

Minutes of April 28, 2020

Record of Proceedings

Due to Covid-19 this regularly scheduled meeting of the Washington Township Board of Trustees was conducted remotely via <http://global.gotomeeting.com/join/147176629> from the Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on April 28, 2020, at 6:00 p.m. Meeting was called to order by Ms. Denise Franz King, Chair.

Ms. King reviewed the process of the remote meeting.

Roll call – Ms. Denise Franz King, Chair – Present
 Mr. Jan Rozanski, Vice Chair - Present
 Mr. Charles Kranstuber, Trustee – Present

Resolution Concluding Employment:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING TODD R. BAGENT'S EMPLOYMENT AS A FULL-TIME FIREFIGHTER/PARAMEDIC

WHEREAS, the Board of Township Trustees of Washington Township hired Todd R. Bagent on August 11, 1990; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Todd R. Bagent has communicated his intention to resign for the purposes of retiring.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby approves the resignation of:

Name: Todd R. Bagent
 Position/Department: Firefighter/Paramedic/Fire
 Classification: Full-Time
 Effective date: May 2, 2020

SECTION 2: Todd R. Bagent is eligible for rehire;

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Rozanski seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted April 28, 2020. #2020.04.28.001

Append #001

Resolution Concluding Employment:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING STEVE J. GREENAWALT'S EMPLOYMENT AS A FULL-TIME FIREFIGHTER/EMT-B

WHEREAS, the Board of Township Trustees of Washington Township hired Steve J. Greenawalt on October 1, 1997; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Steve J. Greenawalt has communicated his intention to resign for the purposes of retiring.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby approves the resignation of:

Name: Steve J. Greenawalt
 Position / Department: Firefighter / EMT-B / Fire
 Classification: Full-Time
 Effective date: June 12, 2020

SECTION 2: Steve J. Greenawalt is eligible for rehire;

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Rozanski seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted April 28, 2020. #2020.04.28.002
Append #002

Resolution Concluding Employment:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING MICHAEL E. HALLECK'S EMPLOYMENT AS A FULL-TIME FIREFIGHTER/PARAMEDIC

WHEREAS, the Board of Township Trustees of Washington Township hired Michael E. Halleck on January 8, 2000; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Michael E. Halleck has communicated his intention to resign for the purposes of retiring.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby approves the resignation of:

Name: Michael E. Halleck
Position/Department: Firefighter/Paramedic/Fire
Classification: Full-Time
Effective date: April 2, 2020

SECTION 2: Michael E. Halleck is eligible for rehire;

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Rozanski seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted April 28, 2020. #2020.04.28.003
Append #003

Resolution Concluding Employment:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING BRIAN D. SKIPWORTH'S EMPLOYMENT AS A FULL-TIME FIREFIGHTER/PARAMEDIC

WHEREAS, the Board of Township Trustees of Washington Township hired Brian D. Skipworth on February 22, 1997; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Brian D. Skipworth has communicated his intention to resign for the purposes of retiring.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby approves the resignation of:

Name: Brian D. Skipworth
Position/Department: Firefighter/Paramedic/Fire
Classification: Full-Time
Effective date: June 12, 2020

SECTION 2: Brian D. Skipworth is eligible for rehire;

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board

and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Rozanski seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted April 28, 2020. #2020.04.28.004
Append #004

Resolution Concluding Employment:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING CRAIG A. ARMSTRONG'S EMPLOYMENT AS A PART-TIME FIREFIGHTER/PARAMEDIC

WHEREAS, the Board of Township Trustees of Washington Township hired Craig A. Armstrong on November 15, 2018; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Craig A. Armstrong has communicated his intention to resign for personal reasons.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby approves the resignation of:

Name: Craig A. Armstrong
Position/Department: Firefighter/Paramedic/Fire
Classification: Part-Time
Effective date: May 2, 2020

SECTION 2: Craig A. Armstrong is eligible for rehire;

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Rozanski seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted April 28, 2020. #2020.04.28.005
Append #005

Resolution Concluding Employment:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING PHILIP A. REGER'S EMPLOYMENT AS A PART-TIME FIREFIGHTER/EMT-B

WHEREAS, the Board of Township Trustees of Washington Township hired Philip A. Reger on November 15, 2018; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Philip A. Reger has communicated his intention to resign for personal reasons.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby approves the resignation of:

Name: Philip A. Reger
Position/Department: Firefighter/EMT-B/Fire
Classification: Part-Time

Effective date: April 11, 2020

SECTION 2: Philip A. Reger is eligible for rehire;

