

Minutes of September 26, 2023

Record of Proceedings

The Washington Township Board of Trustees regularly scheduled meeting held at the Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on September 26, 2023, at 6:00 p.m., with Mr. Charles Kranstuber, Chairman, calling the meeting to order, and it opened with the Pledge of Allegiance.

- Roll call – Mr. Charles Kranstuber, Chair – Present
- Mr. Stu Harris, Vice Chair – Present
- Mr. Jan Rozanski, Trustee – Present

Sheriff’s Report:

Deputy Burton Haren was present and submitted written report for the Trustees to review and a discussion held.
Append #001

Rings Road Roundabout:

Mr. Matt Rehfus from the Franklin County Engineer’s Office was present to discuss preliminary designs and timeline for the Rings/Cosgray Roads intersection improvements. Mr. Joe Weithman with Mull and Weithman Architects was attending via cell phone, to discuss their review of the proposed roundabouts, and the impact the roundabouts will have on Washington Township’s possible future Fire Station land.

FCEO is working collaboratively with the City of Dublin and the Township to identify future improvements to enhance safety and mobility at this increasingly traveled and dangerous intersection.

The different designs were presented to the Board of Trustees for their reviewed and a discussion was held but no action was taken at this time.
Append #002

457 Plan Record Keeper Change:

Mr. Drew Boyer of Boyer Financial Group, one of the Township deferred compensation plan administrators was present. Mr. Boyer works with Township employees throughout their career at WT and through their retiring process. During one of his consultations, it was discovered that our current 457 Plan Record Keeper, T. Rowe Price, has internal system limitations that prevents employees from maximizing the Federal IRS contribution limits to a deferred compensation plan. T. Rowe Price is unwilling to fix their internal system and Mr. Boyer believes the best decision for our employees is to switch record keeper for our Traditional and Roth 457 Plans. Mr. Boyer suggests moving to Empower Annuity Insurance Company of America, the largest record keeper nationwide for deferred compensation plans.

Resolution to Hire:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE SHILOH N. BAILEY AS A FULL-TIME PROBATIONARY FIREFIGHTER/PARAMEDIC

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and;

WHEREAS, a vacancy, occurring on June 23, 2023 in the position of firefighter exists, and;

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and;

WHEREAS, the appointment is being recommended by the human resource manager, fire chief and township administrator;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1. The Board approves the hiring of:

- Name: Shiloh N. Bailey
- Position: Probationary Firefighter / Paramedic
- Classification: Uniformed Full-Time Non-Exempt / Fire
- Initial Annual Salary: \$85,355.12
- Effective date: September 30, 2023

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Rozanski seconded the motion, and the roll was called, and all members of the Washington Township Trustees voting Aye. Resolution adopted.

#2023.09.26.001
Append #003

Resolution to Hire:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE ANGELA D. LAWLER AS A FULL-TIME MANAGEMENT ASSISTANT

WHEREAS, Washington Township provides fire suppression and prevention, emergency medical services and other Township administrative duties to its constituents, and

WHEREAS, a need to fill a vacancy, occurring on January 31, 2021, and;

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and;

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1. The Board approves the hiring of:

- Name: Angela D. Lawler
- Position: Management Assistant
- Classification: Non-Exempt/Administration
- Initial Annual Salary: \$62,139.41
- Effective date: September 30, 2023

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of This resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees voting Aye. Resolution adopted.

#2023.09.26.002
Append #004

Resolution Concluding Employment as a Part-Time Firefighter/EMT-B:

Mr. Harris introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING JOSHUA A. FERRELL’S EMPLOYMENT AS A PART-TIME FIREFIGHTER/EMT-B

WHEREAS, the Board of Township Trustees of Washington Township hired Joshua A. Ferrell on June 1, 2023, and WHEREAS, the Board of Trustees for Washington Township recognizes that Joshua A. Ferrell has communicated his intention to resign for personal reasons.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the resignation of:

- Name: Joshua A. Ferrell
- Position/Department: Firefighter-EMT-B/Fire
- Classification: Part-Time
- Effective date: September 10, 2023

Section 2: Joshua A. Ferrell is eligible for rehire.

