



2014 WASHINGTON TOWNSHIP

ANNUAL REPORT





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FACILITIES

Township Administration & Training Center
6200 Eiterman Road
Dublin, Ohio

Fire Station 91, 6255 Shier Rings Road
Fire Station 92, 4497 Hard Road
Fire Station 93, 5825 Brand Road
Fire Station 95, 5750 Blazer Parkway

Parks and Recreation

4675 Cosgray Road
Hilliard, Ohio

Homestead Park

4675 Cosgray Road

Kaltenbach Park & Community Center

5985 Cara Road

Amlin Park, 5468 Cosgray Road



DEAR RESIDENTS,

I hope you find our 2014 business highlights in this report informative and useful. After all, our services exist for the sole purpose of ensuring you have the emergency response, safety, and recreation services you value.

Whether it's CPR certification, First Aid, or instructional and leisure classes, we manage our services to meet your expectations for quality and accountability. And continuously measuring our performance is one strategy we employ to do this.

We use the performance data we collect to guide our decisions, so every dollar we spend is done so with the utmost scrutiny and focus on service delivery.

Quantitative data isn't the only kind we use to direct changes and improvements. We also need your comments, questions, and feedback. Keep them coming. They are always welcomed and are key to ensuring our services are meeting your expectations.

AS A COMMUNITY PARTNER FOR SAFETY AND WELLNESS, YOU CAN COUNT ON US TO BE THERE WHEN YOU CALL, ANY HOUR, ANY DAY, EVERY DAY.

Sincerely,

Sara Ott
Township Administrator



WASHINGTON TOWNSHIP

Located just northwest of the state capital of Columbus, Ohio, Washington Township is the only township in Ohio to include portions of three counties - Delaware, Franklin, and Union. Washington Township encompasses approximately 27.5 square miles. The largest incorporated region within the Township's boundaries is the City of Dublin, with a population of 43,000+ and a daytime population of approximately 70,000. The estimated population of the Township's unincorporated region is 980.

Dublin is headquarters to Fortune 500 companies Cardinal Health and Wendy's International. Dublin is also home to the PGA Tour for Jack Nicklaus' Memorial Tournament.



The Township provides services to both the unincorporated areas and to the City of Dublin. Emergency medical services, fire suppression, fire prevention, and recreation programs are among the services provided directly to all township residents. Road maintenance, planning and zoning services, solid waste collection, snow removal and cemetery maintenance are provided for directly or through outside contracts or cooperative agreements in the unincorporated areas.

Washington Township is governed by a board of three elected trustees. The trustees adopt resolutions; approve the annual budget, payrolls and bills; set policy and provide general direction for the operation of the township. An elected Fiscal Officer records the official minutes of the board, maintains the financial records and processes the payroll.





PARTNERSHIP WITH OHIO UNIVERSITY

The Fire Department and Ohio University Heritage College of Osteopathic Medicine entered into a partnership that involves Washington Township Paramedics and Ohio University (OU) future doctors.

The OU Heritage College of Osteopathic Medicine opened its state-of-the-art emergency and operating room simulation labs, for Paramedics to practice scenario-based clinical patient assessments.

In exchange for this opportunity, Washington Township will assist medical students whose interest is emergency medicine in ride-alongs with Township Paramedics, so the students can observe Paramedics as they answer calls for emergency medical services.

While still in its infancy, this partnership has already proved invaluable in helping Paramedics stay abreast of the latest equipment and technologies, which translates to improved patient care.

OFFICER TRAINING

Like any agency or business, the Fire Department's institutional knowledge is one of its most valuable assets. However, when keepers of that knowledge retire or leave the organization, a succession plan is needed to help mitigate the loss of knowledge and skill created by the staff's departure and prepare others to fill their shoes. For this reason, the Fire Department developed an Officer Training program, designed to prepare future Lieutenants, Captains, Battalion Chiefs and Chiefs for their leadership role and responsibilities.

