

Minutes of January 7, 2019

Record of Proceedings

Regular meeting of the Washington Township Board of Trustees was held at the Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on January 7, 2019, at 6:00 p.m. Meeting was called to order by Mr. Charles Kranstuber, Chair, and the meeting opened with the Pledge of Allegiance.

Roll call – M. Charles Kranstuber, King, Chair – Present
 Mr. Gene Bostic, Vice Chair, - Present
 Ms. Denise Franz King, Trustee – Present

Sheriff's Report:

Deputy Jessie Hatfield gave an updated Report from Franklin County Sheriff's Department.

Resolution to Promote:

Ms. King introduced and moved the adoption of the following Resolution:

RESOLUTION TO PROMOTE JOHN J. EGAN TO FULL-TIME PROBATIONARY FIREFIGHTER / PARAMEDIC

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and;

WHEREAS, a need to fill a vacancy, occurring on August 1, 2018, in the position of full-time firefighter, and;

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and;

WHEREAS, the appointment is being recommended by the human resource manager, fire chief and township administrator;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

SECTION 1. The Board approves the promotion of:

Name: John J. Egan
 Position: Probationary Firefighter / Paramedic
 Classification: Uniformed Full Time Non-Exempt
 Salary: \$58,849.69 annually
 Effective date: January 12, 2019

SECTION 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 3. This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Bostic seconded the motion, and the roll was called with all members of the Board of Trustees voting aye. Resolution adopted January 7, 2019.

#2019.01.07.001
 Append #001

Resolution Concluding Employment:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING KEITH D. SIMON'S EMPLOYMENT AS A PART-TIME FIREFIGHTER / PARAMEDIC

WHEREAS, the Board of Township Trustees of Washington Township hired Keith D. Simon on January 12, 2017 to work as part-time firefighter / paramedic; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Keith D. Simon has communicated his intention to resign for personal reasons.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby approves the resignation of:

Name: Keith D. Simon
 Position: Part-Time Firefighter / Paramedic
 Classification: Full-Time
 Effective date: December 28, 2018

SECTION 2: Keith D. Simon is eligible for rehire;

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Bostic seconded the motion, and the roll was called with all members of the Board of Trustees voting aye. Resolution adopted January 7, 2019.

#2019.01.07.002
 Append #002

Resolution Concluding Employment:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING MATTHEW W. SNIDER'S EMPLOYMENT AS AN IT SYSTEMS SPECIALIST

WHEREAS, the Board of Township Trustees of Washington Township hired Matthew W. Snider on May 8, 2017 to work as an IT Systems Specialist; and

WHEREAS, the Board of Trustees for Washington Township recognizes that Matthew W. Snider has communicated his intention to accept employment with another organization.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby approves the resignation of:

Name: Matthew W. Snider
 Position / Department: IT Systems Specialist
 Classification: Full-Time
 Effective date: January 4, 2019

SECTION 2: Matthew W. Snider is eligible for rehire;

SECTION 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Ms. King seconded the motion, and the roll was called with all members of the Board of Trustees voting aye. Resolution adopted January 7, 2019.

#2019.01.07.003
 Append #003

Archiving Social Service:

Motion authorizing a one year of ArchiveSocial Service to provide archiving of Washington Township social media accounts to meet requirements was tabled at this time.

Approval of the Minutes:

Motion by Ms. King, seconded by Mr. Bostic, to approve the meeting minutes for December 11 2018, as amended. Motion passed.

#2019.01.07.004

Approval of Bills, Payroll and Transfers:

Motion by Mr. Bostic, seconded by Mr. Kranstuber, to ratify the bills for the Township, and to include all the now and then certificates, dated December 15, 2018, in the amount of \$109,402.27. Motion passed.

#2019.01.07.005

Append #004

Motion by Ms. King, seconded by Mr. Kranstuber, to ratify the bills for the Township, and to include all the now and then certificates, dated December 30, 2018, in the amount of \$178,589.67. Motion passed.

#2019.01.07.006

Append #005

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to ratify the bills for the Township, and to include all the now and then certificates, dated January 2, 2019, in the amount of \$364,900.00. Motion passed.

#2019.01.07.007

Append #006

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to ratify the ACH Payments for December 2018, in the amount of \$1,219,627.75. Motion passed.

#2019.01.07.008

Append #007

Motion by Ms. King, seconded by Mr. Bostic, to ratify the Transfers for November 2018, in the amount of \$51,924. Motion passed.

#2019.01.07.009

Append #008

Motion by Ms. King, seconded by Mr. Bostic, to ratify the bills for the Township, and to include all the now and then certificates, dated December 14, 2018, in the amount of \$10,925.10. Motion passed.

#2019.01.07.010

Append #009

Motion by Mr. Kranstuber, seconded by Mr. Bostic, to ratify the payroll for December 28, 2018, in the amount of \$414,853.37. Motion passed.

#2019.01.07.011

Append #010

Motion by Mr. Bostic, seconded by Ms. King, to ratify the payroll for January 4, 2019, in the amount of \$9,442.25. Motion passed.

#2019.01.07.012

Append #011

Resolution with Compucorp/Maxtech:

Ms. King introduced and moved the adoption of the following Resolution:

A RESOLUTION AUTHORIZING AND DIRECTING THE TOWNSHIP ADMINISTRATOR TO EXECUTE A SIX (6) MONTH 2019 STAFF AUGMENTATION AGREEMENT WITH COMPUCORP/MAXTECH FOR AN AMOUNT NOT TO EXCEED \$39,000.00.

WHEREAS, the Board of Trustees understands the importance of utilizing technology for the efficient delivery of public services, while also maintaining the confidentiality and security of privileged information; and

WHEREAS, the full-time IT Specialist for Washington Township resigned effective January 4, 2019 and assisted Township staff in updating computer equipment, installing computers and trouble-shooting IT related problems and concerns; and

WHEREAS, CompuCorp has been providing the Township IT consulting services, and the Township has been pleased by the progress made and services provided; and

WHEREAS, the Board of Trustees of Washington Township now wants to enter into a six (6) month Agreement with CompuCorp.

NOW, **THEREFORE, BE IT RESOLVED** by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

SECTION 1: The Board of Trustees hereby authorizes and directs the Township Administrator to execute an Agreement with CompuCorp for information technology managed services (as set forth in the scope of services).

SECTION 2. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Mr. Bostic seconded the motion, and the roll was called with all members of the Board of Trustees voting aye. Resolution adopted January 7, 2019.

#2019.01.07.013

Append #012

Round Table Discussions:

Mr. Richter provided an update on items from the Strategic Planning Meeting of 2018 for review and stated if the Trustees had any questions to please let him know. No discussion at this time.

Mr. Richter stated there have been no updates from the Franklin County Prosecutors Office regarding the metal container being stored on 6870 Rings, Dublin, Ohio. He will place another call.

Adjourn Meeting:

Meeting of January 7, 2019, adjourned at approximately 6:30 p.m.

Mr. Charles Kranstuber, Chair

Ms. Joyce E. Robinson, Fiscal Officer