

Minutes of December 12, 2023

Record of Proceedings

The Washington Township Board of Trustees regularly scheduled meeting held at the Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on December 12, 2023, at 6:00 p.m., with Mr. Charles Kranstuber, Chairman, calling the meeting to order, and it opened with the Pledge of Allegiance.

Roll call – Mr. Charles Kranstuber, Chair – Present

Mr. Stu Harris, Vice Chair – Present

Mr. Jan Rozanski, Trustee – Present

Recognition by OhioHealth (Riverside Hospital)

Representatives from OhioHealth Riverside Methodist Hospital presented the EMS Department of the Month for the month of October to WTFD Medic 91. Staff RN T.C. Williams shared the nomination he submitted to recognize the crew, which included Georgios Detorakis, Henry Kwan, Vincent Davis, Shiloh Bailey and Troy Elmore, for exceptional transport and trauma care to a car accident patient. Dr. Yamarick emphasized the importance that the Board of Trustees be aware of how outstanding the firefighter/paramedics are who serve WT residents. He stated that in his over 40-year career, they are some of the finest he has witnessed.

Oath of Office:

Mr. Kranstuber administered the oath of office to Trustee Jan Rozanski for his new term beginning January 1, 2024. Mr. Rozanski expressed his enthusiasm to serve another term as Trustee for Washington Township. Mr. Kranstuber noted Mr. Rozanski's previous service as Mayor to the City of Dublin, and stated that he and Mr. Harris are thankful to serve alongside, and lucky to have him.

Oath of Office:

Mr. Rozanski administered the oath of office to the following:

- Nathan Zweizig as Full-Time Firefighter, badge pinned by Grandmother of Firefighter Zweizig.

Chief O'Connell welcomed Firefighter Zweizig to the Washington Township Fire Department family, and thanked the other firefighters in attendance. He reminded Firefighter Zweizig and his family that the goal of WTFD is to take care of the firefighters, and noted that the Trustees ensure that every resource possible is made available to meet that goal. Chief O'Connell asked for the family's help in ensuring that Firefighter Zweizig takes advantage of the mental health services offered by WTFD when needed.

Franklin County Sheriff's Report:

Deputy Burton Haren submitted a written report to the Trustees for November 15 through December 12.

Append #001

Opportunity for Residents to Speak:

No comments.

Resolution Concluding Employment for Daniel B. McElfresh:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING DANIEL B. MCELFRISH'S EMPLOYMENT AS LIEUTENANT

WHEREAS, the Board of Township Trustees of Washington Township hired Daniel B. McElfresh on October 1, 1997, and

WHEREAS, the Board of Trustees for Washington Township recognizes Daniel B. McElfresh has voluntarily resigned from his position with the intentions of retiring.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the retirement of:

Name: Daniel B. McElfresh

Position/Department: Lieutenant / Fire

Classification: Full-Time

Effective date: January 6, 2024

Section 2: Daniel B. McElfresh is eligible for rehire;

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees voting Aye. Resolution adopted.

#2023.12.12.001

Append #002

Resolution to Promote James T. Cullison:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

RESOLUTION TO PROMOTE JAMES T. CULLISON AS A FULL-TIME PROBATIONARY LIEUTENANT/PARAMEDIC

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and;

WHEREAS, a need to fill a vacancy, occurring on January 6, 2024, in the position of Lieutenant, and;

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and;

WHEREAS, the appointment is being recommended by the human resource manager, fire chief and township administrator;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1. The Board approves the promotion of:

- Name: James T. Cullison
- Position: Probationary Lieutenant/Paramedic
- Classification: Uniformed Full-Time Non-Exempt
- Base Salary: \$112,460.89
- Effective date: January 6, 2024

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Kranstuber seconded the motion, and the roll was called, and all members of the Washington Township Trustees voting Aye. Resolution adopted.

