

Minutes of January 24, 2023

Record of Proceedings

The Washington Township Board of Trustees regularly scheduled meeting held at the Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on January 24, 2023, at 6:00 p.m., with Mr. Stu Harris, Vice Chairman, calling the meeting to order, and it opened with the Pledge of Allegiance.

Roll call – Mr. Charles Kranstuber, Chair – Arrived at 6:23 P.M.
 Mr. Stu Harris, Vice Chair – Present
 Mr. Jan Rozanski, Trustee – Present

Sheriff's Report:

Deputy Burton Haren was present and gave an updated report on runs within the Township. Written report appended to the Meeting Minutes. Append #001

Opportunity for Residents to Speak Regarding Items Not on the Agenda:

Ms. Amy Kramb, representative of Dublin City Council, was present. Ms. Kramb is also involved with the Dublin Historical Society; she stated she recently received a phone call saying a time capsule was found in someone's basement. This time capsule (an urn/clay jar) was originally found and removed from the old Washington Township Building when the building was demolished in 1970; it had been buried in the foundation of that building since 1870, and found one hundred years later when the building was being demolished. The person did not remember how or why they had the urn, but wanted to donate it to the Historical Society, but the Historical Society does not have room to display this urn or its contents. Ms. Kramb asked if Washington Township would want this urn and the answer was yes. A discussion was held, and the plan is for it to be displayed at the Washington Township Administration Building. Copies of the pictures of the contents will be appended to the Meeting Minutes. Append #002

Ms. Kramb updated the Trustees on new development within the City of Dublin.

Resolution to Hire Nathan C. Zweizig:

Mr. Harris introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE NATHAN C. ZWEIZIG AS A PART-TIME PROBATIONARY FIREFIGHTER / EMT-B

WHEREAS, Washington Township provides fire suppression and prevention, emergency medical services and other Township administrative duties to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1. The Board approves the hiring of:

Name: Nathan C. Zweizig
 Position: Probationary Firefighter / EMT-B
 Classification: Uniformed / Part-Time Non-Exempt / Fire
 Hourly Rate: \$17.48
 Effective date: January 26, 2023

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Rozanski seconded the motion, and the roll was called, and all members of the Washington Township Board of Trustees that were present voted aye. Resolution adopted January 24, 2023. #2023.01.24.001

Append #003

Resolution to Hire Thomas L. Orr:

Mr. Harris introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE THOMAS L. ORR AS A PART-TIME PROBATIONARY FIREFIGHTER / EMT-B

WHEREAS, Washington Township provides fire suppression and prevention, emergency medical services and other Township administrative duties to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1. The Board approves the hiring of:

Name: Thomas L. Orr

Position: Probationary Firefighter / EMT-B

Classification: Uniformed / Part-Time Non-Exempt/Fire

Hourly Rate: \$17.48

Effective date: January 26, 2023

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Rozanski seconded the motion, and the roll was called, and all members of the Washington Township Board of Trustees that were present voted aye. Resolution adopted January 24, 2023. #2023.01.24.002

Append #004

Resolution to Hire Carter J. McCormick:

Mr. Harris introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE CARTER J. McCORMICK AS A PART-TIME PROBATIONARY FIREFIGHTER / EMT-B

WHEREAS, Washington Township provides fire suppression and prevention, emergency medical services and other Township administrative duties to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1. The Board approves the hiring of:

Name: Carter J. McCormick

Position: Probationary Firefighter / EMT-B

Classification: Uniformed / Part-Time Non-Exempt / Fire

Hourly Rate: \$17.48

Effective date: January 26, 2023

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Rozanski seconded the motion, and the roll was called, and all members of the Washington Township Board of Trustees that were present voted aye. Resolution adopted January 24, 2023. #2023.01.24.003

Append #005

Resolution to Hire Nicholas P. Adkins:

Mr. Harris introduced and moved the adoption of the following Resolution:

RESOLUTION TO HIRE NICHOLAS P. ADKINS AS A PART-TIME PROBATIONARY FIREFIGHTER / PARAMEDIC

WHEREAS, Washington Township provides fire suppression and prevention, emergency medical services and other Township administrative duties to its constituents, and