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Rozanski seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted April 28, 2020. #2020.04.28.006

Append #006

Resolution to Promote:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

RESOLUTION TO PROMOTE JEREMY C. REESE TO FULL-TIME PROBATIONARY FIREFIGHTER/PARAMEDIC

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and;

WHEREAS, a need to fill a vacancy, occurring on April 2, 2020, in the position of Firefighter / Paramedic, and;

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and;

WHEREAS, the appointment is being recommended by the human resource manager, fire chief and Township Administrator;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

SECTION 1. The Board approves the promotion of:

Name: Jeremy C. Reese

Position: Probationary Firefighter / Paramedic

Classification: Uniformed Full-Time Non-Exempt

Salary: \$60,026.68 annually

Effective date: April 18, 2020

SECTION 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Rozanski seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolution adopted April 28, 2020. #2020.04.28.007

Append #007

Motion to Authorize Purchase of VEEAM Licensing Support:

December 2019 the Board of Trustees authorized the purchase of two new servers to support the technology operations of the Township. These servers were delivered in early 2020 and are currently being installed and placed in production.

VEEAM provides backup software licensing to the two new servers and is being upgraded to the newest version to provide the Township with perpetual licensing and ongoing support.

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, as per the recommendation, to authorize the Township Administrator to purchase VEEAM licensing and support for new Township servers at a cost not to exceed \$4,536. Motion passed.

#2020.04.28.008

Append #008

Noting: This expenditure was budgeted in the 2020 Information Technology roadmap.

Approval of the Minutes:

Motion by Mr. Rozanski, seconded by Mr. Kranstuber, to approve the meeting minutes as presented for March 24, 2020. Motion passed. #2020.04.28.009

Approval of Bills, Payroll and Transfers:

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to ratify the bills for the Township, and to include all the now and then certificates, dated March 23, 2020, in the amount of \$99,915.29. Motion passed. #2020.04.28.010

Append #009

Motion by Mr. Rozanski, seconded by Mr. Kranstuber, to ratify the bills for the Township, and to include all the now and then certificates, dated March 30, 2020, in the amount of \$37,913.16. Motion passed.

#2020.04.28.011

Append #010

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to ratify the bills for the Township, and to include all the now and then certificates, dated April 15, 2020, in the amount of \$7,915.98. Motion passed.

#2020.04.28.012

Append #011

Motion by Mr. Rozanski, seconded by M. Kranstuber, to ratify the Electronic Bills, as presented, dated March 2020, in the amount of \$1,055,817.70. Motion passed.

#2020.04.28.013

Append #012

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to ratify the Medical UMR bills for March 2020, in the amount of \$136,317.54. Motion passed.

#2020.04.28.014

Append #013

Motion by Mr. Rozanski, seconded by Mr. Kranstuber, to ratify the payroll for April 3, 2020, in the amount of \$460,076.04. Motion passed.

#2020.04.28.015

Append #014

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to ratify the payroll for April 17, 2020, in the amount of \$436,196.99. Motion passed.

#2020.04.28.016

Append #015

Round Table Discussion:

Mr. Eric Richter, Township Administrator, gave updates: COVID-19 has been monopolizing a great deal of the planning and discussion within Administration. Working to communicate appropriate messaging both internally and externally. Ms. Catherine Grossman, Human Resource Manager has been coordinating weekly e-mail communications with employees to provide updates and information about various mental health and wellness resources that are available to our employees. Chief Alec O'Connell and the Fire Department have been continuously reviewing and updating EMS protocols, and has established long-term continuity of operations planning should the pandemic worsen or continue over several months.

Township Administration Building staff have been adhering to the Governor's Stay-at-Home order while maintaining essential Township functions including answering phone calls, processing bills and payroll, etc. Staff who were previously set up with telecommuting capabilities have been successfully functioning remotely.

Mr. Richter stated he is currently waiting to hear guidelines from the Ohio Department of Health regarding May 1st and the best practices to begin opening up various components of the economy.

Amlin Projects:

EMH&T is coordinating with both the Franklin County Engineer and the City of Dublin regarding various stormwater related issues along the Rings Road and Cosgray Road intersection and corridor. At last contact, all parties were waiting for water to subside in order to continue additional work.

Fire Department:

Chief O'Connell gave updates of the Fire Department and how Covid-19 has affected the department. The annual flower sale will be taking place in May with proceeds going to Columbus Honor Flight.

Adjourn Meeting:

Meeting of April 28, 2020, adjourned at approximately 6:51 p.m.

Ms. Denise Franz King, Chair

Ms. Joyce E. Robinson, Fiscal Officer