#2023.12.12.002

Append #003

Resolution to Hire Blaine M. Maag:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE BLAINE M. MAAG AS A FULL-TIME PROBATIONARY FIREFIGHTER / PARAMEDIC

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and;

WHEREAS, during the October 10, 2023 Trustee Meeting, the Washington Township Board of Trustees approved additional firefighter staffing temporarily to curtail overtime costs accruing due to extended medical leave of fire department staff, and;

WHEREAS, to adequately provide services, it is necessary to fill the firefighter position to meet community needs, and;

WHEREAS, the appointment is being recommended by the human resource manager, fire chief and township administrator;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1. The Board approves the hiring of:

- Name: Blaine M. Maag
- Position: Probationary Firefighter / Paramedic
- Classification: Uniformed Full-Time Non-Exempt / Fire
- Initial Annual Salary: \$90,903.20
- Effective date: January 6, 2024

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law. Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees voting Aye. Resolution adopted.

#2023.12.12.003
Append #004

Resolution Concluding Employment for Joshua B. McCorkle:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING JOSHUA B. McCORKLE EMPLOYMENT AS PART-TIME FIREFIGHTER / EMT-B

WHEREAS, the Board of Township Trustees of Washington Township hired Joshua B. McCorkle on February 10, 2022, and

WHEREAS, the Board of Trustees for Washington Township recognizes Joshua B. McCorkle has voluntarily resigned from his position for personal reasons.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the retirement of:
Name: Joshua B. McCorkle
Position/Department: Firefighter-EMT-B / Fire
Classification: Part-Time
Effective date: December 22, 2023

Section 2: Joshua B. McCorkle is eligible for rehire;

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees voting Aye. Resolution adopted.

#2023.12.12.004
Append #005

Resolution to Authorize the Township Administrator to Execute Agreement with CompuCorp/MaxTech:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION AUTHORIZING AND DIRECTING THE TOWNSHIP ADMINISTRATOR TO EXECUTE A 2024 INFORMATION TECHNOLOGY PROJECT MANAGEMENT, ENGINEERING, SYSTEMS ADMINISTRATION, AND DESKTOP SUPPORT SERVICES AGREEMENT WITH COMPCORP/MAXTECH FOR AN AMOUNT NOT TO EXCEED \$198,300.00 FOR THE PERIOD 1/1/2024 THROUGH 12/31/2024.

WHEREAS, the Board of Trustees understands the importance of utilizing technology for the efficient delivery of public services, while also maintaining the confidentiality and security of privileged information; and

WHEREAS, Washington Township implemented a multi-year phased plan to upgrade servers, hardware, software, licensing and firewalls to modernize and update various Township IT related systems; and

WHEREAS, CompuCorp has been providing the Township these services, and the Township has been pleased by the progress made and services provided; and

WHEREAS, the Board of Trustees of Washington Township now wants to enter into a new I.T. Services Agreement with CompuCorp for the period of January 1, 2024 through December 31, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby authorizes and directs the Township Administrator to execute an Agreement with CompuCorp for information technology managed services (as set forth in the scope of services).

Section 2: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision-making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees voting Aye. Resolution adopted.

#2023.12.12.005

Append #006

Mr. Richter noted this agreement is unchanged from the previous year, and that the hours are managed through the agreement to keep it at a fixed cost.

Resolution for Solid Waste Authority of Central Ohio (SWACO):

Motion by Mr. Rozanski, seconded by Mr. Harris. Resolution adopted.

Mr. Rozanski introduced and moved the adoption of the following Resolution:

RON GROSSMAN, FISCAL OFFICER OF JACKSON TOWNSHIP, OHIO, IS HEREBY APPROVED BY THE WASHINGTON TOWNSHIP BOARD OF TRUSTEES TO SERVE AS A MEMBER OF THE SOLID WASTE AUTHORITY OF CENTRAL OHIO BOARD OF TRUSTEES AND REPRESENT FRANKLIN COUNTY TOWNSHIPS FOR A TWO-YEAR TERM.