WHEREAS, a need to fill a vacancy in the position of part-time firefighter, and

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and

WHEREAS, the appointment is being recommended by the township administrator, human resource manager, and fire chief;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1. The Board approves the hiring of:

Name: Nicholas P. Adkins

Position: Probationary Firefighter / Paramedic

Classification: Uniformed / Part-Time Non-Exempt/Fire

Hourly Rate: \$19.10

Effective date: January 26, 2023

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Rozanski seconded the motion, and the roll was called, and all members of the Washington Township Board of Trustees that were present voted aye. Resolution adopted January 24, 2023. #2023.01.24.004

Append #006

Resolution Concluding Steven A. Arnold's Employment:

Mr. Harris introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING STEVEN A. ARNOLD'S EMPLOYMENT AS FIREFIGHTER/ PARAMEDIC

WHEREAS, the Board of Township Trustees of Washington Township hired Steven A. Arnold on April 11, 1992; and

WHEREAS, the Board of Trustees for Washington Township recognizes Steven A. Arnold has resigned from his position with the Township for the purposes of retirement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the retirement of:

Name: Steven A. Arnold

Position / Department: Firefighter-Paramedic / Fire

Classification: Full-Time

Effective date: February 3, 2023

Section 2: Steven A. Arnold is eligible for rehire;

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Rozanski seconded the motion, and the roll was called, and all members of the Washington Township Board of Trustees that were present voted aye. Resolution adopted January 24, 2023. #2023.01.24.005

Append #007

Motion to Purchase Turnout Gear:

Washington Township Fire Department had a fire turnout gear replacement plan that calls for gear purchases to be spaced out over several years versus replacing 125 sets all in the same year. Manufacturers have established a 10-year life span on gear which then becomes unusable for structural firefighting and must be retired. Following the department’s gear replacement schedule, fifteen (15) sets of gear need replaced in the first quarter of 2023. This gear currently meets or exceeds our current gear specification and is recommended to be purchased through Phoenix Safety Outfitters.

This expenditure was identified in our 2023 Capital Improvement Budget.

- 15 Sets – Janesville V Force Turnout Gear
Cost \$ 3,146 x 15 = \$47,190

Motion:

Motion by Mr. Rozanski, seconded by Mr. Harris, authorizing the Township Administrator to purchase 15 sets of Janesville V Force turnout gear from Phoenix Safety Outfitters, cost not to exceed \$49,000. Motion passed.

#2023.01.24.006
Append #008

Motion to Purchase LifePak 15:

The Department currently has ten (10) LifePak 15 monitor/defibrillators assigned to various apparatus. Five (5) have been in service for over twelve (12) years. In our capital budget we identified the need to replace two (2) of these monitors as they are reaching the end of their life cycle. These cardiac monitors are imperative for us to perform our duties in response to Advanced Life Support (ALS) emergency calls. They not only monitor cardiac rhythms, but also transmit to the hospital so they are prepared to manage the patient when we arrive. In addition, the LifePak 15 also obtains and records blood pressures, 4 lead EKG’s, pulse oximetry, capnography and End tidal CO2 levels. This life saving piece of equipment is invaluable to the patient care we provide.

While we reevaluated multiple vendors, Stryker Medical submitted a significantly discounted price quote for two LifePak 15 monitor/defibrillators, which includes a \$13,000 total trade in value on our current, 12 year old LifePak monitors.

New Stryker LifePak 15 Monitor	\$30,533.16
New Stryker LifePak 15 Monitor	\$30,533.16
Trade In LifePak 15	(-\$6,500.00)
Trade In LifePak 15	(-\$6,500.00)
Total	\$48,066.32

Motion:

Motion by Mr. Rozanski, seconded by Mr. Kranstuber, to authorize the Township Administrator to purchase two (2) new LifePak 15’s from Stryker Medical, cost not to exceed \$49,000. Motion passed.