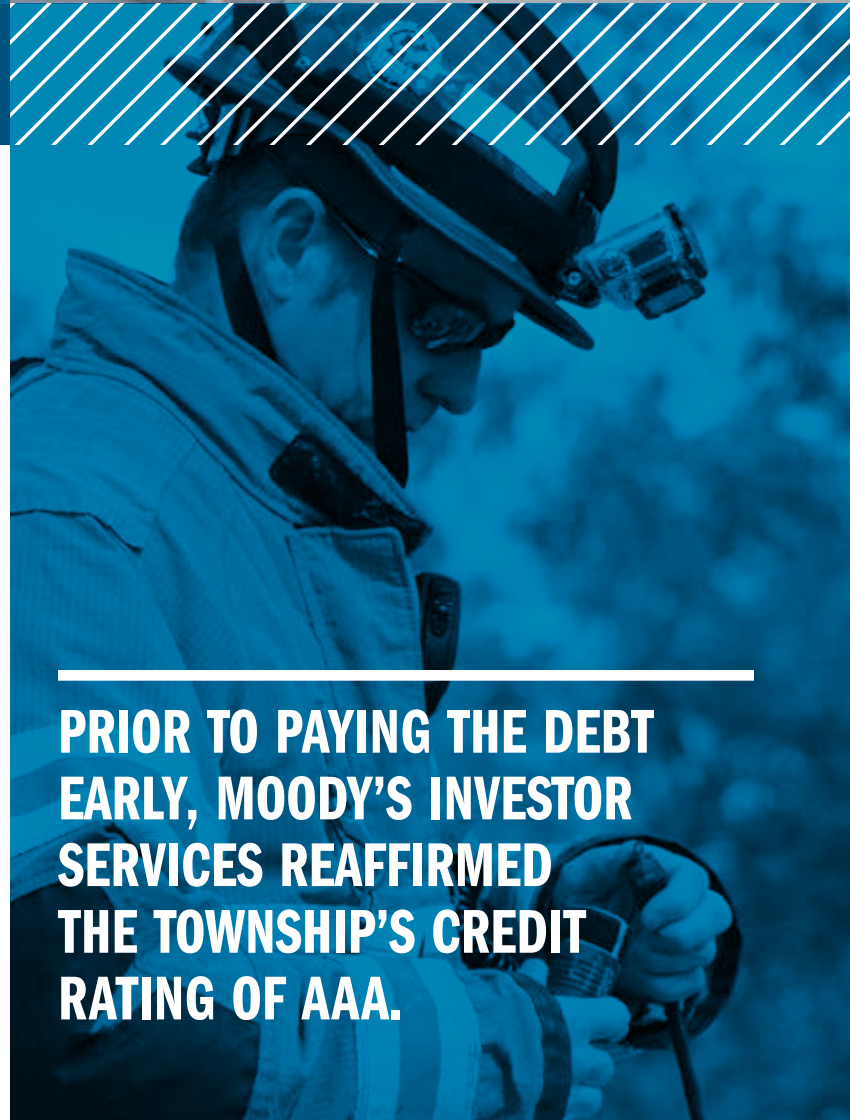
Participants in the Officer training program are involved in classroom instruction, hands-on skill practice, special project leadership, and shadowing over a 12-month period.



WASHINGTON TOWNSHIP
ADMINISTRATION BUILDING

DEBT PAID OFF EARLY RESULTS IN SIGNIFICANT SAVINGS

The Township paid off early \$1.55 million in outstanding Facilities Notes in December 2014. The Notes were issued in 2004 for construction of a fire station at 4497 Hard Road and purchase of Administration and Training Center at 6200 Eiterman Road. The Notes were scheduled to be paid off in 2024. The early redemption, ten years ahead of schedule, resulted in \$391,527.50 savings in future interest payments.



**PRIOR TO PAYING THE DEBT
EARLY, MOODY'S INVESTOR
SERVICES REAFFIRMED
THE TOWNSHIP'S CREDIT
RATING OF AAA.**



IPADS HELP STREAMLINE INSPECTION PROCESS

The Fire Department's five inspectors are responsible for conducting annual fire code compliance inspections of every business in the City of Dublin and the unincorporated Township.

Prior to the Fire Department's adopting the use of iPads for inspections, inspectors delivered their inspection reports after they returned to their offices where they entered the information into a software program and printed it, then delivered it to the business to obtain a signature. If there were violation notes on the report, a third visit was required to follow up on the violation corrections. This delay in the building owner receiving the inspection report

extended the time it took for the building owner to receive official notification of any violations and, as a result, extended the time period those violations were active.

