

Minutes of November 12, 2019

### **Record of Proceedings**

Regular meeting of the Washington Township Board of Trustees was held at the Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on November 12, 2019, at 6:00 p.m. Meeting was called to order by Mr. Charles Kranstuber, Chair, and the meeting opened with the Pledge of Allegiance.

Roll call – M. Charles Kranstuber, King, Chair – Present  
Mr. Gene Bostic, Vice Chair, - Present  
Ms. Denise Franz King, Trustee – Present

### **Sheriff's Report:**

No report was given, no deputy present.

### **Resolution Concluding Employment:**

Ms. King introduced and moved the adoption of the following Resolution:

**A RESOLUTION CONCLUDING NATHAN C. CASTLE'S EMPLOYMENT AS A PART-TIME FIREFIGHTER / PARAMEDIC**

WHEREAS, the Board of Township Trustees of Washington Township hired Nathan C. Castle on January 25, 2018; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Nathan C. Castle has communicated his intention to resign for personal reasons.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby approves the resignation of:

Name: Nathan C. Castle  
Position / Department: Firefighter / Paramedic / Fire  
Classification: Part-Time  
Effective date: November 11, 2019

SECTION 2: Nathan C. Castle is eligible for rehire;

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Bostic seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolutions adopted November 12, 2019.

#2019.11.12.001  
Append #001

### **Resolution to Promote:**

Mr. Bostic introduced and moved the adoption of the following Resolution:

**RESOLUTION TO PROMOTE SCOTT E. STEWART TO FULL-TIME PROBATIONARY CAPTAIN**

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and;

WHEREAS, a need to fill a vacancy, occurring on April 19, 2019, in the position of Captain, and;

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and;

WHEREAS, the appointment is being recommended by the human resource manager, fire chief and township administrator;

NOW, **THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:**

SECTION 1. The Board approves the promotion of:

Name: Scott E. Stewart  
Position: Probationary Captain  
Classification: Uniformed Full-Time Non-Exempt  
Salary: \$99,913.60 annually  
Effective date: November 16, 2019

SECTION 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Ms. King seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolutions adopted November 12, 2019.

#2019.11.12.002  
Append #002

### **Resolution to Promote:**

Mr. Bostic introduced and moved the adoption of the following Resolution:

**RESOLUTION TO PROMOTE BRANDON A. BAIR TO FULL-TIME PROBATIONARY LIEUTENANT**

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and;

WHEREAS, a need to fill a vacancy, occurring on April 19, 2019, in the position of Lieutenant, and;

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and;

WHEREAS, the appointment is being recommended by the human resource manager, fire chief and township administrator;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

SECTION 1. The Board approves the promotion of:

Name: Brandon A. Bair

Position: Probationary Lieutenant

Classification: Uniformed Full-Time Non-Exempt

Salary: \$93,377.20 annually

Effective date: November 16, 2019

SECTION 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Ms. King seconded the motion, and the roll was called on with all members of the Washington Township Board of Trustees voting aye. Resolutions adopted November 12, 2019.

#2019.11.12.003

Append #003

**2020 Medical & Dental Insurance Plan Renewal:**

The Township's medical and dental insurance plans renew on January 1, 2020. The Employee Communications Committee met several times over the past year with the Township's insurance broker, CBIZ, to discuss the progress of the Township's first year in a self-funded medical insurance plan. The Committee considered the Township's financials, claims experience, and the Affordable Care Act (ACA) fees when analyzing the best recommendation for the Township and its employees. Additionally, the Committee considered self-insurance performance as well as the overall performance in the current medical plan design.

**Background**

The current approved High Deductible Health Plan medical insurance has been in place since January 1, 2015. In October 2018, the Board approved at the recommendation of the Township's benefit broker, CBIZ, and the Township's Employee Communication Committee to change from a fully funded medical insurance plan to a self-funded insurance plan with no formal wellness plan and initiatives to meet additional HSA funding.