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Rozanski seconded the motion, and the roll was called, and all members of the Washington Township Trustees voting Aye. Resolution adopted.

#2023.09.26.003
Append #005

Resolution Concluding Employment as Part-Time Zoning Inspector:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING JOYCE E. ROBINSON’S EMPLOYMENT AS PART-TIME ZONING INSPECTOR

WHEREAS, the Board of Township Trustees of Washington Township appointed Joyce E. Robinson as Part-Time Zoning Inspector effective January 1, 2022, and;

WHEREAS, the Board of Trustees for Washington Township recognizes that Joyce E. Robinson has communicated her intention to resign for personal reasons.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the resignation of:
Name: Joyce E. Robinson
Position/Department: Part-Time Zoning Inspector/Administration
Classification: Part-Time
Effective date: September 6, 2023

Section 2: Joyce E. Robison is eligible for rehire.

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees voting Aye. Resolution adopted.

#2023.09.26.004

Append #006

Resolution Approving Change in Township’s 457 Plan Record Keeper:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION APPROVING A CHANGE IN THE TOWNSHIP’S 457 PLAN RECORD KEEPER AND CUSTODIAN TO EMPOWER ANNUITY INSURANCE COMPANY OF AMERICA; AND AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO EXECUTE ALL DOCUMENTS NECESSARY TO MAKE THIS CHANGE

WHEREAS, in technical terms, a 457 plan is a defined contribution plan for governmental employees that is governed under Section 457(b) of the Internal Revenue Code and commonly known as a governmental deferred compensation plan;

WHEREAS, under a 457 plan, public employees contribute pre-tax money each payday into a custodial trust account set up for them by the 457(b) plan, and invest that money, so that it can grow tax-deferred;

WHEREAS, in order to show compliance with the IRS, a 457 Plan must have a plan record keeper, who serves as the plan’s accountant and monitors/maintains records of payroll deferrals, rollovers, and distributions;

WHEREAS, in order to show compliance with the IRS, a 457 Plan must have a custodian who holds the accounts assets;

WHEREAS, Boyer Financial Group currently serves as one of Washington Township’s 457 Plan administrators;

WHEREAS, T.Rowe Price currently serves as one of Washington Township’s 457 Plan record keepers and custodians;

WHEREAS, in September 2023, T.Rowe Price notified Boyer Financial Group of their internal system limitation of deferring only \$22,500, whereas the Federal limit is \$45,000;

WHEREAS, the Board of Trustees of Washington Township desires to allow employees to defer compensation to the federal maximum if they so choose;

WHEREAS, Empower Insurance Company of America is the largest deferred compensation provider nationwide and is capable of serving as one of Washington Township’s 457 Plan records keeper and custodian.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

- Section 1: The Board of Trustees hereby approves changing Washington Township's 457 Plan Record Keeper to Empower Insurance Company of America.
- Section 2: The Board of Trustees hereby approves changing Washington Township's 457 Plan Custodian to Empower Insurance Company of America.
- Section 3: The Board of Trustees hereby authorizes and directs the Township Administrator to execute all documents necessary to change Washington Township's 457 Plan Record Keeper and Custodian to Empower Insurance Company of America.
- Section 4: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees voting Aye. Resolution adopted.

#2023.09.26.005

Append #007

Resolution Joining Soil and Water Conservation Districts:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION JOINING SOIL AND WATER CONSERVATION DISTRICTS AND COMMUNITIES ACROSS OHIO IN RECOGNIZING THE WEEK OF OCTOBER 1st – 7th AS STORMWATER AWARENESS WEEK

WHEREAS, urban stormwater runoff impacts water quality in the Scioto River and other creeks and tributaries within Washington Township; and

WHEREAS, population growth, residential and commercial development, and the resulting changes to the landscape will only increase stormwater quality and quantity concerns throughout Ohio; and

WHEREAS, it is currently recognized that control of stormwater quantity and quality is most effectively implemented when people and organizations understand the related causes and consequences of polluted stormwater runoff and flooding, and the actions they can take to control these; and

WHEREAS, the development and implementation of effective, outcomes-based stormwater education and outreach programs will meet the related federal stormwater pollution control requirements and those of the communities they serve so that Ohio continues to be a great place to live, work and play.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby joins Soil and Water Conservation Districts and Communities across Ohio in recognizing the week of October 1st – 7th as Stormwater Awareness Week.