WHEREAS, in accordance with the Amended Substitute H.B. 592, the Franklin County Board of Commissioners ratified the establishment of SWACO; and

WHEREAS, Section 343.011 of the Ohio Revised Code sets forth the makeup of the Board of Trustees of SWACO; and

WHEREAS, as per Section 343.011 of the ORC, one member of the SWACO Board of Trustees must be a "member representing the townships" in Franklin County; and

WHEREAS, ORC Section 343.011 also requires that the township representative must be a representative that is chosen by a majority of the Board of Trustees; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approve Ron Grossman, Fiscal Officer of Jackson Township, Ohio, to serve as a member of the Solid Waste Authority of Central Ohio Board of Trustees and represent Franklin County townships for a two-year term.

Section 2. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision-making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees voting Aye. Resolution adopted.

#2023.12.12.006

Append #007

Resolution to Authorize the Township Administrator to Enter Into an Intergovernmental Agreement:

Discussion:

Mr. Richter stated that he had briefly shared information on this agreement during the November meeting, and that additional information is included in the Memorandum within the Board's packet. The OPWC grant application scored higher due to the \$12,000 EMH&T study that the Board authorized as part of the Amlin / Rings Road improvement project in 2021. The proposed intergovernmental agreement requests a \$15,000 cash contribution from WT towards this drainage improvement project. When taking into consideration the in-kind study and direct cash contribution, the Township's contribution on a project that will benefit residents along Cosgray represents less than 2% of the total cost of the Faust Ditch improvement project.

Resolution:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF DUBLIN AND FRANKLIN COUNTY ENGINEER AND DRAINAGE ENGINEER'S OFFICE FOR COSGRAY ROAD AND FAUST DITCH DRAINAGE IMPROVEMENTS, WASHINGTON TOWNSHIP CASH CONTRIBUTION NOT TO EXCEED \$15,000.

WHEREAS, Section 9.482 of the Ohio Revised Code permits a political subdivision to enter into agreements with other political subdivisions under which a contracting political subdivision agrees to exercise any power, perform any function, or render any service for another contracting subdivision; and

WHEREAS, the Parties acknowledge that in the spirit of intergovernmental cooperation, a regional approach to the provision of certain services will be considered when the means for such cooperative effort are available and result in cost savings and/or enhanced delivery of public services; and

WHEREAS, Franklin County has identified that the drainage system along Cosgray Road and the open waterway named Faust Ditch is in need of repair and replacement as provided in the intergovernmental agreement; and

WHEREAS, the Franklin County Engineer, City of Dublin and Washington Township do hereby mutually agree to cooperate in the planning, design, and construction of the project.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Township Administrator is authorized and directed to enter into an intergovernmental agreement for Cosgray Road and Faust Ditch drainage improvements between the Franklin County Engineer's Office, City of Dublin and Washington Township .

Section 2: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision-making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Mr. Rozanski seconded the motion, and the roll was called, and all members of the Washington Township Trustees voting Aye. Resolution adopted.

#2023.12.12.007

Append #008

Resolution to Authorize the Adoption of the 2023/2024 Franklin County Multi-Jurisdictional Hazard Mitigation Plan Update:

Discussion:

Mr. Richter explained that this plan is essentially a federal requirement to receive FEMA funding, if ever needed. Mr. Richter included in the Board packet the sections that apply specifically to WT. Most of these sections are flood-related, including properties in a flood plain, and within the City of Dublin along the Scioto River. Mr. Rozanski noted that the final item on the list is related to building code and mentioned that significant change is coming from the state on March 2, 2024. He recommended monitoring the code change to ensure compliance. Mr. Richter agreed and explained that WT follows the county code.

Resolution:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION OF THE BOARD OF TRUSTEES OF WASHINGTON TOWNSHIP AUTHORIZING THE ADOPTION OF THE 2023/2024 FRANKLIN COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN UPDATE.