Delta Dental has been the Township's dental insurance provider for more than 11 years with exceptional employee satisfaction. Delta Dental's last increase was in 2017 at 1.5% and zero increase in 2018 and 2019.

**Summary**

Below are the bids for the insurance plans with no changes to the current plan:

<b>Medical Funding Budget (based on 2019 experience)</b>		
	<b>Current</b>	<b>Renewal</b>
Total Cost Budget, including UMR Admin. Fees & Stop Loss Premiums	\$2,122,807	\$2,453,301
Total \$ Change		\$330,494
Total % Change		15.57%

Below captures the Township's medical insurance renewal history:

<b>Benefit Year</b>	<b>Renewal Rate</b>	<b>Carrier</b>
2002-2003	16.7%	United Healthcare
2003-2004	13.0%	United Healthcare
2004-2005	9.7%	United Healthcare
2005-2006	18.0%	Medical Mutual of Ohio
2006-2007	5.9%	Anthem
2007-2008	(2.0%)	Anthem
2008-2009	7.0%	Anthem
2009-2010	17.1%*	Anthem – ERC
2010-2011	5.0%	Anthem – ERC
2011-2012	8.0%	Anthem – ERC
2012-2013	14.0%	Medical Mutual of Ohio
2013-2014	13.52%	Anthem – PPO
	11.17%	Anthem – HSA
2014 (6 Months)	11.12%	Anthem – PPO

	8.82%	Anthem – HSA
2015	4.9%	Anthem – HSA
2016	3.9%	Medical Mutual of Ohio
2017	6.4%	Medical Mutual of Ohio
2018	7.97%	Medical Mutual of Ohio
2019*	0%	UMR

\*Went to self-funded insurance

Dental			
	Current	Renewal	MetLife
Individual Monthly	\$43.01	\$45.59	\$39.05
Family Monthly	\$122.99	\$130.37	\$111.68
Total Monthly	\$13,227	\$14,021	\$12,011
Total Annual	\$158,724	\$168,252	\$144,132
Total \$ Change		\$9,528	(\$14,592)
Total % Change		6%	(9.20%)
Rate Guarantee		None	6% cap for year 2 and 3 of contract

### Recommendations

The Employee Communications Committee recommends the Township maintain its current High Deductible Healthcare plan with funding to employee's Healthcare Savings Account structure and maintain self-funding insurance for the medical/pharmaceutical insurance plan. Additionally, the Committee recommends changing the current dental insurance carrier from Delta Dental of Ohio to MetLife with a (9.20%) rate reduction for a three-year contract at 6% rate cap guarantee for both years 2 and 3 of contract.

#### Motion:

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to authorize the Township Administrator to enter into the necessary agreements for UMR self-funding and stop loss insurance and MetLife dental for the Township's insurance providers with the following plans and as recommended:

- \$5,200/\$2,600 High Deductible Healthcare Plan with self-funding and stop loss through UMR (network provided by United Healthcare);
- (9.20%) three-year contract with MetLife for dental insurance.

Also, approving to keep the HSA accounts be fully funded for the employee deductible, \$5,200/\$2,600 in January 2020. Motion approved.

#2019.11.12.004

Append #004

Noting: Mr. Kranstuber requested legal verification Elected Officials can participate in this plan. Due to the fact this plan is the only Health Care Insurance Plan being offered to all Washington Township Employees, Elected Official can participate in this plan and do not have to wait for their new term in office to begin.

#### Medical Director Salary:

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to authorize an increase to the Dr. Paul Gabriel, Washington Township's Medical Director's Annual Salary to \$30,000 per year, effective December 14, 2019. Motion passed.

#2019.11.12.005

Append #005

#### 2020 Replacement Servers:

Motion by Ms. King, seconded by Mr. Kranstuber, to authorize the Township Administrator to proceed with the purchase of two Dell Servers and associated licensing at a cost not to exceed \$106,800., as recommended. Motion passed.