The use of iPads to facilitate fire inspections has enabled building owners to receive a signed copy of their report as soon as the inspection is completed. As a result, building owners no longer wait for official notification of any violations before they begin addressing them. This reduces the amount of time violations are active, and thus improves building safety.



REINING IN HEALTH INSURANCE COSTS

To manage the Township's health insurance premiums while maintaining the health insurance benefit for full time employees, the Trustees elected to change the format of the plan from a Preferred Provider Organization (PPO) plan to a high deductible health care plan with a health savings account (HSA) plan combined with an incentive-based wellness program. This shift from PPO to HSA plans gives employees an active role in managing their health care costs by selecting the most cost-effective service providers and monitoring/addressing their health risk factors.



**IN ITS FIRST YEAR OF
IMPLEMENTATION, THIS CHANGE
IN PLANS WILL SAVE THE
TOWNSHIP AN ANTICIPATED
\$100,000 COMPARED TO
MAINTAINING THE PPO PLAN.**



IN 2014, INSPECTORS COMPLETED 2906 INSPECTIONS, EACH OF WHICH INVOLVES A SCHEDULED VISIT TO IDENTIFY ANY FIRE CODE VIOLATIONS AND A FOLLOW UP VISIT TO CONFIRM ANY VIOLATIONS ARE FIXED.





EBOLA RISK PREPAREDNESS

When the Center for Disease Control (CDC) reported on September 30th, 2014, the first laboratory-confirmed case of Ebola to be diagnosed in the United States, Washington Township immediately began assessing and updating its EMS response protocol to ensure it met the stringent requirements necessary to reduce the likelihood of Ebola exposure to the public and Township Paramedics.

**TO HELP IMPROVE REGIONAL
EBOLA RESPONSE AND PUBLIC
SAFETY, OUR EMS AND TRAINING
MANAGERS ASSISTED SEVERAL
OTHER FIRE DEPARTMENTS IN
THE DEVELOPMENT OF THEIR
PROCEDURES.**

Fortunately, the Fire Department had most of the equipment needed to meet CDC standards of protection. When a national shortage delayed the delivery of supplies we did need, the Township made temporary use of their supply of masks and body suits designed for hazardous materials response.

Information updates from the CDC came daily, requiring constant communication and follow-up on changes in procedures and reporting. To ensure all staff members were kept current on this information, the Training Manager instituted a robust training program for all staff. Other measures put into place to protect the public and minimize any disruption in service response times included dedicating a specific vehicle for the transport of all patients who met the criteria for Ebola treatment.



VIRTUAL DEMENTIA TRAINING

Understanding the physical, emotional, and cognitive changes that occur as Dementia and Alzheimer's Disease progresses can help loved ones and caretakers to be more supportive, empathetic, and better able to address the person's limitations and needs. That's why Washington Township Paramedics took advantage of a local training opportunity at the Dublin Retirement Village called Virtual Dementia Training™, offered by Second Winds Dreams, Marietta, GA.

The training was led by Dublin Retirement Village Director Ron Keller with staff members and involved experiencing first hand, with the help of several sensory altering props, just what the physical and cognitive limitations common to Alzheimer's disease feel like.

**WITHOUT EXCEPTION,
PARAMEDICS SAID THEY
GAINED INSIGHTS THAT WILL
BE VALUABLE IN HELPING
THEM TO OVERCOME BARRIERS
TO COMMUNICATING WITH
AND ASSISTING ALZHEIMER'S
PATIENTS WHO ARE IN NEED OF
EMERGENCY MEDICAL CARE.**

FIRE DEPARTMENT



COMMUNITY SAFETY EDUCATION

EVENT	ADULTS	YOUTH	TOTAL
First Aid certification	221	117	338
CPR certification	1,046	142	1,188
CPR training (Dublin schools)		1,018	1,018
Fire Extinguisher training		192	192
Fire Station Tours	554	1,038	1,592
Fire Safety Education-Other*	1,316	1,973	3,289
Fire Safety at Special Events**	3,336	4,746	8,082
TOTAL			15,220

*Fire Safety Education-Other includes Dublin Safety City program, Fire Prevention Week Poster Contest, school assemblies, and fire truck tours
 **Special Events include block parties, Fire Prevention Week poster contest, school assemblies, parades, Dublin Touch-a-Truck and Spooktacular.