WHEREAS, Franklin County and its jurisdictions recognize the threat that natural hazards pose to people and property within Franklin County; and

WHEREAS, the County and its jurisdictions has prepared a multi-hazard mitigation plan, hereby known as the 2023/2024 Franklin County Multi-Jurisdictional Hazard Mitigation Plan Update in accordance with federal laws, including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and the National Dam Safety Program Act, as amended; and

WHEREAS, the 2023/2024 Franklin County Multi-Jurisdictional Hazard Mitigation Plan Update identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in Franklin County and its jurisdictions from the impacts of future hazards and disasters; and

WHEREAS, adoption by Franklin County and its jurisdictions demonstrates its commitment to hazard mitigation and achieving the goals outlined in the 2023/2024 Franklin County Multi-Jurisdictional Hazard Mitigation Plan Update; and

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the adoption of the 2023/2024 Franklin County Multi-Jurisdictional Hazard Mitigation Plan Update. While content related to Franklin County and Washington Township may require revisions to meet the plan approval requirements, changes occurring after adoption will not require Washington Township to re-adopt any further iterations of the plan. Subsequent plan updates following the approval period for this plan will require separate adoption resolutions.

Section 2. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision-making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees voting Aye. Resolution adopted.

#2023.12.12.008

Append #009

Resolution to Adopt the 2024 Temporary Budget:

Discussion:

Mr. Richter explained that a conservative approach was taken, which resulted in a modest increase of about 2% on the general and fire funds. He noted that bills are still arriving for the Amlin project, and these anticipated costs are not covered by gasoline tax or grant monies. He stated most of the increase in Fire and EMS Billing are capital purchases that have been approved but not received yet, with two (2) Medics and an Engine to be delivered in 2024. Chief O'Connell replied to Mr. Rozanski's question that the racking and radios are included in the cost for the apparatus.

Resolutions:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

RESOLUTION TO APPROVE THE 2024 TEMPORARY BUDGET APPROPRIATIONS

WHEREAS the levels of resources have been identified for the 2024 fiscal year, and

WHEREAS appropriate planning and consultation within the Township has been accomplished; and

WHEREAS the Township's Fiscal Officer, Administrator and the Fire Chief are now prepared to present the 2024 Temporary Budget; and

WHEREAS the Township's Fiscal Officer, Administrator and the Fire Chief have prepared the 2024 Temporary Budget Appropriations resolution;

NOW THEREFORE BE IT RESOLVED, that the 2024 Temporary Appropriations and Fiscal Operating, Capital and Debt Service Budgets of Washington Township, Franklin, Delaware and Union Counties, Ohio, for fiscal year 2024 as supported in the accompanying documentation and approved by the Trustees, Fiscal Officer, Administrator and the Fire Chief, to make expenditures within the projected income levels, provided that bills and payrolls shall be submitted to and approved for payment upon resolution of the Board; and

BE IT FURTHER RESOLVED, that the Fiscal Officer be instructed to incorporate the Temporary Budget Resolutions, and all supporting documents into the minutes and appendices of this meeting, and to file these materials with the official records of this Township.

BE IT FURTHER RESOLVED, that it is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

BE IT FURTHER RESOLVED that this Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees voting Aye. Resolution adopted.

#2023.12.12.009

Append #010

Motion to Authorize Payment of Property and Casualty Insurance Renewals for 2024

Discussion:

Mr. Keenan provided an executive summary to the Board, explaining the increase is not as large as last year, coming in at 2%.

Motion:

Motion by Mr. Kranstuber, seconded by Mr. Harris, to authorize the payment of Property and Casualty Insurance Renewals for 2024 with the Keenan Insurance Agency, with the cost not to exceed \$149,000. Motion approved.

#2023.12.12.010
Append #011

Motion to Authorize Township Administrator to Enter Into an Agreement with Penn Care, Inc.:

Discussion:

Chief Donahue explained the new Medic was received in 2023, and crews identified improvements that could be made on the three (3) remaining Medics to be received between 2024 and 2025.

Motion:

Motion by Mr. Rozanski, seconded by Mr. Harris, authorize the Township Administrator to enter into an agreement with Penn Care, Inc. for the modifications of the three ambulances scheduled for delivery in 2024 and 2025, cost not to exceed \$11,000. Motion approved.

