

Minutes of February 25, 2020

Record of Proceedings

Regular meeting of the Washington Township Board of Trustees was held at the Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on February 25, 2020, at 6:00 p.m. Meeting was called to order by Ms. Denise Franz King, Chair, and the meeting opened with the Pledge of Allegiance.

Roll call – Ms. Denise Franz King, Chair – Present
Mr. Jan Rozanski, Vice Chair - Present
Mr. Charles Kranstuber, Trustee – Present

Syntero, Inc. at the Dublin Counseling Center:

Ms. Julie Erwin Rinaldi with Syntero Inc./Dublin Counseling Center was present to review the annual report with the Board of Trustees. Presentation appended to the minutes.

Append #001

Motion:

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to approve the continued support of Syntero, Inc./the Dublin Counseling Center in the amount of \$55,000 - \$1 per Washington Township resident (estimated population of 48,000 as the Township has done in previous years) and to also help support the various programs, including the Mental Health for Veterans, Syntero, Inc., offers and if there is a special funding need for a new program for Syntero to request additional funding in the future. Motion passed.

#2020.02.25.001

Append #002

Sheriff's Report:

Deputy J. Ronk was present to give the Sheriff's report of activity in Washington Township.

Resolution Approving Addition Roth 457:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION AUTHORIZING AND APPROVING THE ADDITION OF A ROTH 457 OPTION TO THE TOWNSHIP'S CURRENT OHIO DEFERRED COMPENSATION 457 PLAN

WHEREAS, in technical terms, a Roth 457 plan is a defined contribution plan for governmental employees that is governed under Section 457(b) of the Internal Revenue Code and commonly known as a Governmental Roth 457 Plan; and

WHEREAS, under a Roth 457 plan, public employees can contribute post-tax money each payday into a custodial trust account set up for them by the Roth 457 Plan, and invest that money, so that it can grow; and

WHEREAS, Washington Township currently participates in the Ohio Deferred Compensation 457 Plan and wishes to amend its participation agreement to add a Roth 457 plan option to its current services.

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1: The Board of Trustees hereby authorizes and approves adding a Roth 457 to Washington Township's Ohio Deferred Compensation 457 Plan options.

Section 2: The Board of Trustees hereby authorizes and directs the Township Administrator to execute all documents necessary to add a Roth 457 plan to the current Ohio Deferred Compensation 457 Plan.

Section 3. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Mr. Rozanski seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted February 25, 2020. #2020.02.25.002

Append #003

Resolution Appointing Designees to Comply with Ohio Public Records:

Ms. King introduced and moved the adoption of the following Resolution:

A RESOLUTION APPOINTING THE TOWNSHIP ADMINISTRATOR AND ADMINISTRATIVE COORDINATOR AS THE WASHINGTON TOWNSHIP ELECTED OFFICIALS' DESIGNEES FOR THE PURPOSE OF COMPLYING WITH THE TRAINING REQUIREMENTS SET FORTH IN THE OHIO PUBLIC RECORDS ACT

WHEREAS, R.C. 109.43(E)(1) requires "all elected officials or their appropriate designees shall attend training approved by the attorney general as provided in section 109.43 of the Revised Code. A future official may satisfy the requirements of this division by attending the training before taking office, provided that the future official may not send a designee in the future official's place"; and

WHEREAS, pursuant to R.C. 149.43(B), this training must be three hours for every term in office; and

WHEREAS, the Township Administrator (Eric Richter) and Administrative Coordinator (Chris Veeck) completed Certified Public Records Training. Their certificates should be maintained for future reference; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby appoints the Township Administrator and the Administrative Coordinator to serve, thru December 31, 2021, as the Washington Township Elected Officials' designees for the purpose of complying with the training requirements set forth in the Ohio Public Records Act.

SECTION 2. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision-making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Mr. Kranstuber seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted February 25, 2020. #2020.02.25.003

Append #004

Resolution Concluding Employment:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING SANDY A. HALL'S EMPLOYMENT AS A FULL-TIME FIREFIGHTER / PARAMEDIC

WHEREAS, the Board of Township Trustees of Washington Township hired Sandy A. Hall on November 28, 1998; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Sandy A. Hall has communicated his intention to resigned for the purposes of retiring.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the resignation of:

Name: Sandy A. Hall
 Position / Department: Firefighter / Paramedic / Fire
 Classification: Full-Time
 Effective date: March 27, 2020

Section 2: Sandy A. Hall is eligible for rehire;

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Rozanski seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted February 25, 2020. #2020.02.25.004

Resolution to Hire:

Ms. King introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE KYE BETZEL TO PART-TIME PROBATIONARY FIREFIGHTER / EMT-B