#2019.11.12.006

Append #006

#### Paratech Vehicle Stabilization Equipment:

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to authorize the Township Administrator to purchase on behalf of Washington Township a Paratech Hydradfusion Strut Kit at a cost not to exceed \$13,522., as recommended. Motion passed.

#2019.11.12.007

Append #007

#### Purchase Con-E Containers:

Motion by Ms. King, seconded by Mr. Bostic, to authorize the purchase of two additional Con-Ex Containers from Crist Containers Consultants LLC., to be used for confined space rescue and storage, to enlarge the confined space area, simulate firefighter entrapment, search and rescue along with integrating it with underground sewer prop, cost not to exceed \$6,000., as requested and recommended. Motion passed.

#2019.11.12.008

Append #008

#### Training Ground Fence Repair & Upgrade:

Motion by Mr. Bostic, seconded by Ms. King, to approve entering into an agreement with Lannis Fence Company, to repair and upgrade the privacy fence around the HVAC air handlers located at the west end of the Administration Building, at a cost not to exceed \$5,500., as recommended. Motion passed.

#2019.11.12.009

**National Fire Codes (NFPA) Online Subscription:**

Motion by Mr. Bostic, seconded by Mr. Kranstuber, to authorize the renewal of a two-year NFPA online membership subscription as requested and recommended, at a cost not to exceed \$2,691. Motion passed.

#2019.11.12.0010  
Append #010

**Resolution Declaring Intent to Proceed - Fire Levy:**

Mr. Kranstuber introduced the following resolution and moved its passage:

RESOLUTION DECLARING INTENT TO PROCEED WITH ELECTION ON THE QUESTION OF RENEWAL OF A TAX IN EXCESS OF THE TEN MILL LIMITATION (R.C. Section 5705.25)

**Renewal Fire Levy**

WHEREAS, on November 2, 2019, the Board passed a resolution declaring the necessity, for the purpose of providing and maintaining fire apparatus, appliances, buildings, or sites therefor, or sources of water supply and materials therefor, or the establishment and maintenance of lines of fire alarm telegraph, or the payment of permanent, part-time, or volunteer firefighters or fire-fighting companies to operate the same, including the payment of the firefighters employer’s contribution required under Section 742.34 of the Revised Code, or to purchase ambulance equipment, or to provide ambulance, paramedic, or other emergency medical services operated by a fire department or fire-fighting company, to renew all of a tax in excess of the ten-mill limitation in the amount of eight and one-quarter (8.25) mills for each one dollar of valuation, which amounts to eighty-two and one half cents (\$0.825) for each one hundred dollars of valuation, for the following period of time: five years; and

WHEREAS, the Franklin County Auditor has certified to the Board that the dollar amount of revenue that would be generated by the replacement tax levy during the first year of collection is \$17,331,796.45, based on the current assessed valuation of the Township of \$2,325,273,250;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Township of Washington, Franklin, Delaware and Union Counties, Ohio, two-thirds of all of the members elected thereto concurring, that:

- Section 1. The Board desires to proceed with the submission of the question of the renewal tax levy to the electors in the entire territory of the Township.
- Section 2. The question of such renewal tax levy shall be submitted to the electors in the entire territory of the Township at the election to be held therein on March 17, 2020 (the “Election Date”). All of the territory of the Township is in Franklin, Delaware and Union Counties, Ohio.
- Section 3. The form of the ballot to be used at said election shall be substantially as follows:  
 “A renewal of a tax for the benefit of the Township of Washington, Franklin, Delaware and Union Counties, Ohio for the purpose of providing and maintaining fire apparatus, appliances, buildings, or sites therefor, or sources of water supply and materials therefor, or the establishment and maintenance of lines of fire alarm telegraph, or the payment of permanent, part-time, or volunteer firefighters or fire-fighting companies to operate the same, including the payment of the firefighters employer’s contribution required under Section 742.34 of the Revised Code, or to purchase ambulance equipment, or to provide ambulance, paramedic, or other emergency medical services operated by a fire department or fire-fighting company, at a rate not exceeding eight and one quarter (8.25) mills for each one dollar of valuation, which amounts to eighty-two and one half cents (\$0.825) for each one hundred dollars of valuation, for the following period of time: five years, commencing in 2020, first due in calendar year 2021.