#2023.12.12.011
Append #012

Motion to Authorize the Compensation of the Township Medical Directors:

Discussion:

Chief O'Connell noted that the market for Medical Directors is getting more competitive. He mentioned that two (2) Medical Directors oversee all WTFD EMS, and praised them for making themselves accessible to the crews whenever they are needed. Immediate access like this is uncommon in most departments and is very beneficial with a relatively young department.

Motion:

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, authorize the compensation of the Township Medical Directors to be consistent with the approved annual percentage increase of Uniformed Personnel. Motion approved.

#2023.12.12.012
Append #013

Approval of Consent Agenda:

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to approve the Consent Agenda as presented and as follows: Meeting Minutes of November 14, 2023

- Bills: November 15, 2023 \$ 220,588.95
- Bills: November 15, 2023 \$ 620.93
- Bills: November 29, 2023 \$1,220,084.13
- Bills: November 30, 2023 \$ 139,249.73
- Bills: November 30, 2023 \$ 21,444.08
- Electronic Payments: November 2023 \$1,230,069.38
- Medical Payments: November 2023 \$ 181,047.75
- Transfers: October 2023 \$ 25,000.00
- Payroll: November 24, 2023 \$ 511,317.50
- Monthly Payroll: December 1, 2023 \$ 9,268.82
- Payroll: December 8, 2023 \$ 541,799.34
- Monthly Financial Report for October

Motion approved.

#2023.12.12.013
Append #014

Round Table Discussions:

Township Administrator Eric Richter provided an update:

- Mr. Richter summarized a meeting between St. John Lutheran Church and the City of Dublin concerning zoning of several of the Church's parcels. He noted that the Church will need to continue the discussion with zoning and planning, and that the main takeaway from the meeting is that the Church's congregation must approve to proceed. Mr. Bostic mentioned that a meeting is planned with the Planning and Zoning Committee.

- Mr. Richter met with Dublin City Manager Megan O’Callaghan. She mentioned that Crawford Hoying may be willing to consider a land swap agreement with the City of Dublin. Crawford Hoying would trade a 1 to 1 ½ acre lot adjacent to the Dublin Cemetery for a lot that the city owns across Monterey Drive. This may provide a cost effective option to expand the existing Dublin Cemetery. He noted that there is opposition to the proposal by Crawford Hoying for the land use as a higher density development along the Bridge Street corridor. Mr. Rozanski noted that a group out of Waterford has vocally opposed three (3) separate proposals, and none have been as dense as this proposed project.
- Mr. Richter attended a public meeting with the City of Dublin and WT residents to discuss plans for the shared use path. He noted that none of the residents were adamantly opposed to the path, they simply had general questions regarding which trees will be removed and how the path will meander. He mentioned a recurring topic was a specific property that habitually disregards zoning code. Mr. Richter reviewed the resident’s file, which reflects that the property taxes and the lien placed by WT have been paid.

Chief Alec O’Connell provided an update:

- Chief O’Connell outlined a few of the recent calls handled by the department, including the following.
 - A 2-alarm fire on Dublin Road, potentially originating in the chimney;
 - A mutual aid to Columbus Fire where a Columbus firefighter sustained significant injuries. He noted that the WTFD crew handled the situation well;
 - A baby was delivered at Station 92;
 - A rollover accident at Shier Rings and Cosgray;
 - A rollover accident on Muirfield in which the driver did not survive. He noted that the crews handled the situation appropriately.
- He mentioned that the houses used for training on State Route 161 have since been torn down. As they continue to work to locate buildings to use for live fire training, he and Chief Donahue will meet with the City Manager on Monday, December 18 to discuss the use of a structure across from St. Brigid of Kildare Church, and another on Post Road as potential training sites.
- He also noted that the Cloverleaf Hotel property has been purchased by the City of Dublin, and there is interest to hold both police officer and firefighter training, excluding live fire training.
- Chief O’Connell expressed appreciation to the Trustees that he has heard from many firefighters, for approving the pay increase at the November 14 meeting. Remaining in the top tier improves the department’s retention and recruitment initiatives.

