell provided an update on the EMS billing provider, as has been discussed in several previous meetings. The department received notification on February 7, 2024 that CHANGE Healthcare was terminating the agreement with the department for EMS billing services, as it did with many other Central Ohio fire department contracts. Several billing providers were reviewed prior to selecting Medicount.

During the meeting, Mr. Kranstuber asked for additional review of Exhibit E in the Medicount contract. He indicated the exhibit should clarify whether the items within the exhibit were and, or, or and/or statements. Chief O’Connell noted that he will request additional review from the department’s legal consultant.

Motion:

Motion by Rozanski, seconded by Mr. Harris, to authorize the Township Administrator to enter into an agreement with Medicount for EMS billing services at a rate of 4.75% of the gross revenue generated.

Motion approved.

#2024.06.18.007

Append #008

Motion to Approve Meeting Minutes:

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to approve the minutes from the May 14, 2024, Board of Trustees Meeting. Motion passed.

#2024.06.18.008

Append #009

Motion to Approve Consent Agenda:

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to approve the Consent Agenda as presented and as follows:

- Bills: May 15, 2024 \$ 130,519.10
- Bills: May 30, 2024 \$ 183,050.89
- Electronic Payments: May 2024 \$1,315,798.97
- Medical Payments: May 2024 \$ 189,722.70
- Payroll: May 24, 2024 \$ 523,584.80
- Payroll: June 7, 2024 \$ 518,538.35
- Payroll: Monthly June 7, 2024 \$ 9,413.74

Motion passed.

#2024.06.18.009

Append #010

Round Table Discussions:

Township Administrator Eric Richter provided an update:

- Mr. Richter noted the City of Dublin has announced a June 28 dedication ceremony of the Brown-Harris Cemetery at 6540 Shier Rings Road;
- Mr. Richter received an email from Dublin ACT Coalition in appreciation for the grant the Trustees approved to fund speakers and equipment for their Harmony Music Festival. He noted that the group has requested additional funding from the OneOhio Opioid Settlement, in the amount of \$2,500 for upgrades to their website. Mr. Rozanski would like to think about the request, as it does not appear to conform to the Board’s desire for the funding to go toward education within the community;
- Mr. Richter provided an update on the zoning inquiry at 5150 Brand Road. He maintains his original recommendations for the inquiry, provided to the owners in a memorandum on April 25, including solutions for well and septic as well as ingress and egress to the proposed parcels;

- Mr. Richter outlined a variance application for the property at 5876 Dublin Road. The original house was damaged by a fire in early 2024, and has since been demolished with the plans to reconstruct. Romanelli and Hughes has applied for a variance on setbacks for the property. Mr. Richter is in the process of ensuring all requirements are addressed in the application;
- Mr. Richter inquired whether the Board was ready to schedule the Strategic Planning session. Mr. Harris, Mr. Rozanski, Mr. Kranstuber, Mr. Melody and Mr. Richter scheduled the session for Saturday, July 13.

Chief Alec O’Connell provided an update:

- Chief O’Connell presented the monthly report for May;
- Chief O’Connell commended the WTFD firefighter/paramedics who had the privilege of participating in Honor Flight #133. He noted that Township acting PIO Lindsay Hummer attended and was able to highlight the flight on the Township’s social media. He stated this is an event that benefits both WTFD and the Veterans who participated, with a great opportunity for the firefighter/paramedics to compliment the Veterans;
- Chief O’Connell outlined that, in coordination with Mr. Richter, the department continues to monitor any potential expansion of Dublin to remain proactive in plans for future fire stations. He noted the department continues to review data from the Insurance Services Office (ISO). Mr. Richter commented that the proposed Tuttle Crossing extension seems like a natural corridor to monitor for land for a potential future station;
- Mr. Rozanski inquired about a proposed development in the area south of State Route 161 between Ohio University and Cosgray, south to SportsOhio. Chief O’Connell stated he would inquire and report back;
- Chief O’Connell stated that the Memorial Tournament went well, and there were no major issues to report;
- Chief O’Connell noted that the department continues preparation for 4th of July celebrations and the Irish Festival. He welcomed the Trustees to join the department in the parade.

Human Resources Manager Catherine Grossman provided an update:

- Ms. Grossman stated that the two-day orientation for five (5) new part-time firefighters begins Thursday, June 20;
- She noted that a new hiring process has already begun. She contacted those individuals who did not pass the physical agility test (PAT) in the previous hiring cycle and received a response from two (2) of them. She updated the Board that three (3) practice days will be offered for the upcoming PAT, two (2) more than the usual procedure;

Fiscal Officer Scott Melody provided an update:

- Mr. Melody expressed appreciation to Linda Latham, Barb Duhl, Mr. Richter and his team for their assistance while he is learning the position of Fiscal Officer.

Trustee Charles Kranstuber provided an update:

- Mr. Kranstuber provided an update on the initial meeting of the newly established Diversity Committee on May 29. He noted a few suggestions have been provided by the committee, including one that Ms. Grossman mentioned, adding additional practice days for the PAT;
- Mr. Kranstuber requested a hardcopy meeting packet. Mr. Richter confirmed a courier will be scheduled for future meetings to deliver hardcopies to the Trustees’ and Fiscal Officer’s homes.

Adjourn Meeting:

Meeting of June 18, 2024, adjourned at approximately 7:25 p.m.

Mr. Stu Harris, Chair

Mr. Scott Melody, Fiscal Officer