#2023.01.24.007
Append #009

Motion to Authorize Purchase of Hurst Rescue Tools:

Currently the department has rescue tool cutters, spreaders and rams to assist with extricating trapped victims involved in various types of accidents. These tools have served us well for several years and continue to be part of our extrication cache. However, as vehicle manufacturers continue to develop stronger metals, these tools cannot cut or spread the metal. This can be problematic as time is of the essence during these emergencies. To address this issue, tool manufacturers have developed a model with significant more cutting and spreading force than our current tools. As we continue to see more manufacturers using the new material we are concerned that this may delay extrication times. In an effort to maintain our response readiness, we are recommending the purchase of an updated rescue tool system. We evaluated multiple tools and recommend the updated Hurst spreader, cutter, and ram system which is compatible with our current system

Motion:

Motion by Mr. Kranstuber, seconded by Mr. Rozanski, to authorize the Township Administrator to purchase the following rescue tools from Municipal Emergency Services, cost not to exceed \$32,000.

- 555 E3 Spreader \$10,270
- 789 E3 Cutter \$ 9,240
- 521 E3 Ram \$ 6,780
- (6) EWXT Battery \$ 3,930
- EWXT Charger \$ 1,266

Motion passed.

#2023.01.24.008

Append #010

Motion to Authorize Purchase for Two Milnor:

In accordance with the department's cancer reduction initiative and turnout gear cleaning best practices, two turnout gear extractors (washers) are scheduled to be purchased for Stations 95 and 93. Currently, only Stations 91 and 92 have extractors. To encourage more frequent gear washing, allow for more efficient washing following a fire, and discourage transporting contaminated gear between stations for washing, Stations 93 and 95 could benefit from extractors as well. This has been a recommendation from the Safety Committee for several years, encouraged by the department's accreditation site visit team in 2022, and is identified in our capital improvement plan. Several extractors from multiple manufacturers were researched and quoted for this purchase. It is recommended that the department purchase the same brand (Milnor), but with a smaller capacity than what is currently at the other stations.

Motion:

Motion by Mr. Rozanski, seconded by Mr. Harris, to authorize the Township Administer to purchase two Milnor model MWT16X5 EP Express 35 lb. capacity extractors from H-M Company, cost not to exceed \$23,000. This expenditure was included within the 2023 capital plan. Motion passed.

#2023.01.24.009

Append #011

Motion to Authorize Purchase of

During 2017, the Township embarked on a computer capital replacement plan to manage the useful life of the desktops used to support operations, manage timekeeping and payroll, and individual station tasks. At that time, the estimated useful life for the various desktops located at each fire station and in parts of the administration building was five years. That benchmark has been prophetic as many of these computers are nearing the end of their useful life. They also receive a significant amount of use since they are shared by firefighters at the individual stations and in our conference spaces. Finally, future Microsoft software updates and patches will no longer be supported on the existing computers due to their age.

Motion:

Motion by Mr. Kranstuber, seconded by Mr. Harris, authorizing the Township Administrator to purchase up to 18 Dell Optiplex 3000 Small Form Factor Desktops, cost not to exceed \$17,500. This expenditure was anticipated and planned for in the 2023 budget. Motion passed.

#2023.01.24.010

Append #012

Approval of the Consent Agenda:

Motion by Mr. Kranstuber, seconded by Mr. Harris, to approve the following consent agenda items as presented:

- Meeting Minutes of January 10, 2023
- Bills: January 5, 2023 \$ 44,520.63
- Payroll January 20, 2023 \$ 545,454.11
- December Financial Report

Motion Passed

#2023.01.24.011

Append #013

Round Table Discussion:

Administrator, Department Heads and Trustees, held discussions and updates given, but no action taken.

Mr. Eric Richter welcomed Assistant Fire Chief John Donahue to the Washington Township.

Mr. Richter stated the Franklin County Engineers office is doing a traffic study of the dangerous intersection of Rings & Cosgray Road – alternative one would be a traffic signaled intersection, alternative two would be a modern roundabout. They are requesting feedback from the City of Dublin and Washington Township.

Mr. Richter presented pictures of the Cosgray Road Cemetery for review and discussion. Trustees will hold more of a discussion of the cemetery at the upcoming Trustees Strategic Planning meeting.

Executive Session for Personnel:

Motion by Mr. Kranstuber, seconded by Mr. Harris, to discuss the discipline, and also the appointment of a public employee per the request of the Township Administrator and per the ORC#121.22(G)(1) at approximately 6:50 p.m. Motion passed. #2023.01.24.012

Adjourn Meeting:

Meeting of January 24, 2023, adjourned at approximately 7:05 p.m.

Mr. Charles Kranstuber, Chair

Ms. Joyce E. Robinson, Fiscal Officer