Assistant Chief John Donahue provided an update:

- Chief Donahue provided the monthly report for November and noted that the department is nearly 7 runs ahead of the same time in 2022.
- He mentioned that the new Quint is being sent to be outfitted beginning Wednesday, December 13 and should be ready by February 2024.
- Chief Donahue explained that he and Chief O’Connell attended an award presentation at Dublin Sells Middle School where Dublin PD and WTFD presented a teacher and the school resource officer with the Civilian Valor Award for protecting a student.
- He expressed his gratitude to the Trustees for their support of WTFD and noted that the care and difference the firefighters are making in the community is unbelievable.
- He reported that during recent renovations, black mold was discovered at Station 91 and mitigated. Mr. Rozanski expressed his appreciation for finding the mold so quickly, as he has learned in his line of work that the \$4500 invoice is very modest for mold removal.

Human Resources Manager Catherine Grossman provided an update:

- Ms. Grossman noted that she is finishing the open enrollment process that all employees must complete for 2024 benefits.
- She reminded the Trustees of the employee Holiday Party on Thursday, December 14.

Trustee Jan Rozanski provided an update:

- Mr. Rozanski expressed his appreciation to the Firefighters and volunteers who assisted with the toy drive at Station 91 on Saturday, December 9. He noted that it was a steady stream of cars throughout the event, and the chocolate chip cookies were delicious.

Year End Motions/Resolutions 2023:**Trustee Compensation:**

Motion by Mr. Rozanski, seconded by Mr. Harris, to adopt the resolution accepting maximum compensation allowable by law for the Township Trustees established by the Ohio General Assembly and published in the Ohio Revised Code for individual Township Trustees for and during the year 2024. Motion adopted December 12, 2023.
#2023.12.12.014

Fiscal Officer Compensation:

Motion by Mr. Kranstuber, seconded by Mr. Harris, to adopt the resolution accepting maximum compensation allowable by law for the Township Fiscal Officer established by the Ohio General Assembly and published in the Ohio Revised Code for individual Township Fiscal Officer for and during the year 2024. Motion adopted December 12, 2023.
#2023.12.12.015

Elected Official Benefits:

Motion by Mr. Rozanski, seconded by Mr. Harris, to adopt the resolution declaring eligibility of Elected Officials to receive health insurance benefits and to provide any/all benefits offered by Washington Township to the newly elected officials and Township Trustees and the Fiscal Officer for and during the year 2024 per the Ohio Revised Code. Motion adopted December 12, 2023.
#2023.12.12.016

Appointing Members to the Zoning Commission & Board of Zoning Appeals:

Mr. Rozanski moved to adopt the resolution appointing members to the Washington Township Board of Zoning Appeals & Zoning Commission Boards as follows:

- Julie Skolnicki is appointed to a five-year term as a member of the Zoning Appeals Board effective January 1, 2024, expiring December 31, 2028.
- Ms. Rebecca Princehorn is reappointed secretary, treasurer, ex officio, of the Zoning Appeals Board effective January 1, 2024, expiring December 31, 2024.
- R. Bruce McLoughlin is appointed to a five-year term as a member of the Zoning Commission Board effective January 1, 2024, expiring December 31, 2028.

Mr. Harris seconded the resolution. Motion adopted December 12, 2023. #2023.12.12.016

Zoning Commission & Board of Zoning Appeals Compensation:

Motion by Mr. Kranstuber, seconded by Mr. Harris, to adopt a resolution fixing compensation to members of the Washington Township Zoning Commission, Board of Zoning Appeals, and the Fire Appeals Board to allow compensation for these Boards as follows: Member, \$35 per meeting attended; Chair, \$10 per meeting attended above compensation as committee member - \$45; if there is an appointed Secretary - \$35 per meeting above compensation as committee member. Motion passed December 12, 2023.
#2023.12.12.017