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the Township Administrator, Human Resource Manager, and Fire Chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1. The Board approves the hiring of:

Name: Kye Betzel

Position: Probationary Firefighter / EMT-B

Classification: Uniformed Part-Time Non-Exempt

Hourly Rate: \$13.54

Effective date: February 20, 2020

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Kranstuber seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted February 25, 2020. #2020.02.25.005

Append #006

Resolution to Hire:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE BRAEDON BINGHAM TO PART-TIME PROBATIONARY FIREFIGHTER / PARAMEDIC

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the Township Administrator, Human Resource Manager, and Fire Chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1. The Board approves the hiring of:

Name: Braedon Bingham

Position: Probationary Firefighter/Paramedic

Classification: Uniformed Part-Time Non-Exempt

Hourly Rate: \$13.95

Effective date: February 20, 2020

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Ms. King seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted February 25, 2020.

#2020.02.25.006

Append #007

Resolution to Hire:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE FAOLAN “FINN” HALLISSEY TO PART-TIME PROBATIONARY FIREFIGHTER / EMT-B

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the Township Administrator, Human Resource Manager, and Fire Chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

- Section 1. The Board approves the hiring of:
 - Name: Faolan “Finn” Hallissey
 - Position: Probationary Firefighter / EMT-B
 - Classification: Uniformed Part-Time Non-Exempt
 - Hourly Rate: \$13.54
 - Effective date: February 20, 2020

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Kranstuber seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted February 25, 2020.

#2020.02.25.007

Append #008

Resolution to Hire:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE JOHN HERREN TO PART-TIME PROBATIONARY FIREFIGHTER /PARAMEDIC

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the Township Administrator, Human Resource Manager, and Fire Chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

- Section 1. The Board approves the hiring of:
 - Name: John Herren
 - Position: Probationary Firefighter / Paramedic
 - Classification: Uniformed Part-Time Non-Exempt
 - Hourly Rate: \$13.95
 - Effective date: February 20, 2020

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all

deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law. Mr. Rozanski seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted February 25, 2020. #2020.02.25.008
Append #009

Resolution to Hire:

Ms. King introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE ALEC MARCHETTA TO PART-TIME PROBATIONARY FIREFIGHTER / PARAMEDIC

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the Township Administrator, Human Resource Manager, and Fire Chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1. The Board approves the hiring of:

Name: Alec Marchetta
Position: Probationary Firefighter / Paramedic
Classification: Uniformed Part-Time Non-Exempt
Hourly Rate: \$13.95
Effective date: February 20, 2020

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law. Mr. Kranstuber seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted February 25, 2020. #2020.02.25.009
Append #010

Resolution to Hire:

Ms. King introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE STEPHANE MEISTER TO PART-TIME PROBATIONARY FIREFIGHTER / EMT-B

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the Township Administrator, Human Resource Manager, and Fire Chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1. The Board approves the hiring of:

Name: Stephanie Meister
Position: Probationary Firefighter / EMT-B
Classification: Uniformed Part-Time Non-Exempt
Hourly Rate: \$13.54
Effective date: February 20, 2020

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all

deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law. Mr. Kranstuber seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted February 25, 2020. #2020.02.25.010
Append #011

Resolution to Hire:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE DEVIN MILLER TO PART-TIME PROBATIONARY FIREFIGHTER /EMT-B

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the Township Administrator, Human Resource Manager, and Fire Chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1. The Board approves the hiring of:

Name: Devin Miller
Position: Probationary Firefighter / EMT-B
Classification: Uniformed Part-Time Non-Exempt
Hourly Rate: \$13.54
Effective date: February 20, 2020

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law. Mr. Kranstuber seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted February 25, 2020. #2020.02.25.011
Append #012

Resolution to Hire:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE LOREN QUEEN TO PART-TIME PROBATIONARY FIREFIGHTER /EMT-B

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the Township Administrator, Human Resource Manager, and Fire Chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1. The Board approves the hiring of:

Name: Loren Queen
Position: Probationary Firefighter / EMT-B
Classification: Uniformed Part-Time Non-Exempt
Hourly Rate: \$13.54
Effective date: February 20, 2020

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all

deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law. Ms. King seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted February 25, 2020. #2020.02.25.012
Append #013

Motion to Extend Leave Donations:

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to approve to extend leave donations for an additional six months for Firefighter Robert McEntire as requested. Motion passed. #2020.02.25.013
Append #014

Motion to Authorize Purchase:

Motion by Ms. King, seconded by Mr. Kranstuber to authorize the purchase of three Water Rescue Mustang suits with shoes and helmets, cost not to exceed \$4,100. Motion passed. #2020.02.25.014
Append #015

Approval of the Minutes:

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to approve the meeting minutes as presented for January 28, 2020. Motion passed. #2020.02.25.015

Approval of Bills, Payroll and Transfers:

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to ratify the bills for the Township, and to include all the now and then certificates, dated January 15, 2020, in the amount of \$39,575.58. Motion passed. #2020.02.25.016
Append #016

Motion by Ms. King, seconded by Mr. Kranstuber, to ratify the bills for the Township, and to include all the now and then certificates, dated January 30, 2020, in the amount of \$106,045.41. Motion passed. #2020.02.25.017
Append #017

Motion by Mr. Rozanski, seconded by Mr. Kranstuber, to ratify the bills for the Township, and to include all the now and then certificates, dated February 15, 2020, in the amount of \$58,411.21. Motion passed. #2020.02.25.018
Append #018

Motion by Mr. Kranstuber, seconded by Ms. King, to ratify the Electronic Bills, as presented, dated January 2020, in the amount of \$1,347,058.91. Motion passed. #2020.02.25.019
Append #019

Motion by Ms. King, seconded by Mr. Rozanski, to ratify the Medical UMR bills for January 2020, in the amount of \$86,821.20. Motion passed. #2020.02.25.020
Append #020

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to ratify the payroll for January 24, 2020, in the amount of \$532,796.99. Motion passed. #2020.02.25.021
Append #021

Motion by Ms. King, seconded by Mr. Kranstuber, to ratify the payroll for February 7, 2020, in the amount of \$437,857.69. Motion passed. #2020.02.25.022
Append #022

Motion by Mr. Rozanski, seconded by Ms. King, to ratify the payroll for February 21, 2020, in the amount of \$448,652.75. Motion passed. #2020.02.25.023
Append #023

Motion by Mr. Kranstuber, seconded by Ms. King, to ratify the transfers for December 2020, in the amount of \$9,641. Motion passed. #2020.02.25.024
Append #024

Round Table Discussion:

Updates from Mr. Richter, Township Administrator;

Ms. Jane Fox has been designated as the City of Dublin's Council liaison to Washington Township for 2020.

Mr. Richter attended a meeting and became aware that Plain City will be developing their own Water and Sewer Department, since they were not able to come to an agreement with the City of Marysville or the City of Columbus.

Mr. Richter also stated the speed limit will be reduced on Cosgray Road between Baldwin Road and Hayden Run Road by Franklin County

EMH&T is planning to provide updates to the Board of Trustees on March 10, 2020, on the Amlin Project.

Chief Alec O'Connell gave updates and reported on an accident.

Discussion was held regarding the Zoning Appeals meeting held on February 12, 2020, and the approval of two variances. The Board of Trustees feels the Zoning Appeals Board needs to follow the Resolutions that are set in place and should not vary from the Resolutions. No action taken.

Executive Session for Personnel Matters:

Motion by Ms. King, seconded by Mr. Rozanski, to adjourn into Executive Session for Personnel Matters and the for the discussion of disciplinary action of an employee, as per the request of the Township Administrator, Fire Chief, Human Resources Manager and Township Trustees and per the Ohio Revised Code Section #121.22 (G)(1) at 7:02 p.m. The roll was called on with all members of the Washington Township Board of Trustees voting aye. Motion passed. #2020.02.25.025

Reconvened Meeting:

Meeting reconvened at 7:16 p.m.

Motion by Ms. King, seconded by Mr. Rozanski, to approved the recommendation as presented and as recommended in Executive Session as follows:

- Firefighter Jeremiah R. Withers's probationary period be extended so that it now will conclude on January 31, 2022;
- Within the next two weeks or as scheduling permits, FF Withers complete an alcohol assessment at a treatment facility of the Township's choosing and successfully complete any recommended treatment programs;
- Within the next two weeks or as scheduling permits, FF Withers be evaluated by a behavior professional specializing in anger management and successfully complete any recommended anger management programs;
- FF Withers be suspended without pay and leave accruals for two (2) weeks and may not supplement his unpaid time with any accrued time off;
- FF Withers will execute a last chance agreement wherein he will agree to: comply with the Township's Drug and Alcohol Policies; and not be convicted of, or plead to, any criminal or traffic charge where drug and/or alcohol consumption/use/possession are a contributing factor.

Motion passed.

#2020.02.25.026

Append #25

Adjourn Meeting:

Meeting of February 25, 2020, adjourned at approximately 7:18 p.m.

Ms. Denise Franz King, Chair

Ms. Joyce E. Robinson, Fiscal Officer