FIRE AND EMERGENCY MEDICAL RESPONSE

The Fire Department answered **4940** emergency calls, a **5.6% increase over 2013**.

More than **75%** of these calls were for emergency medical services.

The average response time was **5:17**.

CALL TYPE	TOTAL	% OF TOTAL
Fire	799	16.2
EMS	3731	75.5
Other*	410	8.3

*Includes dispatched and cancelled en route, rescues, bomb scares, carbon monoxide investigations, structural collapses, water removal, lock outs, hazardous materials, downed power lines, victim removal from stalled elevators, and extrication from vehicles.

FIRE CODE COMPLIANCE BUILDING INSPECTIONS

Fire Inspectors conducted **1,956** fire safety inspections and **950** re-inspections in 2014, ensuring that 3,435 violations were remedied.

INSPECTION TYPE	NUMBER COMPLETED
Fire Protection Systems	429
New Construction	448
Existing Commercial Structures	1,056
Re-inspections	989
Residential Home Fire Safety	23
Total Inspections/re-inspections	2,906
Total Violations	3,435



PARKS AND RECREATION

Classes and events were offered at the Homestead and Kaltenbach Parks. Amlin Crossing Park was home to our thriving community gardening program, for the 5th consecutive year.

SPECIAL EVENTS

Eighteen Parks-sponsored events attracted **5,793** visitors. Events included Wacky Wednesdays, Fun Fridays, Summer Entertainment Series, Touch a Truck, and Fall Fridays.

FACILITY RESERVATIONS

The Kaltenbach Community Center and Homestead Park shelters, amphitheater, and covered bridge were rented to groups for events such as wedding ceremonies, family reunions, birthday parties, business and special interest group meetings, club recreational activities, youth camps, and retreats.

PARK	# OF RESERVATIONS	# OF VISITORS
Homestead	336	20,660
Kaltenbach Community Center	411	4,981

RECREATION CLASSES AND PROGRAMS

Seventeen youth and family recreation programs (46 sessions) in the form of classes, camps and community gardening attracted **668** participants.



FINANCIAL REPORT

Combined Statement of all funds as of December 31, 2014.
This is an unaudited financial statement.

REVENUE RECEIPTS	TOTAL
Taxes	18,636,050.12
Charges for Service	30,778.40
Licenses, permits, and fees	34,220.80
Intergovernmental receipts	2,040,971.08
Interest	117,983.52
All other revenue	416,963.78
Total revenue receipts	21,276,967.70
EXPENDITURE DISBURSEMENTS	
General government	888,059.16
Public safety	17,725,715.56
Public works	18,816.42
Capital outlay	690,538.11
Debt service – note principal payment	1,712,877.50
Debt service – interest and fiscal charges	32,877.50
Total expenditure disbursements	21,068,884.25
Total receipts over (under) disbursements	208,083.45
Total of receipts and other sources over	0.00
Over (under) disbursements and other uses	208,083.45
Fund cash balances, January 1, 2014	25,420,438.75
Fund cash balances, January 31, 2014	25,628,522.20

*Township rules require an amount equal to 25% of operating expenditures be carried over to the following year to pay bills during the first quarter of the following year. Because townships are funded primarily through real estate and property taxes, the carryover requirement was established to enable the Township to pay bills until the first half tax settlement in mid March. The remainder is reserved to fund future capital projects, such as open space acquisition and replacement of fire engines and medic vehicles, and debt service obligation.



2014 SCHEDULE OF OUTSTANDING DEBT

Description	Year Issued	Interest	Balance 1-Jan-14	Issued	Retired	Balance 31-Dec-14
Administration	2004	3.50	1,712,877.50	0.00	1,712,877.50	0
Building						
Total			1,712,877.50	0.00	1,712,877.50	0

TOWNSHIP ASSESSED VALUATION 2014:

Real Estate-Residential and Agricultural	1,547,538,740.00
Real Estate- All Other	452,687,570.00
Public Utility (Real Estate)	90,790.00
Public Utility (Personal Property)	34,106,980.00
Personal Property	0.00
Total Assessed Value	2,034,424,080.00





WASHINGTON TOWNSHIP



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www.wtwp.com