Section 2: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Mr. Rozanski seconded the motion, and the roll was called, and all members of the Washington Township Trustees voting Aye. Resolution adopted.

#2023.09.26.006

Append #008

Resolution Accepting the Amounts and Rates:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR (BOARD OF TOWNSHIP TRUSTEES) OHIO REVISED CODE, SECTIONS 5705.34, 5705.35

RESOLVED, By the Board of Trustees of Washington Township, Franklin County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2023; and

WHEREAS, The Budget Commission of Franklin County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Trustees of Washington Township, Franklin County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted: and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation for tax year 2023 (collection year 2024) as follows:

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY THE BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	Amount to be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Full Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
General Fund		\$1,307,199.72	0.50	
Road & Bridge Fund				
Cemetery Fund				
Police Fund				
Fire Fund	\$21,693,815.58			14.95
Road District Fund				
General (Note) Bond Retirement				
TOTAL	\$21,693,815.58	\$1,307,199.72	0.50	14.95

And be it further

RESOLVED, that the Fiscal Officer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees voting Aye. Resolution adopted.

#2023.09.26.007
Append #009

Motion to Renew Rumpke Agreement:

Motion by Mr. Kranstuber, seconded by Mr. Harris, to authorize the Township Administrator to renew the recycling processing agreement with Rumpke through December 31, 2024, at no additional increase in pricing, and as presented and recommended. Motion approved.

#2023.09.26.008
Append #010

Motion to Adopt Plan:

Motion by Mr. Kranstuber, seconded by Mr. Harris, after the presentation and review of the Washington Township Fire Department Continuity of Operations Plan (COOP) the Board of Trustees moved to adopted the Plan as presented and recommended. Motion approved.

#2023.09.26.009
Append #011

Approve Meeting Minutes:

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to approve the Meeting Minutes of August 8, 2023, as amended. Motion approved. Mr. Harris abstained.

#2023.09.26.010
Append #012

Approval of the Consent Agenda:

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, approving the consent agenda as follows:

- Bills: August 15, 2023 \$ 123,616.70
- Bills: August 30, 2023 \$ 234,068.80
- Bills: September 15, 2023 \$ 91,737.73
- Electronic Payments August 2023 \$1,172,063.78
- Medical Payments August 2023 \$ 178,285.01
- Appropriations Transfer \$ 30,000.00

- Payroll: August 18, 2023 \$ 421,817.90
- Payroll: Monthly September 1, 2023 \$ 9,268.82
- Payroll: September 1, 2023 \$ 515,588.21
- Payroll: September 15, 2023 \$ 474,283.45
- Monthly Financial Report July
- Monthly Financial Report August

Motion passed.

#2023.09.26.011
Append #013

Round Table Discussions:

Updates, presentations and discussions held but no action taken at this time.

Append #014

Chief Alec O’Connell announced the Fire Department passed the Accreditation process and The Board of Trustees Congratulated the Department. This is a major accomplishment for Washington Township Fire Department and a lot of time, hard work and effort goes into getting this passed.

Executive Session Personnel:

Motion by Mr. Kranstuber, seconded by Mr. Harris, to adjourn into executive session for the discussion of Personnel Compensation and Benefits of a Public Employee, and the appointment of a Public Official per the Request of the Trustees, Staff and the Ohio Revised Code Section #121.22(G)(1) at 7:16 p.m., and the roll was called upon with all members of the Board of Trustees present, voting aye. Motion passed.

#2023.09.26.012

Adjourn Meeting:

Meeting of September 26, 2023, adjourned at approximately 8:17 p.m.

Mr. Charles Kranstuber, Chair

Ms. Joyce E. Robinson, Fiscal Officer