	FOR THE TAX LEVY
	AGAINST THE TAX LEVY

Section 4. The Fiscal Officer of the Township is hereby directed and shall certify, not later than December 18, 2019 (which date is not less than 90 days prior to the Election Date), to the Franklin County Board of Elections a copy of the resolution of November 2, 2019, and a copy of this resolution together with the dollar amount of revenue that would be generated by the renewal tax levy during the first year of collection, based on the current assessed valuation of the Township, as estimated by the Franklin County Auditor.

Section 5. The Fiscal Officer of the Township is hereby directed and shall simultaneously certify to the Franklin County Board of Elections, that the renewal tax levy will be for the following period of time: five years and that such levy will include a

levy on the current year's tax list (commencing in 2020, first due in calendar year 2021), if approved by a majority of the electors voting thereon.

Section 6. All formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Bostic seconded the motion, and after discussion, a roll call vote was taken on with all members of the Washington Township Board of Trustees voting aye. Resolutions adopted November 12, 2019.

#2019.11.12.011

Append #011

**RUMPKE Recycling Processing Charge:**

In 2019 the Board of Trustees, via Consortium, organized through SWACO, entered into a three year solid waste removal agreement for the residents of Washington Township, as well as a three year recycling agreement for the same term. The recycling agreement allowed for no recycling processing fees in the first year of the agreement (2019), with the understanding that fees would be implemented beginning in year 2020 based on the tonnage of recyclables collected within a jurisdiction. The recycling agreement also gives the Township the option of having RUMPKE add the fee via customer billing, or electing to have the Township pay the fee on behalf of the residents. The thinking behind providing the two options was that should the secondary recycling market become more profitable in the future, governmental entities currently paying for resident recycling and who operate more robust recycling programs could potentially benefit from larger rebates.

Based on estimated recycling tonnage and the number of households (approximately 200) in Washington Township, the recycling processing charge would add approximately \$3 per quarter if billed directly to residents. If the township were to absorb the recycling processing charge instead of the residents, it would be approximately \$2,400 for 2020 and would be subject to change annually based on tonnage collected.

Motion by Ms. King, seconded by Mr. Bostic, to have the Township absorb the Rumpke recycling processing charges instead of passing those direct costs onto Washington Township residents in the Unincorporated and moving forward to pay \$2,400. Motion passed.

#2019.11.12.012

Append #012

**Approval of the Minutes:**

Motion by Ms. King, seconded by Mr. Bostic, to approve the meeting minutes for October 22, 2019, as presented. Motion passed.

#2019.11.12.013

Motion by Mr. Bostic, seconded by Mr. Kranstuber, to approve the meeting minutes for November 2, 2019, as presented. Motion passed.

#2019.11.12.014

**Approval of Bills, Payroll and Transfers:**

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to ratify the bills for the Township, and to include all the now and then certificates, dated October 30, 2019, in the amount of \$371,442.82. Motion passed.

#2019.11.12.015

Append #013

Motion by Mr. Bostic, seconded by Ms. King, to ratify the Electronic bills for the Township, and to include all the now and then certificates, dated October 2019, in the amount of \$1,119,841.90. Motion passed.

#2019.11.12.016

Append #014

Motion by Mr. Kranstuber, seconded by Ms. King, to ratify the transfers for September/October 2019, in the amount of \$157,475. Motion passed.