Authorization to Execute Certain Agreements:

Motion by Mr. Rozanski, seconded by Mr. Harris, to adopt a resolution authorizing the Chair and Fiscal Officer, Administrator and/or the Fire Chief to enter into and execute certain agreements that have been formally introduced and approved by the Board of Trustees and renewal agreements for maintenance and services, change orders to agreements previously approved by the Board for construction and to stay within the department's budget and provided a report of all such agreements shall be presented to the Board for ratification at the next regularly scheduled meeting. Motion adopted December 12, 2023.
#2023.12.12.018

Establishing Zoning Fees:

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to approve the schedule of zoning fees as follows:

Copy of Land Use Plan	30.00
Copy of Zoning Resolution	30.00
Copy of Zoning Map	20.00
Certificate of Zoning Compliance	30.00
Application for variance, appeal or other action of the Board of Zoning Appeals	80.00

Application for rezoning or other action of the Zoning Commission	500.00
Additional fee for a special meeting of either the Board of Zoning Appeals or Zoning Commission	100.00
Home occupation permits	30.00

Motion passed December 12, 2023.

#2023.12.12.019

Hiring of Attorneys to Represent the Township:

Motion by Mr. Kranstuber, seconded by Mr. Harris, to adopt the resolution employing Township's attorneys for particular matters for the year 2024 as follows:

- Brosius, Johnson & Griggs, LLC, Attorneys at Law
- Bricker Graydon (formerly Bricker and Eckler, LLP.)
- Isaac, Wiles & Burkholder, LLC
- Sybert, Rhoad, Lackey & Swisher, LLC, Attorneys
- Scott Warrick, LLC., Attorney at Law

Motion adopted December 12, 2023.

#2023.12.12.020

Renewal of the Township Memberships:

Motion by Mr. Harris, seconded by Mr. Kranstuber, to adopt the resolution renewing membership in the Coalition of Large Ohio Urban Townships, Ohio Township Association, Franklin County Township Association, Delaware County Township Association and Union County Township Association. Motion adopted December 12, 2023.

#2023.12.12.021

Election of the Chair:

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to nominate Mr. Stu Harris as chair of the Washington Township Board of Trustees for 2024. Mr. Harris abstained. Motion passed December 12, 2023.

#2023.12.12.022

Election of Vice Chair:

Motion by Mr. Kranstuber, seconded by Mr. Harris, to nominate Mr. Jan Rozanski, as the Vice Chair of the Washington Township Board of Trustees for 2024. Mr. Rozanski abstained. Motion passed December 12, 2023.

#2023.12.12.023

Establish Meeting Dates & Times for 2024:

Motion by Mr. Rozanski, seconded by Mr. Harris, to establish the second Tuesday at 6:00 P.M. and the fourth Tuesday at 6:00 P.M. of each month for convening regular meetings of the Washington Township Board of Trustees, with meetings to be held at the Township Administration Building, 6200 Eiterman Road. Only the meeting on the second Tuesday will be held in the months of March, June, July, August, November and December, and additional special meetings will be held in late March or early April in 2024 for the purpose of the Fiscal Officer appointment.

Motion passed December 12, 2023.

#2023.12.12.023

Authorize the Use of GovDeals:

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to authorize the use of GovDeals for the purpose of auctioning Township Assets no longer needed. Motion passed December 12, 2023.

#2023.12.12.024

Executive Session Personnel:

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to adjourn into executive session for the discussion of Personnel Compensation and Benefits of a Public Employee, and the appointment of a Public Official per the Request of the Trustees, Staff and the Ohio Revised Code Section #121.22(G)(1) at 6:58 p.m., and the roll was called upon with all members of the Board of Trustees present, voting aye. Motion passed.

#2023.12.12.025

Adjourn Meeting:

Meeting of December 12, 2023, adjourned at approximately 7:40 p.m.

Mr. Charles Kranstuber, Chair

Ms. Joyce E. Robinson, Fiscal Officer