#2019.11.12.016

Append #014

Motion by Mr. Bostic, seconded by Ms. King, to ratify the payroll for November 1, 2019, in the amount of \$405,373.64. Motion passed.

#2019.11.12.017

Append #015

**Amlin Project:**

Mr. Miles Hebert with EMH&T and Mr. Brian Kinzerman with MKSK were present to review the three plans of improvement to Amlin and to obtain direction from the Washington Township Board of Trustees.

There are three scenario proposed - low impact, medium impact and high impact for Amlin.

Low Impact:

- Cleaned and scoped storm system
- Possible re-grading to improve drainage flow
- Low-height street trees are added where there is room
- Solutions will be less expensive, but lack significant impact in addressing community concerns.

Cost Analysis:

- Additional Street Trees: 20-30 Trees – \$10,000 - \$15,000 – Estimated Cost - \$400,000
- Grading work cost would require further study in specific areas where new grading is needed and is achievable.

**Medium Impact:**

- Curb and gutter added
- Catch basin, new stormwater pipe

- Pedestrian only sidewalk added
- Low-height street trees

Cost Analysis:

- Approximate Project Cost \$700 / LF – 1,000 Feet – Estimated Cost \$1,000,000  
Including replacement of most of the existing drainage system: not including engineering/design, permit, easement acquisition and construction phase services.

High Impact Version 1:

- Complete road reconstruction includes lowering road height to help with drainage
- Curb and gutter added
- Catch basins, new stormwater pipe
- Tree lawn, new street lights, and sidewalk added to both sides
- Utilities moved below grade  
Lowering the road is only feasible if a suitable drainage outlet exists at a low enough elevation. Further investigation is needed to ensure feasibility.

Cost Analysis:

- Approximate Project Cost: \$1,500 / LF – 1,300 Feet  
Including buying existing overhead utilities and replacement of the existing drainage system: not including engineering/design, permit, easement acquisition and construction phase services.

High Impact Version 2:

- Difference from Version 1 - is that the sidewalk on the north side of Rings Road is instead a multi-purpose path for bicyclists and pedestrians.  
Lowering the road is only feasible if a suitable drainage outlet exists at a low enough elevation. Further investigation is needed to ensure feasibility.

Cost Analysis:

- Approximate Project Cost \$1,500 / LF – 1,300 Feet – Estimated Cost - \$2,000,000  
Including burying existing overhead utilities and replacement of the existing drainage system; not including engineering/design, permit, easement, and acquisition and construction phase services.

**Amlin Area Project Plan:**

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to move forward with Plan “B” or the Medium Impact Design, as discussed and presented for the Amlin Area Project, and to include the alley way improvement and to tie the current stormwater drainage into the City of Dublin’s. Motion passed.

#2019.11.12.018

Append #016

**Station #92 Roof Repairs:**

Motion by Mr. Kranstuber, seconded by Ms. King, to authorize a roof repair at Station #92 and contract with ASI to get this project completed, at a cost not to exceed \$14,500., as recommended. Motion passed.

#2019.11.12.019

Append #017

**Round Table Discussion:**

Chief Alec O’Connell reviewed with the Board of Trustees the Fire Department’s statistics reports regarding runs, fire, training, etc., for 2019 and a discussion was held.

**Executive Session for Personnel Matters:**

Motion by Mr. Kranstuber, seconded by Ms. King, to adjourn into executive session for the discussion of Personnel Matters, and to discuss the Performance Evaluation of Township Administrator at the request of the Trustees and per the Ohio Revised Code Section #121.22 (G)(1) at 7:28 p.m. The roll was called on and all members of the Washington Township Board of Trustees voted aye. Motion passed.

#2019.11.12.020

**Adjourn Meeting:**

Meeting of November 12, 2019, adjourned at approximately 8:00 p.m.

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Mr. Charles Kranstuber, Chair

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Ms. Joyce E. Robinson, Fiscal Officer